Pavement Historical Database (PHD)
FAQ

Quality Assurance (Data Review)

*_NOTE_: **Bold** links are those that have been updated or are new in this release.*

QA of PHD Data

Is there any guidance for what the QA person (Data Owners) should review?

Yes, the <u>PHD Review Checklist</u> document was created for this purpose. For a list of data that should be entered, see the <u>Data Entry Items in PHD</u> document. Both of these documents are available on the PHD informational website.

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How do I, as the QA person (Data Owner), send a project back to the data entry person?

Follow these steps to reassign a job in PHD:
1. Save the project as a draft. This is done by clicking on 'Save Job as Draft'.
2. Go to the Reassign area and assign the project back to the Data Entry person.

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Is there any QA of the data done by the Central Office in Lansing (Admins)?

Yes, with the first central QA completed in 2012. The overall goals of central QA are to ensure statewide consistency in data entry and to ensure appropriate business rules are established and followed. Central QA checks for projects that should have been entered and randomly selects projects to check accuracy and completion of data.

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