



STATE OF MICHIGAN  
**DEPARTMENT OF TRANSPORTATION**  
LANSING

RICK SNYDER  
GOVERNOR

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DIRECTOR

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**Notice: New MDOT Mobility Policy**

Effective January 1, 2009, the federally mandated Work Zone Safety and Mobility Policy (23 CFR 630(j)) shall be implemented for all State highway Right-of-Way construction permit activities. This rule requires Michigan Department of Transportation (MDOT) to systematically consider and manage the traffic impact of permit activities to the traveling public. Therefore, the permit applicant is responsible for evaluating the effect on traffic caused by their proposed work.

Note: Emergencies, Miss Dig and Land Survey (surveying not impacting travel lanes or shoulders) operations are the only exemption to this new policy. See below for definition of an emergency operation.

The permit applicant is required to analyze if the proposed work is within restricted State highway Right-of-Way. The Mobility Impact Map shall be used for this assessment. If restrictions exist, the permit applicant shall determine if the work can be completed outside of the restrictions. Instructions have been posted on the MDOT website detailing the requirements. The MDOT Transportation Service Center (TSC) Construction Permit Staff may assist in determining this if necessary.

SITUATIONS AFFECTING PERMITTED ACTIVITIES

When proposed work cannot be performed outside of the restricted time frames provided on the Mobility Impact Map, the permit applicant must submit a Temporary Traffic Control Plan (TTCP) and Transportation Operation Plan (TOP). The Suggested Mobility Mitigation Methods for Construction Permit Activities and Transportation Operation Plan (TOP) Checklist for Permits shall be utilized for determining alternative strategies. These methods are located within the Online MDOT Construction Permit System (CPS).

The TTCP includes mitigation methods, plan sheets, details and maintaining traffic typicals that will be used during the permitted activity.

The TOP Checklist for permits is a tool that brings awareness of issues to both the permit applicant and MDOT of issues that may need further investigation.

The MDOT website that provides information and the appropriate forms for construction permit applicants to meet the Work Zone Safety and Mobility Policy requirements for individual or annual construction permit applications is: <http://www.michigan.gov/MDOT>.

**Emergency Operations:** In time of disaster or emergency, or when utility lines or facilities are so damaged as to constitute a danger to life and/or property of the public, access to the same may be had by the most expeditious route. Work is to be completed in a manner which will provide the traveling public with maximum possible safety and minimize traffic distribution. Notice of such situations shall be given to the nearest police authority and MDOT as soon as can reasonably be done under the circumstances. During normal MDOT work hours, the facility owner shall advise the Department local TSC office of any operations within right of way which affect traffic operations or the highway structure or facilities prior to performance of the work. After normal MDOT work hours, the permittee, at the beginning of the first working day after the emergency operation, shall advise the departments local TSC office of any operations which affect traffic operations or the highway structures and facilities. If determined necessary by the Departments local TSC office, the permittee shall secure an individual permit for such work after notification.

All work requires the submission of a permit application or Advance Notice and approval from the TSC before work may be performed in State highway Right-of-Way.

If you have any questions, please feel free to contact me at (517) 241-2103.

Sincerely,

Joe Rios  
Statewide Construction Permit Coordinator  
Real Estate Division

JR  
Enclosures