

## MDOT Peer Exchange

### Project Management

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## Who is Responsible for Overseeing Your Research Projects?

- All Projects Have Technical Advisory Committee (TAC)
- Administrative Manager
- Technical Manager
- Quarterly Reports



## Do You Handle Contracts Within Your Research Program?

- Basic Research Agreements with State Universities
- Work Order Addendums
- Legal Review if Non-Standard
- Office Representative Signature
- Efficient



## How Do You Address Ownership of Research Reports and Products?

- Research Documents, Data, Files are Jointly Owned
- Notice for Disposal, Must be Kept for at Least Three Years Beyond Completion



## Who Within Your Organization is Involved With Technical Oversight?

- Technical Experts from Office on TAC
- Ability to Recruit Directly
- Research Staff is Involved



## What Software Tools Do You Use to Track Projects?

- Access Database for Project Particulars
- Visio for Timeline



## To What Extent Do You Standardize the Presentation of Research Reports?

- Require Certain Aspects – Disclaimer, Project #, Abstract, T2 Summaries, Implementation Report
- No Editing



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## How Do You Select the Researcher to Conduct the Project?

- Sole source Based on Expertise
- RFP



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