



*Public Transit Contracting Opportunities
for Disadvantaged Business Enterprises
(DBEs)*



Who are we ?

Bureau of Passenger Transportation (BPT)

Visit www.michigan.gov/mdotptd

To view detail information regarding each of our four sections, go to www.michigan.gov/mdot/, select “About MDOT,” “Executive,” “Bureau of Passenger Transportation.”

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Spotlight



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Passenger Transportation

• [Passenger Transportation](#)

[Sharon Edgar](#), Bureau Administrator 517-373-0471

Norma Guevara, Administrative Assistant 517-373-0471

Our Mission: Providing Michigan Citizens With The Best Passenger Transportation Services Through Quality Customer Assistance - **We Move People**

• [Contact Us](#)

Organizational Information



[Planning & Programming](#)

Develop and monitor the annual statewide public transportation program (PTP) and budget, and the operations budget. (The PTP includes programs administered by either the Bureau of Passenger Transportation (BPT) or the Freight Services and Safety Division.) Develop and implement the budgetary and financial control procedures, and assure the conversion of existing financial management systems to new systems for the PTP. Manage the PTP's contract process. Manage the information technology needs for the PTP and the aeronautics program.

• [Program Administration Section](#)

Coordinate the administration of bus, marine, and intercity bus activities within the Comprehensive Transportation Fund for the BPT. Oversee training, federal drug and alcohol program, and motor bus and limousine credentialing and safety program.

• [Transportation Services Section](#)

Provide assistance and oversight to over 135 public transit service providers, rideshare/vanpool providers, and passenger marine. Coordinate the administration of all federal and state transit programs.

• [Bus Acquisition and Intercity Transportation Section](#)

Provide assistance and oversight to intercity bus/rail program carriers that provide intercity passenger services in Michigan. Manage contract and specification development for the statewide vehicle procurement program for use by local transit agencies.

• [Doing Business with BPT](#)

Find the resources, publications and contact information necessary for doing business with BPT.

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Who are we (cont.)?

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What are transit contracts?

- Transit contracts are used for the administration of federal and state transit programs.
- Transit contracts include:
 - Contracts between MDOT and transit agencies.
 - 3rd party contracts between transit agencies and their subcontractors (vendors).
 - Contracts between MDOT and the vehicle manufacturers.

What are DBE requirements for transit contracts?

- Transit contracts are subject to the applicable requirements of the DBE program and Title 49 CFR, Part 26.
 - Federal fund recipients shall take all necessary and reasonable steps to ensure nondiscrimination in the award and administration of US DOT –assisted contracts.
 - Agencies project how much work they think DBE will be able to perform and submit the goal to the MDOT DBE specialist.
 - Semi-annual DBE accomplishment report are required for agencies that have spent Federal funds (except for transit vehicles and land acquisitions).
 - * Agencies that receive funds directly from FTA do not report their DBE goal and accomplishments to MDOT. They report directly to FTA.

What are the common transit contracting opportunities?

- **Facility Construction:** appraisal and appraisal review for properties appraised above \$500,000; preparation of environmental documents (Phase I report and Phase II report if applicable); architecture and engineering; construction engineering; construction of transit facilities; landscaping; paving and striping.
- **Facility Renovation/Improvement:** reconstruction of transit facilities; parking lot pavement; wash bay construction in an existing facility; replacement of windows, doors, roof, insulations; painting; HVAC upgrades.
- **Services:** accounting; legal services; preventive maintenance for vehicles; facility maintenance such as janitorial services, snow plowing, lawn mowing, inspection/maintenance services for plumbing fixtures, irrigation system, HVAC systems, and roofs.
- **Procurement Items:** bus parts; supplies; administrative vehicles; uniforms; printing. (exclude land acquisition).

What can you (a DBE) do to make sure that transit agencies and/or their subcontractors are aware of your firm?

- Make sure you are listed on MDOT's directory of certified DBEs.
 - Go to www.michigan.gov/mdotdbe, select [“How to Become DBE Certified.”](#)
 - Obtain Information and the necessary forms at this site to become certified as a Disadvantaged Business Enterprise.

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Disadvantaged Business Enterprise (DBE)

The overall goal of the DBE program is to ensure that firms owned and controlled by minorities, women, and other socially and economically disadvantaged persons have the opportunity to grow and become self-sufficient.

[Contact Us](#)[How to Become DBE Certified](#)[Wanted - Women and Minority-Owned Businesses](#) [PDF](#)[View Our Calendar of Events](#)

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- [OSDBU/MRC](#)
- [Michigan Technical Assistance Centers](#)
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What can you (DBE) do to make sure that transit agencies and/or their subcontractors are aware of your firm? (cont.)

- Contact the transit agencies and/or their subcontractors and market your products or services directly.
 - Go to <http://www.michigan.gov/mdotptd>, select “Transit Agency Contact Listing” from the “Resources” drop-down box.
 - To learn more about each agency, select “Transportation Providers” from the same drop-down box.
 - Contact the transit agencies for information regarding their subcontractors.

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Resources

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----- Select a Resource

- [Reference Manual for Transit Agencies](#)
- [Michigan Public Transit Facts](#)
- [Audit/Accounting Information](#)
- [Applications & Forms](#)
- [Public Transit Providers](#)
- [Transit Agency Contact Listing](#)
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How to find out if an agency has a contracting opportunity?

- Look for contracts advertisements for transit projects via:
 - MDOT's Michigan Unified Certification Program (MUCP) home page at Web site at www.michigan.gov/mdotdbe.
 - Local newspapers.
 - Others: mails, listserv, and e-mails, etc.
- Respond to solicitations (RFPs, IFBs, quotes inquiries) by the specified deadline.
- Contact agencies directly for solicitations; ask them to include your firm on their future solicitation list if applicable.

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What a transit agency and/or their subcontractor needs to do to locate a certified DBE?

- Go to www.michigan.gov/mdotdbe. Under "Directories" click Search Michigan Unified Certification Program (MUCP) DBE Directory for All Certified DBEs in Michigan
<http://mdot270.state.mi.us:8080/UCP/HomePageServlet>.
- *a MUCP search tips brochure is available at this Web site.
- Post your contract advertisements at the MDOT DBE Web site by contacting Nick Sundberg at sundbergn@michigan.gov.
- Print or electronically save a copy of the posted advertisement to support your good-faith efforts.



News & Events

[New MDOT DBE Certified Firms](#)

[Fraud and Abuse Hotline](#)

[New DBE Link For AERO Advertisements/Projects](#)

[more news...](#)

Important Links

[NAICS Definitions](#)

[Small Business Administration\(SBA\) Size Standards](#)

[Suburban Mobility Authority for Regional Transportation](#)

[Wayne County Division of Human Relations](#)

[Detroit Department of Transportation](#)

[more links...](#)

Welcome

Welcome to the Michigan Unified Certification Program (MUCP) website. This site provides a searchable directory of all current Michigan Disadvantaged Business Enterprise (DBE) certified firms. We have forms, applications, news, current events, other important websites, and information to help businesses working in Michigan.

The purpose of the MUCP is to provide "one-stop shopping" for everyone seeking to be certified. The MUCP makes decisions on behalf of all businesses in the state of Michigan that want to be certified DBEs and represents all USDOT funded agencies with DBE programs. In other words, firms certified as DBE's with the MUCP are eligible to work on any federally-funded airport, highway or transit contract, as a DBE.

- [Learn more about the program](#)
- [Learn how to become certified](#)
- [HELP searching for DBE's](#)
- [Download forms](#)

Search Certified Companies

DBE Firm

Name:

NAICS Code:

[view list of codes](#)

MDOT Codes:

- B - Concrete Pavement
- Ba - Concrete Pavement-Patching/Widening
- Ca - Chip Seals
- Cb - Plant-Mix/Hot Mix Asph/Bituminous Paving

[view list of MDOT codes](#)

Type of Business:

Work Location County:

Work Description:

When searching for a Firm Name or Work Description please do not use punctuation marks.

[Search](#)

[View Helpful Search Tips](#)

[Download MDOT Only DBE Directory](#)

[Download Complete Michigan DBE Directory](#)

To download the Complete Michigan DBE Directory as a Microsoft Excel file, right click on the link below and save the file as dbe.xls.

[Right click to download as excel](#)

For Official Use Only
[MUCP Login](#)

This application works best with
[Internet Explorer 5.0+](#) or [Netscape 5.0+](#)

What should a transit agency and/or their subcontractor do if a DBE is not available at the MDOT Web site?

- If a DBE is not available at the MDOT DBE Web site in the work category or location you desire, you should print or electronically save your MUCP search results to support your good-faith efforts.

Questions?

- For transit contracting opportunities, contact BPT project managers at www.michigan.gov/mdotptd

- For DBE requirements, contact

Ms. Jeanne Day-La Bo

External Civil Rights Specialist

Michigan Department of Transportation

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Fax: (517) 373-7997

E-mail: day-laboj@michigan.gov