



STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

RICK SNYDER
GOVERNOR

KIRK T. STEUDLE
DIRECTOR

August 29, 2014

To: (actual name and addresses of MPO, County RC, City, Villages, Transit and Tribes)

Dear Sir/Madam:

Subject: Statewide National Functional Classification Review

You have been sent this package because you are an official associated with one of the following local agencies:

- Sovereign Tribal Government
- A Metropolitan Planning Organization (MPO)
- A non-MPO county road commission
- An incorporated city or village located within a non-MPO “small urban area”
- Public Transit Agency

Every ten years after the United States Census urban area boundary adjustments are completed, the Federal Highway Administration (FHWA) guidelines request the state to lead and cooperate with appropriate officials to review and update the National Functional Classification (NFC) of all public roads in Michigan. All NFC revisions are subject to approval by FHWA.

The NFC determines federal-aid eligibility of roadways. Act 51 road jurisdictional agencies must approve any revision to a NFC route under their jurisdiction. The MPO’s will coordinate NFC revisions with the Michigan Department of Transportation (MDOT) for the appropriate agencies within their Metropolitan Area Boundary.

MDOT will hold NFC meetings similar to the urban adjustment process group meetings. The NFC meetings will be coordinated through your Regional Planning Agency (RPA). The group meetings will be informational workshops to help you review the system and prepare your NFC revision proposal(s). The anticipated timeframe for the statewide review is below.

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| • RPA coordinated MDOT group meetings | September 2014 – April 2015 |
| • Other Principal Arterial/National Highway System (NHS) proposals | Due April 30, 2015 |
| • Remaining NFC revision proposals | Due Sept 1, 2015 |
| • FHWA approvals (estimated) | May 2015 – November 2015 |
| • Local notification and Michigan Geographic Framework (MGF) mapping | June 2015 – January 2016 |

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Enclosed items for your review:

- MDOT process document, National Functional Classification Post-2010 Census Statewide Review
- NFC maps (maps are sent only to MPO's and appropriate Act 51 county/city/villages outside of MPO's)

The instruction guide is intended to be quite comprehensive, since many of you may be new to the concept of NFC and how to propose revisions. The paper maps have been generated from MGF version 14 that was populated with the recent October 31, 2013 FHWA approved Adjusted Census Urban Boundaries.

As the statewide NFC Coordinator, please contact me at, 517-335-2932 or tothm@michigan.gov. I will be happy to answer your questions about this matter.

Sincerely,



Michael Toth, Transportation Planner
Asset Management Section
Bureau of Transportation Planning

Enclosures

cc: D. Wresinski, MDOT	B. Tansil, MDOT	S. Edgar, MDOT
D. Jackson, MDOT	P. Boyd, MDOT	D. McBurrows, MDOT
S. Gorski, MDOT	P. Kent, MDOT	A. Pickard, FHWA
R. Katch, MDOT	R. Ranck, Jr., Bay RE	J. Reithel, Bay TP
R. Safford, Grand RE	D. Kent, Grand TP	T. Kratofil, Metro RE
J. Schultz, Metro TP	S. Thayer, North RE	P. O'Donnell, North TP
R. Welke, SW RE	J. Latham, SW TP	R. VanPortfliet, Superior RE
V. Bevins, Superior TP	P. Ajegba, University RE	K. Martin, University TP
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