



Michigan Byway Nomination Application

The purpose of this nomination application is for a potential Byway Sponsor (public agency or nonprofit organization) to inform the State Byways Coordinator of local interest in designating a Michigan Byway along a specified route. Using the information provided, the Coordinator will evaluate the feasibility of a future Michigan Byway designation and will contact the Byway Sponsor within 60 days of receipt to determine an appropriate course of action.

PROPOSED NAME FOR THE BYWAY:

The information requested is to be sent to:

Thomas J. Doyle
State Byways
Coordinator
Michigan Department
of Transportation
P.O. Box 30050
Lansing, MI 48909

ATTACHMENTS REQUIRED FROM BYWAY SPONSOR

- Statement of Purpose, and narrative describing intrinsic qualities to be preserved and promoted.
- Map identifying byway, end points and key attributes.
- Photographs, interpretive brochures and other supporting material.
- Authorization from the Byway Sponsor.
- Documentation of public meeting(s).
- One full set of printed documentation.
- One CD or DVD of digital documents and media.
- Completed and signed Nomination Application Checklist.
- Letters of support from each agency adjacent to the roadway corridor and local partners.

Byway Sponsor Contact Information:

Byway Sponsor Signature:

Name:

Date:

Description of the route and theme (themes; scenic, recreational, historical, cultural, natural, archaeological please continue on separate sheet using itemized table of contents for all attachments with text/font no smaller than 11 pt.):

FOR STATE BYWAYS COORDINATOR USE ONLY

Date Received:

Feasibility:

Completion Date:

Sponsor
Notification Date:

Sponsor
Meeting Date:



BYWAY NOMINATION APPLICATION CHECKLIST

(To be completed and submitted with Nomination Application)

Name of proposed byway:

Prepared by:

Date prepared:

NOMINATION APPLICATION

(Please check the boxes below if information is included with your application. If not, please provide an explanation in the "Comments" section.)

Section and/or Page Number

A. Proposed Name for the byway

- 1. Provides byway name on form.
- 2. Reflects location and/or theme.
- 3. Name is not used for another Michigan Byway. If extension of an existing byway, use existing name plus "extension" and location.

Comments:

B. Byway Sponsor

- 1. Provides legal name and mailing address.
- 2. Signed by sponsor's lead contact.
- 3. Provides lead contact name.
- 4. Includes date of signature.
- 5. Provides lead contact telephone number.
- 6. Provides lead contact fax number.
- 7. Provides lead contact e-mail address.

Comments:

C. Description of the Route and Theme

- 1. Identifies beginning and end points, and turn-by-turn directions in between.
- 2. Includes route numbers.
- 3. Includes route length.
- 4. Identifies gaps, if any, including location of beginning and end points of gaps and directions from gap beginnings to gap ends.
- 5. Identifies and describes theme for the byway (scenic, recreational, historical, cultural, natural, archaeological).

Comments:

- 6. Document existing billboards.

ATTACHMENTS			Section and/or Page Number
(Please check the boxes below if information is included with your application. If not, please provide an explanation in the "Comments" section.)			
D.	Narrative		
1.	Includes Statement of Purpose	<input type="checkbox"/>	
	<ul style="list-style-type: none"> Describes the priorities to be accomplished for the road and its corridor through the Byways Program. 	<input type="checkbox"/>	
2.	Includes description of the theme (scenic, recreational, historical, cultural, natural, archaeological)		
	<ul style="list-style-type: none"> Does the proposed name of the byway reflect its primary theme or location? Does the proposed name tell a story about traveling the route? 	<input type="checkbox"/>	
3.	Identifies one or more required intrinsic qualities		
	<ul style="list-style-type: none"> Identifies at least one intrinsic quality representative of the entire byway that is of statewide or national stature and sought for preservation, enhancement and promotion. 	<input type="checkbox"/>	
	<ul style="list-style-type: none"> Identifies features representative of each primary intrinsic quality. 	<input type="checkbox"/>	
4.	Describes the byway route		
	<ul style="list-style-type: none"> Includes narrative description of a route that is fully accessible by passenger vehicles using public roads. 	<input type="checkbox"/>	
	<ul style="list-style-type: none"> Describes gaps, reasons for these gaps, and whether these gaps diminish the traveler's experience. 	<input type="checkbox"/>	
5.	Describes the road condition along the byway		
	<ul style="list-style-type: none"> Number of lanes. 	<input type="checkbox"/>	
	<ul style="list-style-type: none"> Speed limits. 	<input type="checkbox"/>	
	<ul style="list-style-type: none"> Parking areas and pullouts (including existing scenic overlooks). 	<input type="checkbox"/>	
	<ul style="list-style-type: none"> General pavement and shoulder condition. 	<input type="checkbox"/>	
	<ul style="list-style-type: none"> Any restrictions on vehicles, buses, bicycles, etc. 	<input type="checkbox"/>	
	<ul style="list-style-type: none"> Factors that contribute to or detract from traffic safety for passenger vehicles, buses, goods movement, motorcycles, bicycles, and pedestrians. 	<input type="checkbox"/>	
	<ul style="list-style-type: none"> Times (of day, of year) that have the most crowds or traffic. 	<input type="checkbox"/>	
	<ul style="list-style-type: none"> Whether travelers can easily follow the route, even if gaps exist. 	<input type="checkbox"/>	
6.	Describes traveler's experience on byway		
	<ul style="list-style-type: none"> Includes narrative describing traveler's experience in each direction. 	<input type="checkbox"/>	
	<ul style="list-style-type: none"> Describes how one can get to the byway from transportation hubs (cities, airports, transportation centers, or gateways). 	<input type="checkbox"/>	
	<ul style="list-style-type: none"> Identifies communities, segments and public lands along the byway 	<input type="checkbox"/>	
	<ul style="list-style-type: none"> Describes points of interest. 	<input type="checkbox"/>	
	<ul style="list-style-type: none"> Describes traveler services (visitor and welcome centers, food, vehicle services and fuel, lodging, Americans with Disabilities Act and language accommodations) and any gaps in traveler amenities. 	<input type="checkbox"/>	
	<ul style="list-style-type: none"> Describes critical directional signs (navigating the byway, wayfinding to features and to major routes and access points) and existing interpretive panels, brochures, and other information. 	<input type="checkbox"/>	
	<ul style="list-style-type: none"> Describes side trips (if any), and how visitors will find their way back to the byway from a side trip. 	<input type="checkbox"/>	

Comments:			
ATTACHMENTS (Check box at right if included. If not included, please provide explanation in the "Comments" section.)			Section and/or Page Number
E.	Maps identifying byway and key attributes		
1.	Includes map showing entire length of byway.	<input type="checkbox"/>	
2.	Includes inset state map showing byway.	<input type="checkbox"/>	
3.	Includes county map showing byway, other major roads, and boundaries of districts.	<input type="checkbox"/>	
4.	Includes detail map(s) identifying:		
	• byway end points and gaps.	<input type="checkbox"/>	
	• features representative of the primary intrinsic quality(ies).	<input type="checkbox"/>	
	• communities, settlements, and ahupua'a boundaries.	<input type="checkbox"/>	
	• public lands.	<input type="checkbox"/>	
	• critical directional signs.	<input type="checkbox"/>	
	• existing route designations (e.g., is the route a designated historical corridor?).	<input type="checkbox"/>	
	• existing interpretive panels or information.	<input type="checkbox"/>	
	• public visitor centers and other visitor amenities.	<input type="checkbox"/>	
	• points of interest.	<input type="checkbox"/>	
5.	Includes date, scale, north arrow and legend on each map.		
Comments:			
F.	Media		
	• Includes CD and prints of photographs of key features with representative file names and captions.	<input type="checkbox"/>	
	• Includes video (MP4 format preferred) on DVD or CD showing the travel experience in both directions along the nominated byway.	<input type="checkbox"/>	
Comments:			
G.	Byway Sponsor		
	Description of qualifications.	<input type="checkbox"/>	
	Certified copy of authorization or resolution from agency or organization leadership or governing body.	<input type="checkbox"/>	
Comments:			

H.	Letters of Support	<input type="checkbox"/>	
	Comments:		
ATTACHMENTS			Section and/or Page Number
(Please check the boxes below if information is included with your application. If not, please provide an explanation in the "Comments" section.)			
I.	Public Meeting Documentations		
1.	Copies of all meeting notices. Include locations and dates.	<input type="checkbox"/>	
2.	Copies of all meeting attendance or sign-in sheets.	<input type="checkbox"/>	
3.	Copies of meeting agenda.	<input type="checkbox"/>	
4.	Copies of handouts, presentations, and any written statements submitted.	<input type="checkbox"/>	
5.	Summary of the meeting(s), including summaries of public comments.	<input type="checkbox"/>	
	Comments:		
F.	Media		
	<ul style="list-style-type: none"> Includes CD and prints of photographs of key features with representative file names and captions. 	<input type="checkbox"/>	
	<ul style="list-style-type: none"> Includes video (MP4 format preferred) on DVD or CD showing the travel experience in both directions along the nominated byway. 	<input type="checkbox"/>	
	<ul style="list-style-type: none"> Includes interpretive brochures, websites and other supporting documentation (preferably on CD) that documents each primary intrinsic quality. 	<input type="checkbox"/>	
	Comments:		
Certification by Byway Sponsor:			
By signing below, I agree that, should this road be selected as a Michigan Nominated Byway, our Byway Sponsor group will abide by MDOT's Byway Program guidelines.			
Print Name:		Signature:	
Title:		Date:	