

DDEP Phase One Rollout - Plan sheets  
For all new project starts with a Let date of April 2011 or later

### **Sheet Cells**

All Road, Bridge and Traffic sheet cells have been revised to use one consistent border. The new slate blue colored sheet cells will reside in the same cell libraries as the old cells and will have a DD added to the front of the name. Placement parameters for the new cells (Active Scale and Origin) will be identical to the old style cells. The new sheet border also applies to both MDOT and Consultant Title sheets. The two empty fields above the File field are ad-hoc fields to be used for Drawn By, Checked By, Project Manager or others as required.

### **Title Sheet**

The new DDEP Title Sheet will use the same basic title block sheet border as all other plan sheets. Both the Plan Sheet Index and Legend have been removed from the title sheet. The Plan Sheet Index will now be shown on the Project Information Sheet. The road legend has been removed completely from this sheet until one consistent map resource is available to all customers.

### **Project Information Sheet**

Word document that will contain the following: all Public Utility contacts, Notes applying to Standard Plans and Special Details, Project Plan Sheet Index and Funding Category information. Use the new Standard Plan Index Generator Excel spreadsheet to copy and paste the required information.

### **Standard Plan Index Generator**

Excel spreadsheet pre-loaded with all MDOT Standard Plans and Special Details for use on the Project Information Sheet. There are instructions imbedded in the spreadsheet to explain the filtering technique employed to filter only the items pertaining to your project and copy them to your Project Information Sheet.

### **Note Sheet**

Word generated document that comes pre-loaded with MDOT's entire general note list. You will delete each note that does not apply to your project. The Word Note Sheet will also hold project specific notes applying throughout project.

### **Miscellaneous Quantities & Estimates Sheet**

Either a MicroStation OR Word generated document that will show miscellaneous project quantities and estimated quantities to be used throughout the entire project. MDOT staff will want to use the PQUANT feature inside of MicroStation to place quantities for spelling consistency. External customers will probably use Microsoft products. This new sheet is an interim solution to showing the quantities until DDEP can include the Miscellaneous Quantities & Estimates treatment in their plan development process.

### **Survey Information Sheet**

Word generated document that replaces the Benchmark & Witness Sheet. The Survey Information Sheet will contain overall project survey information and monument data. It comes pre-loaded with datum, elevation and conversion standards, and includes a general list of other project related survey titles for you to build upon.

**Note: The DDEP Microsoft Office documents and updated cell libraries will be maintained by MDOT and can be found at the following location: [http://www.michigan.gov/mdot/0,1607,7-151-9625\\_21540\\_36037\\_54428---,00.html](http://www.michigan.gov/mdot/0,1607,7-151-9625_21540_36037_54428---,00.html) All MDOT staff will find the revised cell libraries on your network shared drive. All Word documents will have to be converted to PDF and manually added to your PDF plan set.**