

Pavement Condition Analysis-Statewide Public Use Airports REQ 1192

QA 2

4/26/2013

Q1: On the first page of the RFP, the Quality Assurance/Quality Control section is unchecked. However, on the fourth page it is identified in the Required Bookmarking Format. Can you verify that this section is not required for the submittal?

A1: Regarding the following question, the Quality Assurance / Quality Control Plan identified in the Required Bookmarking Format is NA per the requirements of the 5100B checklist.

Q2: The RFP states that the DBE Requirement is “N/A”. However, on the NOTIFICATION MANADATORY ELECTRONIC SUBMITTAL page under the “Eliminated the Following Requirements” list the last item identifies the following: “Separate section for DBE Statement of goals. Include information in Qualification of Team section.” Can you confirm that there is no DBE requirement for this project?

A2: You are correct; there is no DBE requirement for this project.

Q3: We have a question regarding Requisition Number 1192, Pavement Condition Analysis – Statewide Public Use Airports.

On Page 2 of 3 of the scope, under items to be included in the proposal, Item No. 5 is: “A description of past performances and experience that their firm has had with airport pavement management services. Previous experience with airports in the state of Michigan should be included.”

Page 2 of 2 of Request for Proposal indicates “If your firm is interested in providing services, please indicate your interest by submitting a Proposal, Proposal/Bid Sheet or Bid Sheet as indicated below. The documents must be submitted in accordance with the latest (Consultant/Vendor Selection Guidelines for Services Contracts” and “Guideline for Completing a Low Bid Sheet(S)*, if a low bid is involved as part of the selection process. Reference Guidelines are available on MDOT’s website under Doing Business > Vendor/Consultant Services >Vendor/Consultant Selections.”

On Page 27 of 33 of this document (Selection Guidelines for Service Contracts), Section 3.2.5 Past Performance indicates “This section must be scored for all solicitations, however consultants/vendors shall not provide a separate written section documenting their past performance or project summaries other than what is already included in the resumes for key staff.

We are assuming that a separate section that describes past performances and experience that the firm has had with airport pavement management services and previous experience with airports in the state of Michigan is required in the proposal as it is described in the Scope of Service. Is our assumption correct?

A3: Please provide a description of past performances and experience that their firm has had with airport pavement management services. Previous experience with airports in the state of Michigan should be included as requested in the rfp.

Your proposal is the only thing requested at this time, not a Proposal/Bid Sheet or Bid Sheet.