

**SCOPE OF SERVICES
FOR EVENT SERVICES INTELLIGENT TRANSPORTATION SYSTEMS
MICHIGAN ANNUAL OUTREACH EVENT FOR
ITS/CONNECTED/AUTOMATED VEHICLES
QUESTIONS & ANSWERS
REQUISITION 1725
5/6/2015**

Question 1: The proposal lists March 15, 2015 as the anticipated start date, but that date is already in the past. Thus, what does MDOT expect to be the actual period of performance (revised start and end dates)? Also, does the period of performance include completing both the 2015 and 2016 events? Or, alternatively, does it including completing the 2015 event and planning for, but not holding, the 2016 event?

Answer 1: The anticipated start date is June 15, 2015 but will ultimately depend on all contract approvals being in place. The end date with renewals will remain the same. The period of performance includes completing 2015 and planning for 2016 and if the annual renewal is enacted will include completing the 2016 event.

Question 2: Under Specific Proposal Instructions, Section 1 (page 5 of the RFP), the RFP describes a required Executive Summary. This is not included in the required bookmarking sections, however. Thus, does the Executive Summary count within the 14-page limit, or is it outside the 14-page limit (like the 2-page resumes)?

Answer 2: The Executive summary identified on page 5 of 11 under Section 1 shall not be counted against the 14 page limit and shall be tabbed as "Executive Summary" in the back of the proposal document like the resumes.

Question 3: The cover page of the RFP indicates that MDOT forms 5100D and 5100J are required. The changes to proposal requirements section (on an un-numbered page), however, lists 5100D and 5100B as the required forms. Can you please clarify the requirement?

Answer 3: 5100D, 5100B, and 5100J are all required.