

Development of Differential Criteria for Determining Appropriateness of 'Side-Path' Applications for
Bicycle Use

OR15-186

Requisition #1854

October 30, 2015

Q: While preparing a response to an RFP, I had issues with the link for Appendix A – Deliverable table located on page 26.

A: The link is working on our end, however, attached is the direct link for Appendix A:

http://www.michigan.gov/documents/mdot/Research_Adminstration_A_Deliverables_Table_390419_7.pdf

Q: On Page 7 of the Consultant/Vendor Selection Guidelines for Research Service Contracts it states proposals should be limited to twenty (20) pages, text should be no less than 12-point font size with 1.5 line spacing and 1-inch margins on all sides. However, these requirements are not included in the Project Scope of Services document's Proposal Information and Scoring Section. Please confirm if we are required to follow these restrictions. If we are limited to 20 pages, is that 20 page faces (10 pages double sided), or 40 page faces (20 pages double sided)?

A: Yes, it is 20 page faces.

Q: If there is a page count restriction, would a cover be counted as a page?

A: Form 5100D, which is the cover page, along with Form 5100J, is not part of the 20 page limitation.

Q: There are additional items/subsections included throughout the Consultant/Vendor Selection Guidelines for Research Service Contracts document that differ from those listed in the Project Scope of Services document under the Proposal Information and Scoring Section. Please clarify which sections and subsections should be included and the ordering.

A: Items 2-7 of Part IV of the Consultant/Vendor Selection Guidelines for Research Services Contracts document correlate with items 1-6 of the RFP.

Q: The Consultant/Vendor Selection Guidelines for Research Service Contracts states all forms should be included in the Appendix, however, it also shows forms 5100D and 5100J included after the cover page. The Project Scope of Services document does not include these forms in the outline shown on page 4 under Proposal Information and Scoring. Please confirm where these forms should be included.

A: Forms 5100D and 5100J should be included at the beginning of the document.

Q: Page 7 of the Consultant/Vendor Selection Guidelines for Research Service Contracts document states that resumes and tabulated hours of various staff may be included in the Appendix. Is there a MDOT resume form/template we should be utilizing? If not, is there a page limit for each individual's resume?

A: There is not a template. On page 13, it states the resumes and publication lists may be included, but should be limited to no more than 2 pages per individual.

Q: If possible, can we receive the Research Proposal Budget Form Worksheet (Appendix C) included with the RFP as an editable Excel worksheet?

A: No, unfortunately that is not an option.

Q: Will the study sites be limited to MDOT-controlled roads, or are all city and county roads also potential candidates for the study?

A: Because the findings of the project have broad application beyond MDOT-controlled trunkline roads, the project manager envisions the study sites being on a variety of different roads under various ownership jurisdictions. If researchers are unable to secure permission from local agencies or road commissions to conduct the necessary research, trunkline specific sites will be used.