

Specialty Services to update the Michigan Aviation System Plan (MASP) FY '16-17

QA1

4/11/2016

- Q1: Can you please clarify exactly what should be included in the 7 pages plus the resumes and MDOT Forms. There seems to be a disconnect between the summary on the first page, the bookmarking format listed on the 4th page and the points for the selection criteria. For example, page 1 lists understanding of the service as “optional” but is worth 30 points but since it is optional, per page 3, it should be listed as NA. This is a bit confusing.
- A1: Follow the proposal Selection Criteria as listed on page 26 of the Request for Proposal.
- Q2: Is Form 5100J necessary for both the sub and all primes and can the form be an electronic signature or do you need originals?
- A2: 5100J – Consultant Data and Signature Sheet is required for all firms performing non-prequalified services on the project. Electronic signatures are acceptable.
- Q3: For the Bid sheet, can you clarify if you want the costs listed as they pertain to each task or do you want the costs estimated as they would be incurred as you move through the project. For example, there are project management costs and meetings costs that are discussed in task 1 but would likely not take place until well into the project around Task 4 or Task 6 when you are evaluating benchmarks or recommendations. Additionally, are the percentages listed supposed to be representative of those costs, if so, this is a bit of conflict as noted above.
- A3: The costs should be estimated as they are incurred throughout the project. The percentages listed can be ignored and are not representative of the estimated costs.