

Maintenance Memorandum

Date: July 15, 1988

Subject: **Trunkline Intersections with City/County Roads and Streets**

Recently, the subject arose regarding counties and cities charging intersection improvements to our maintenance contract. If a county or city is making improvements to their roadway, such improvements that take place on the trunkline right of way should be funded by the county/city and not charged to routine maintenance.

Maintenance funds are for maintaining roadways, not upgrading. If the county/city is required to provide curb and gutter, turn lanes, paved aprons, etc., as determined by a department review of their plans, then they should assume the cost as a benefit to the county/city system, providing better access to their roadway.

There may be cases where the Department would benefit, such as less maintenance, better flow of traffic etc., and if determined, we would participate to the extent of the benefit. Such funding should be handled by separate contract with the county/city, and not our maintenance contract, and funds should come from the Department's capital outlay fund. If improvements are at no cost to the Department, a permit must be obtained by the county/city to perform work on right of way.

Many times, unknown to us, such improvements are included with the county/city billings and no distinguishable charge can be identified. If this is the case, then we should make an adjustment to the regular billing on an estimated amount of cost. It is only fair that each party assume their respective responsibility.

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(Signature on file)