New Business/Individual User Registration for Accessing MDOT Permit Gateway to Obtain Oversize/Overweight, Construction Right of Way and Billboard Permits

Go to the State of Michigan’s website at [www.michigan.gov/mdotmpg](http://www.michigan.gov/mdotmpg)

Click on:

**Apply/Renew Permits**

1. Click on “**SIGN UP**” to set-up a new online account
2. Enter the required fields as indicated below, then Click “NEXT”. Be sure to read the “terms and conditions”, then check the box indicating you agree to them.

NOTE: State of Michigan employees obtaining a Permit must use a personal e-mail address when creating a user ID.
3. Fill in the required information, choose your preferred Security Option and click on "CREATE ACCOUNT"
4. After you have successfully created your account, you can access it by clicking on “LOGIN”.

5. Click on “Request Access”.

You do not have access to any application. You can request access by clicking on the Request Access link.
6. Click on “Search Application” and type MDOT Permit Gateway (MPG)

7. Click on MDOT Permit Gateway (MPG) and then click on the “REQUEST ACCESS” button
8. Review information and then click “SUBMIT”

9. Click on “HOME” button

**Success**

The request for your access has been successfully submitted.

You will see the updated list of application(s) on your home page once it is processed.
10. Click on “MDOT Permit Gateway (MPG)”

11. Click the link for “My Profile”
12. Click the “Create/Add Profile” button

13. Select the appropriate Profile Type: Business or Individual: (the name to be listed on the permit). Complete the required fields and click the “Save” button
Add New Profile

List of Business/Individual

Click on Business/Individual Name to Edit Profile.

<table>
<thead>
<tr>
<th>Business/Individual Name</th>
<th>Address</th>
<th>Phone Number</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lauri Olsen</td>
<td>425 W Ottawa St, Lansing, MI, USA 48933</td>
<td>(571) 241-8503</td>
<td><a href="mailto:olsei@michigan.gov">olsei@michigan.gov</a></td>
</tr>
</tbody>
</table>

To make a payment for a permit application and/or billboard permit renewal click on the "Shopping Cart" link. To obtain a confirmation of current or past payment transactions click on "Receipts" link.

✅ The Business/Individual has been added. Please click "Home" to continue.

Profile Details  Delegate Authority

Profile Type

○ BUSINESS  ✡ INDIVIDUAL

* Business/Individual Name (The name to be listed on the permit) Change Name
  Lauri Olsen

* Address Line 1
  425 W Ottawa St

* Address Line 2

* City
  Lansing

* Country
  USA

* State or Province
  MI

* Postal Code
  48933

* Phone Number
  (571) 241-8503

* Email
  olsei@michigan.gov

* Verify Email
  olsei@michigan.gov
14. Click the “Home” button on the left navigation screen, this will take you to the screen below on step 15 where you can access a Permit System (MiTRIP, CPS, or IHAP). **MITRIP customers see note below**

![Screen Screenshot](image)

**Oversize/Overweight (MiTRIP) customers that are using a Permit Service to obtain their permits need to complete step 15 (below) and access the Oversize/Overweight Permitting system (MiTRIP), leave at default “carrier” and click “Submit”. By completing this step, the Permit Service can locate your business and obtain a permit for you in the MiTRIP system.**
15. In the **second drop down** select the Permit System you need access to, click “**Continue**” and you will be directed to the selected permit system: