

PUBLIC ACT 51, SECTION 18j, MCL 247.668j
Annual Certification of Employee-related Conditions

CITY OR VILLAGE NAME Mesick

Beginning September 30, 2014, and annually each September 30 thereafter, certification must be made for compliance to Section 18j of Public Act 51 of 1951, MCL 248.668j. A local road agency must certify that it has (a) developed an employee compensation plan for its transportation employees as described OR (b) the local road agency must certify that medical benefits are offered to its transportation employees or elected public officials in compliance with the publicly funded health insurance contribution act, 2011 PA 152, MCL 15.561 to 15.569, or, that it does not offer medical benefits to its transportation employees or elected public officials.

Compliance with (a)
I certify compliance with MCL 247.668j (a).
Our compensation plan for transportation employees meets the minimum criteria of MCL 247.668j (a)(i - iv).

Compliance with (b)
I certify compliance with MCL 247.668j (b), and as such, offer one of the following;
I certify that medical benefits are offered to the transportation employees or elected public officials.
Or, ~~I certify that medical benefits are not offered to the transportation employees or elected public officials.~~

Non-compliance with (a) or (b)
I certify that we are not in compliance with MCL 247.668j.
I understand that failure to comply with certification of (a) or (b) of MCL 247.668j may result in the withholding of all or part of the distributions made to this local road agency from the Michigan Transportation Fund.

This form must be signed by the Street Administrator and the Treasurer or Financial Director.

SIGNATURE <i>David Claus</i>	SIGNATURE <i>Lorene McLeod</i>
PRINTED NAME David Claus	PRINTED NAME Lorene McLeod
TITLE Street Administrator	TITLE Treasurer
DATE	DATE 9-24-2014

Due Each September 30

Return the completed form to:

Michigan Department of Transportation, Financial Operations Division, P.O. Box 30050, Lansing, MI 48909

VILLAGE OF MESICK

PO Box 206

Mesick, MI 49668

☐Phone: (231) 885-1646 ☐ Fax: (231) 885-2896 ☐ Email: mesick@acegroup.cc

Village Government

Bruce Howell – President

PO Box 96

Mesick, MI 49668

brucehowell@acegroup.cc

Deb Stanton – Clerk

PO Box 206

Mesick, MI 49668

mesick@acegroup.cc

Lorene McLeod – Treasurer

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Lmcleod11@hotmail.com

Village Council

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David Clous

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VILLAGE OF MESICK

PO Box 206
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Act 51 Section 18j Compliance

Transportation Employees

In accordance with the State of Michigan's Act 51 of 1951 (247.668j) Sec. 18j (3). The Village of Mesick currently has one part-time employee in its DPW, Mike Abel, who averages 22 hours a week at a pay rate of \$15.00/ hour. Mike is paid out of four different funds depending on which type of work he performs for the Village.

The Village's Street Administrator is David Clous, who is also a council member. David receives no additional income from the Village as Street Administrator, other than an \$80.00 monthly stipend as a member of the Village Council.

VILLAGE OF MESICK, MICHIGAN

MAJOR STREET FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL

	Audited Actual 2/28/2013	Proposed Budget 2/28/2014	Approved Budj 2/28/2014	Proposed Budget 2/28/2015
REVENUES				
State Grants				
Act 51 Distributions	33,603	31,000	31,000	31,000
Interest and Dividends	2			
Total Interest and Rents	33,605	31,000	31,000	31,000
EXPENDITURES				
Department of Public Works				
Salaries and Wages	2,190	10,000	0	5500
Office Supplies	52		50	213
Other Services and Charges	12		150	150
Fica Expense	168		200	200
Repairs and Maintenance	88		200	300
Total Department of Public Works	2,510	10,000	600	863
Routine Maintenance				
Salaries and Wages R	1,129	12,500	2,500	2,500
Fica Expense	86			
Repairs and Maintenance	3,151		3500	4500
Equipment Rentals	2,199		3000	3223
Total Routine Maintenance	6,565	12,500	9,000	10,223
Winter Maintenance				
Salaries and Wages			3000	2200
Fica Expense			250	210
Repairs and Maintenance	4,258		6000	4500
Equipment Rentals	3,413		6000	6500
Total Winter Maintenance	7,671	-	12,000	13410
Administration				
Wages Admin	244		0	0
Total Administration	244	-	-	-
Other functions				
Capital Outlay			10000	0

Operating Transfers In (out)				
Major Street Fund	(8,929)	-	-	-
General Fund				
Net Change in Fund Balance	(15,957)	(2,500)	1,515	1,871
<u>FUND BALANCE - Beginning of Year</u>	31,206	15,249	15,249	16,764
<u>FUND BALANCE - End of Year</u>	15,249	12,749	16,764	18,635

VILLAGE OF MESICK, MICHIGAN

LOCAL STREET FUND

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL

	Audited Actual 2/28/2013	Proposed Budget 2/28/2014	Approved Budget 2/28/2014	Proposed Budget 2/28/2015
<u>REVENUES</u>				
State Revenue Sharing		11,000	11,000	11,000
Act 51 Distributions	10,894			
Interest and Rents				
Interest		-	-	-
Total Revenues	10,894	11,000	11,000	11,000
<u>EXPENDITURES</u>				
Routine Maintenance				
Salaries and Wages	1,208		500	500
Fica Expense	92		50	34
Repairs and Maintenance	4,917		3,500	3,000
Equipment Rental	1,520		800	800
Contracted Services				
Total Routine Maintenance	7,737	6,500	4,850	4,334
Winter Maintenance				
Salaries and Wages	653		600	700

Fica Expense	50	75	85
Unemployment	-	10	10
Repairs and Maintenance	6,578	2,500	2,500
Equipment Rental	615	1,000	1,000
	7,896	4,185	4,295

Total Expenditures 15,633 7,000 4,185 4,295

ADMINISTRATION

Salaries and Wages-Admin 611 200 250

Total Administration 611 - 200 250

OTHER FUNCTIONS

Other Services and Charges	12		
Capital Outlay	-		
Fica Expense	47	25	25
Unemployment	59	100	100
Adjustment to match audit	1,560		
Total Other Functions	1,678	125	125

Total Expenditures 17,922 13,500 9,485 9,129

Excess (Deficiency) of Revenues
Over Expenditures (7,028) (2,500) 1,515 1,871

OTHER FINANCING SOURCES (USES)

Operating Transfers In (out)				
Major Street Fund	(8,929)	-	-	-
General Fund				
Net Change in Fund Balance	(15,957)	(2,500)	1,515	1,871
<u>FUND BALANCE - Beginning of Year</u>	31,206	15,249	15,249	16,764
<u>FUND BALANCE - End of Year</u>	15,249	12,749	16,764	18,635

BALANCE SHEET

ASSETS	MAJOR STREET FUND	LOCAL STREET FUND
1. Cash	\$ 50,164.00	\$ 4,708.00
2. Investments	-	-
3. Receivables		
a. Accounts	-	-
b. Due From Other Governmental Units	-	-
c. Special Assessments	-	-
d. Interest	-	-
e. Other	-	-
4. Due From State		
a. Michigan Transportation Fund (MTF)	6,585.00	2,827.00
b. Trunkline Preservation	-	-
c. Road Projects	-	-
d. Other	-	-
5. Due From Federal Government		
a. Federal Highway Administration (FHWA)	-	-
b. Other	-	-
6. Due From Other Funds		
a. General	-	2,690.00
b. Major Street	-	20.00
c. Local Street	-	-
d. Municipal Street	-	-
e. Other	-	-
7. Inventory	-	-
8. Other Assets		
a. Prepaid Expenses	-	-
b. Other	-	-
9. TOTAL ASSETS (must agree with Total Liabilities and Fund Balance - line 14)	<u>\$ 56,749.00</u>	<u>\$ 10,245.00</u>

ACT51

Fiscal Year - 2014

CITY/VILLAGE STREET FINANCIAL REPORT

Start: 03/01/2013 End: 02/28/2014

BALANCE SHEET

LIABILITIES AND FUND BALANCES	MAJOR STREET FUND	LOCAL STREET FUND
10. Accounts Payable	\$ -	\$ -
11. Due To Other Funds		
a. General	15,493.00	5,559.00
b. Major Street		-
c. Local Street	20.00	
d. Other	-	-
12. Other Liabilities		
a. Due to State	-	-
b. Accrued Payroll	-	-
c. Other Accrued Liabilities	-	-
d. Advances From Other Funds	-	-
e. Deferred Revenue	-	-
13. Fund Balance (This amount is populated from line 53)	41,236.00	4,686.00
14. TOTAL LIABILITIES AND FUND BALANCE (Must agree with Total Assets - line 9)	\$ 56,749.00	\$ 10,245.00

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

REVENUES	MAJOR STREET FUND	LOCAL STREET FUND
15. Tax Levies	\$ -	\$ -
16. Federal Grants		
a. MDOT Payments to Private Contractors	-	-
b. Negotiated Contracts	-	-
17. State Grants		
a. Michigan Transportation Fund (Act 51)	35,757.00	11,597.00
b. Winter Maintenance (Act 51)	-	-
c. Local Bridge Fund	-	-
d. Transportation Economic Development Fund	-	-
e. Metro Act Fund	-	-
f. Other	-	-
18. State Trunkline Preservation (must show expenditures on line 34)	-	-
19. Interest	2.00	-
20. Special Assessments	-	-
21. Contributions From Counties	-	-
22. Contributions From Adjacent Governmental Units	-	-
23. Miscellaneous	-	-
24. TOTAL REVENUES	<u>\$ 35,759.00</u>	<u>\$ 11,597.00</u>

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

EXPENDITURES	MAJOR STREET FUND	LOCAL STREET FUND
25. Construction - Streets (Incl. Eng. & R.O.W.)	\$ -	\$ -
26. Construction - Structures (Incl. Eng. & R.O.W.)	-	-
27. Preservation - Streets	24,508.00	12,655.00
28. Preservation - Structures	-	-
29. Traffic Services - Streets and Structures	-	-
30. Winter Maintenance - Streets and Structures	23,905.00	9,249.00
31. Administration, Engineering & Record Keeping	883.00	255.00
32. Roadside Parks (Major Street Only)	-	-
33. Contributions to Adjacent Governmental Units	-	-
34. State Trunkline Preservation (must show revenue on line 18)	-	-
35. State Trunkline Construction - City/Village Share	-	-
36. Miscellaneous	-	-
DEBT SERVICE		
37. Principal	-	-
38. Interest and Bank Fees	-	-
39. TOTAL EXPENDITURES	<u>\$ 49,296.00</u>	<u>\$ 22,159.00</u>

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

OTHER FINANCING SOURCES (USES)	MAJOR STREET FUND	LOCAL STREET FUND
40. General Fund	\$ -	\$ -
41. Municipal Street Fund	-	-
42. Capital Improvement Fund	-	-
43. Transfer - Major to Local	-	-
44. Transfer - Local to Major	-	-
45. Bond Proceeds	-	-
46. Equipment Installment Purchase Proceeds	-	-
47. Other	-	-
48. TOTAL OTHER FINANCING SOURCES (USES)	\$ -	\$ -
49. Excess of Revenues and Other Sources Over/Under Expenditures and Other Uses	(13,537.00)	(10,562.00)
50. Fund Balance at Beginning of Year	56,210.00	16,809.00
51. Prior Period Adjustment	(1,437.00)	(1,561.00)
52. Adjusted Fund Balance at Beginning of Year	54,773.00	15,248.00
53. Fund Balance at End of Year	\$ 41,236.00	\$ 4,686.00

The Village of Mesick currently has no unfunded liabilities at this time.