

**Michigan Department of Transportation
Office of Passenger Transportation
POST-DELIVERY AUDITS**

**ATTACHMENT A-7
CHECKLIST**

Contract #		Vehicle Description	
Dealer		Manufacturer	
Contract Term		Contract Admin.	

Post Delivery Audit

	Item	Completion Date	Initials
1	Total cost of vehicles purchased in this order: \$_____ If less than \$150,000, skip to #2 below. Do not complete or submit Attachments A9-11		
1.1	Buy America Certification stating regulations are still being met, if required*		
2	Bid Certification		
2.1	Vehicle sight inspection		
2.2	Vehicle road test		
2.3	Were there 11 or more vehicles purchased? Yes <input type="checkbox"/> No <input type="checkbox"/>		
2.4	If yes obtain Inspectors report		
2.5	Certification vehicle meets bid specifications		
2.5	Federal Motor Vehicle Safety Standard's certification		

To be completed by transit agency

*Procurements over \$100,000, increasing to \$150,000 for grants awarded December 26, 2014 or later

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**ATTACHMENT A-8
FEDERAL MOTOR VEHICLE SAFETY STANDARDS CERTIFICATIONS**

Check one that applies:

- The vehicles proposed under this contract are subject to the Federal Motor Vehicle Safety Standards (FMVSS) issued by the National Highway Traffic Safety Administration (NHTSA) in part 571 of this title.

- The vehicles proposed under this contract are not subject to the Federal Motor Vehicle Safety Standards (FMVSS) issued by the National Highway Traffic Safety Administration (NHTSA) in part 571 of this title.

As required by Title 49 of the CFR, Part 663 – Subpart D, I have received a copy of the manufacturer's self-certification information concerning these vehicles compliance with relevant Federal Motor Vehicle Safety Standards. I have had this certification in my possession at both the pre-award and post-delivery stages of the procurement.

	Post-Delivery
Vehicle Description	
Manufacturer	
Agency Contact Name	
Date	

To be completed by transit agency

Vendor to provide Post-delivery FMVSS Certification

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**ATTACHMENT A-9
BUY AMERICA CERTIFICATION
Post-Delivery**

In Accordance with the "Buy America" regulations adopted by the Federal Transit Administration on January 9, 1991, I certify that the vehicles delivered under this contract are in compliance with the requirements of section 165(b)(3), of the Surface Transportation Assistance Act of 1982, as amended, and the regulations of 49 CFR 661.11.

Date	
Vehicle Description	
Dealer	
Manufacturer	
Agency Contact Name	
Position Title	

To be complete by transit agency

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**ATTACHMENT A-10
BUY AMERICA POST-DELIVERY AUDIT
Component Parts**

	Component	Supplier/Manufacturer	Address	Country of Origin	Cost or % of Domestic Origin
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Vendor:

Vendor's Signature: _____

PLEASE MAKE ADDITIONAL COPIES IF NECESSARY

Completed by vendor – vendor can provide actual domestic content worksheet

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**ATTACHMENT A-11
BUY AMERICA POST-DELIVERY AUDIT
Sub-component Parts**

	Subcomponent	Supplier/Manufacturer	Address	Country of Origin	Cost or % of Domestic Origin
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Vendor:

Vendor's Signature: _____

PLEASE MAKE ADDITIONAL COPIES IF NECESSARY

Completed by vendor – vendor can provide actual domestic content worksheet

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**ATTACHMENT A-12
BID SPECIFICATION AUDIT CERTIFICATION
Post-Delivery**

I have road tested and visually inspected the vehicle purchased. I certify that the vehicle delivered under this contract meets the contract specifications used for this solicitation.

- There were fewer than eleven vehicles procured under this purchase.

- There were eleven or more vehicles procured under this purchase. A copy of the inspector's report is attached.

Date	
Vehicle Description	
Dealer	
Manufacturer	
Agency Contact Name	
Position Title	

To be completed by transit agency