

Yates Township Dial-A-Ride Request For Proposal (RFP) For Parking Lot Resurfacing

Solicitation Number: Yates 2-2016

RFP issue date: 9/1/2016

Background

The Yates Township Dial-A-Ride, hereafter referred to as the agency, provides demand response transportation services in Lake County, Michigan. Yates Township Dial-A-Ride also provides transportation services to area human service agencies, Senior Center, and essential transportation for its residents with disabilities.

Scope of Work

Due to the age and lack of proper water run off of parking lot we are requesting it be resurfaced. A drawing with measurements is attached as Attachment A.

Clean, tack and HMA overlay 1,690 syd of existing parking lot with 220 lb/syd of either HMA LVSP or 13A. Provide grading and pave to ensure positive drainage and that run off doesn't enter the existing buildings following resurfacing. Place 2" of gravel 2 feet in width around the parameter of the parking lot not abutting buildings to protect the edges. Provide parking lot pavement markings, for 27 standard parking spaces and two handicapped parking spaces (including two blue handicap symbols), two areas marked "No Parking" (one area should have cross hatch lines, with yellow paint).

Complete all work prior to **November 1, 2016**.

Estimated Quantities are as follows:

Pavement Cleaning	1 LS
Station Grading	2 Stations
HMA LVSP (or 13A)	186 ton
Aggregate Surface Course, 2"	140 syd
4" White Waterborne Paint (Regular Dry Paint is an acceptable alternative)	550 ft
Handicap Symbols	2 ea
No Parking areas (one with cross hatch lines)	2 ea

Proposal Content

Submitted proposals must include:

Business Organization: Full business name and address, primary contact and authorized negotiator for this proposal and project, and federal tax ID number.

Price: Clearly marked on the written certification accepting the terms and conditions of this solicitation.

Experience: A description of your firm's experience with this type of work.

Qualifications: A description of the qualifications of individuals performing the work, their job titles and any certifications or licenses they possess.

References: Provide three references with the business's name, address, contact person and that person's email and phone number.

Construction Progress Schedule: Provide a Construction Progress Schedule of the estimated the time needed to complete the project after receiving Notice to Proceed. Upon agency approval, the Construction Progress Schedule will become part of the contract.

Other: Proof of bonding, licensing and insurance.

The contractor must submit a written certification on company letterhead, signed by an authorized representative, accepting the terms and conditions of this solicitation.

Proposal Conditions

Submitted proposals become the property of the agency. Proposals are considered confidential and will not be shared with other vendors. The contents of the submitted proposals are considered valid for one hundred and twenty (120) days after the submission deadline.

Payment will be by lump sum. This will be a firm, fixed price contract.

The agency reserves the right to waive any informalities or minor defects and to accept or reject any or all of the submitted proposals or to postpone the proposal due date, for sound, documentable business reasons.

An optional site visit at the facility at 1987 E. US 10, Idlewild, Michigan, will be held on September 14, 2016 between 9am and 4pm.

Questions about this RFP must be submitted in writing by email to cfisher@yatesdialaride.com. Phone calls involving the RFP or related questions will not be accepted. All questions and answers related to this will be emailed to vendors who were sent an RFP, and to every firm who has submitted a proposal or a question, and will be posted on the Yates Township Dial-A-Ride's website www.yatesdialaride.com. All questions and/or comments must be received at least ten (10) working days prior to the proposal due date. Verbal comments are not part of this solicitation.

Proposal must be received by 4 p.m. on, September 30, 2016 by mail at Yates Township Dial-A-Ride, PO Box 147, Idlewild MI 49642 or in person at 1987 E US 10, Idlewild Michigan. Late submissions will not be accepted. Proposals may be withdrawn by written request by a firm's authorized representative prior to the due date.

Conditional proposals will be considered non-responsive and may be rejected unless the agency gives specific approval to a written request received at least ten (10) working days prior to the proposal due date. All other interested parties will be notified of any changes to the Scope of Work.

This RFP does not commit the agency to award a contract, to pay any cost incurred in the preparation of a proposal, or to preclude the agency from canceling, in part or in its entirety, this RFP, if it is in the best interest of the agency, and if it is for sound, documentable, business reasons.

The agency is exempt from federal, state, and local taxes. The agency will not be responsible for any taxes levied on the respondent as a result of the contract resulting from this RFP. Protests must be submitted consistent with the agency's procurement policy.

Oversight:

The selected firm must provide the agency and its authorized representatives safe access to the work at all times. The selected firm must provide the agency and its authorized representatives with the information and assistance necessary for them to make complete and detailed inspections. The selected firm is not entitled to a time extension or compensation for reasonable delays, inconvenience, or any other cause attributed to the agency's reasonable inspection of the work.

Final Acceptance

The contractor must provide written notification the work is completed. The contractor is not relieved of the duty of maintaining and protecting the project until the agency issues a written Notification of Final Acceptance. Final payment will not be made until the agency issues a written Notification of Final Acceptance.

Terms and Conditions

This project is federally and state funded. It is subject to the guidance in the Michigan Department of Transportation's (MDOT) *Procurement Guidelines for Grantees Receiving Federal Transit Administration (FTA) Funds via MDOT, Revised February 7, 2014*, and all subsequent editions, as available on the internet. The federal requirements for this project are the *Michigan Department of Transportation 3162A (02/14) CONSTRUCTION LESS THAN \$100,000*, as attached as Attachment B and available on the internet.

This project is subject to Davis-Bacon prevailing wage requirements, as attached as Attachment C and available on the internet. The selected firm must submit certified payrolls weekly to comply with this requirement.

Compliance with all applicable laws, ordinances, and the rules and regulation of all authorities having jurisdiction over project construction is required. The contractor is responsible for obtaining and paying for all required permits, licenses and inspections.

The selected vendor will contract with the agency and may have to have a 3rd party subcontract approved by the MDOT. The awarded subcontract, or other written notice from the agency, serves as the vendor's Notice To Proceed. The agency reserves the right to cancel the contract with thirty (30) days written notice.

Assignment:

Neither party may assign, directly or indirectly, all or part of its rights or obligations under this Agreement without the prior written consent of the other party, which consent shall not be unreasonably withheld or delayed.

Indemnification

The selected proposer shall indemnify, defend and hold harmless the agency, its officers, agents, employees, independent contractors, the State of Michigan, MDOT and officers, agents, employees thereof:

- from any and all claims by persons, firms, or corporations for labor, material, supplies or services provided in connection with any contract awarded, which the offeror shall perform under the terms of this contract; and
- from any and all claims for injuries to or death of, any and all persons, for loss of or damage to property, environmental damage, degradation response and cleanup costs, and attorney fees or other related costs arising out of, under, or by reasons of this RFP, except claims resulting from the sole negligence or willful acts or omissions of said indemnities, its agents or employees.

Evaluation criteria

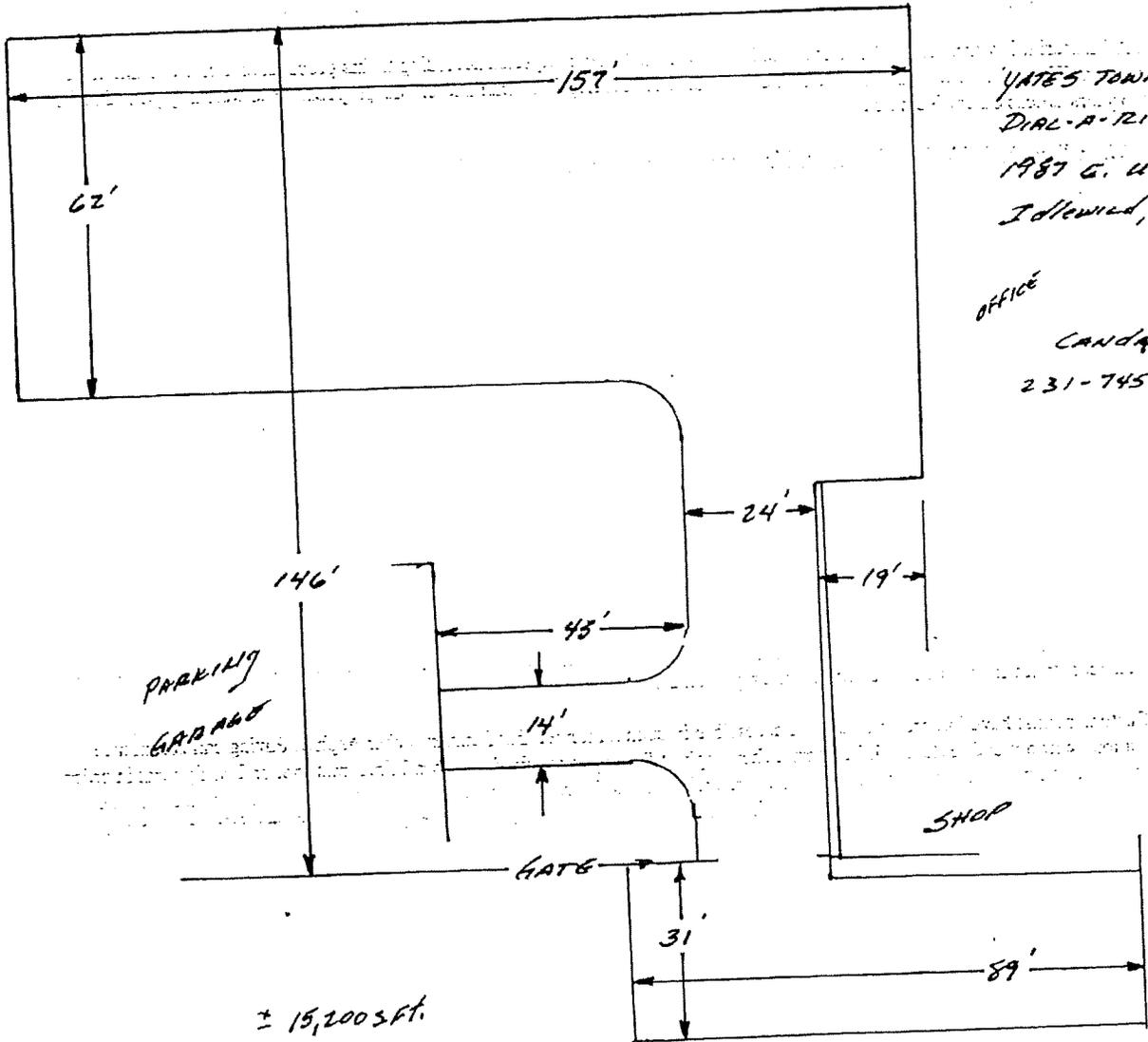
The selection criteria for this solicitation are following and listed in order of importance, although the last three criteria are equally weighted. Price is less important than the technical evaluation factors as a whole.

- timeliness of project completion
- demonstrated experience with the tasks outlined in the Scope of Work
- price, which will be evaluated by the following formula: lowest vendor price divided by this vendor's price times available points.
- qualifications to perform this type of work

Proposals will be evaluated by the agency's executive director, bookkeeper and operations manager. The agency reserves the right to award to other than the

lowest price proposal and to award to the proposal determined to be the Best Value to the agency. The award will only be made to a responsive and responsible firm.

- Attachment A --- Drawing With Measurements
- Attachment B – Federal Clauses Construction Less Than \$100,000
- Attachment C – Davis-Bacon Wage Rates: General Decision Number: MI16001 07/29/2016



YATES TOWNSHIP
 DIAL-A-RIDE
 1987 G. 4510
 ILLINOIS, MI.
 49642
 OFFICE
 CANDACE
 231-745-7311

Dimensions & Layout are not exact.

General Decision Number: MI160001 07/29/2016 MI1

Superseded General Decision Number: MI20150001

State: Michigan

Construction Types: Highway (Highway, Airport & Bridge xxxxx and Sewer/Incid. to Hwy.)

Counties: Michigan Statewide.

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.15 for calendar year 2016 applies to all contracts subject to the Davis-Bacon Act for which the solicitation was issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.15 (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2016. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

Modification Number	Publication Date
0	01/08/2016
1	01/15/2016
2	02/26/2016
3	06/10/2016
4	06/17/2016
5	06/24/2016
6	07/22/2016
7	07/29/2016

CARP0004-004 06/01/2013

REMAINDER OF STATE

	Rates	Fringes
CARPENTER (Piledriver).....	\$ 25.34	17.37

CARP0004-005 06/01/2013

LIVINGSTON (Townships of Brighton, Deerfield, Genoa, Hartland, Oceola & Tyrone), MACOMB, MONROE, OAKLAND, SANILAC, ST. CLAIR AND WAYNE COUNTIES

	Rates	Fringes
CARPENTER (Piledriver).....	\$ 28.09	24.31

ELEC0017-005 06/01/2016

STATEWIDE

GROUP 4: Trench or excavating grade person

GROUP 5: Pipe layer (including crock, metal pipe, multi-plate or other conduits)

GROUP 6: Grouting man, audio-visual television operations and all other operations in connection with closed circuit television inspection, pipe cleaning and pipe relining work and the installation and repair of water service pipe and appurtenances

GROUP 7: Restoration laborer, seeding, sodding, planting, cutting, mulching and top soil grading; and the restoration of property such as replacing mailboxes, wood chips, planter boxes, flagstones, etc.

LABO0465-001 06/01/2016

LABORER: Highway, Bridge and Airport Construction

AREA 1: GENESEE, MACOMB, MONROE, OAKLAND, WASHTENAW AND WAYNE COUNTIES

AREA 2: ALLEGAN, BARRY, BAY, BERRIEN, BRANCH, CALHOUN, CASS, CLINTON, EATON, GRATIOT, HILLSDALE, HURON, INGHAM, JACKSON, KALAMAZOO, LAPEER, LENAWEE, LIVINGSTON, MIDLAND, MUSKEGON, SAGINAW, SANILAC, SHIAWASSEE, ST. CLAIR, ST. JOSEPH, TUSCOLA AND VAN BUREN COUNTIES

AREA 3: ALCONA, ALPENA, ANTRIM, ARENAC, BENZIE, CHARLEVOIX, CHEBOYGAN, CLARE, CRAWFORD, EMMET, GLADWIN, GRAND TRAVERSE, IONIA, IOSCO, ISABELLA, KALKASKA, KENT, LAKE, LEELANAU, MANISTEE, MASON, MECOSTA, MISSAUKEE, MONTCALM, MONTMORENCY, NEWAYGO, OCEANA, OGEMAW, OSCEOLA, OSCODA, OTSEGO, OTTAWA, PRESQUE ISLE, ROSCOMMON AND WEXFORD COUNTIES

AREA 4: ALGER, BARAGA, CHIPPEWA, DELTA, DICKINSON, GOGEBIC, HOUGHTON, IRON, KEWEENAW, LUCE, MACKINAC, MARQUETTE, MENOMINEE, ONTONAGON AND SCHOOLCRAFT COUNTIES

	Rates	Fringes
LABORER (AREA 1)		
GROUP 1.....	\$ 22.32	15.89
GROUP 2.....	\$ 22.45	15.89
GROUP 3.....	\$ 22.63	15.89
GROUP 4.....	\$ 22.71	15.89
GROUP 5.....	\$ 22.92	15.89
GROUP 6.....	\$ 23.22	15.89
LABORER (AREA 2)		
GROUP 1.....	\$ 20.41	15.75
GROUP 2.....	\$ 20.61	15.75
GROUP 3.....	\$ 20.85	15.75
GROUP 4.....	\$ 21.20	15.75
GROUP 5.....	\$ 21.07	15.75
GROUP 6.....	\$ 21.41	15.75
LABORER (AREA 3)		

GROUP 1.....	\$ 19.66	15.75
GROUP 2.....	\$ 19.87	15.75
GROUP 3.....	\$ 20.16	15.75
GROUP 4.....	\$ 20.60	15.75
GROUP 5.....	\$ 20.22	15.75
GROUP 6.....	\$ 20.65	15.75
LABORER (AREA 4)		
GROUP 1.....	\$ 19.66	15.75
GROUP 2.....	\$ 19.87	15.75
GROUP 3.....	\$ 20.16	15.75
GROUP 4.....	\$ 20.60	15.75
GROUP 5.....	\$ 20.22	15.75
GROUP 6.....	\$ 20.65	15.75

LABORER CLASSIFICATIONS

GROUP 1: Asphalt shoveler or loader; asphalt plant misc.; burlap person; yard person; dumper (wagon, truck, etc.); joint filling laborer; miscellaneous laborer; unskilled laborer; sprinkler laborer; form setting laborer; form stripper; pavement reinforcing; handling and placing (e.g., wire mesh, steel mats, dowel bars); mason's tender or bricklayer's tender on manholes; manhole builder; headwalls, etc.; waterproofing, (other than buildings) seal coating and slurry mix, shoring, underpinning; pressure grouting; bridge pin and hanger removal; material recycling laborer; horizontal paver laborer (brick, concrete, clay, stone and asphalt); ground stabilization and modification laborer; grouting; waterblasting; top person; railroad track and trestle laborer; carpenters' tender; guard rail builders' tender; earth retention barrier and wall and M.S.E. wall installer's tender; highway and median installer's tender (including sound, retaining, and crash barriers); fence erector's tender; asphalt raker tender; sign installer; remote control operated equipment.

GROUP 2: Mixer operator (less than 5 sacks); air or electric tool operator (jackhammer, etc.); spreader; boxperson (asphalt, stone, gravel); concrete paddler; power chain saw operator; paving batch truck dumper; tunnel mucker (highway work only); concrete saw (under 40 h.p.) and dry pack machine; roto-mill grounds person.

GROUP 3: Tunnel miner (highway work only); finishers tenders; guard rail builders; highway and median barrier installer; earth retention barrier and wall and M.S.E. wall installer's (including sound, retaining and crash barriers); fence erector; bottom person; powder person; wagon drill and air track operator; diamond and core drills; grade checker; certified welders; curb and side rail setter's tender.

GROUP 4: Asphalt raker

GROUP 5: Pipe layers, oxy-gun

GROUP 6: Line-form setter for curb or pavement; asphalt screed checker/screw man on asphalt paving machines.