



STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

RICK SNYDER
GOVERNOR

KIRK T. STEUDLE
DIRECTOR

November 16, 2011

TO: Transit Agencies Receiving Local Bus Operating Assistance

SUBJECT: Addendum to the FY 2012 Local Public Transit Revenue and Expense (R&E) Manual

Based upon concerns voiced at the 2011 Accounting Training, and further review of the requirements requested from the Federal government, we have decided that we can obtain all of the necessary information for National Transit Database (NTD) reporting from code 667 Property Damage Only (PDO) Accidents and code 668 PDO Accidents w/damage over \$25,000. Therefore, to avoid confusion, code 663 Accidents (page 34 of the FY 2012 R&E Manual) has been inactivated. You will no longer be able to input data into this field.

Please feel free to contact me if you have any questions or concerns regarding this change. I can be reached at lovells@michigan.gov or at (517) 335-2525.

Sincerely,

A handwritten signature in cursive script that reads "Sandra Lovell".

Sandra Lovell, Accountant
Office of Passenger Transportation
Bureau of Passenger Transportation