



MichiganCAP

the Michigan College Access Portal

COLLEGE SEARCH ACTIVITIES

Register for the MichiganCAP:

1. Navigate to www.MichiganCap.org.
2. Click on the "Register" button in the lower right corner of the screen.
 - a. Select "Student-High School" from the dropdown menu, and click "Submit."
 - b. Complete a form with personal information.
 - i. This information will be used within the Portal to populate college applications, so it is important that it is accurate.
 - ii. Your password must be at least eight characters long and contain at least one capital letter and one number. Make sure to write your password down to log back in later.
 - iii. Only the fields marked with a red asterisk must be completed. You may or may not choose to complete this section on your gender, race and status as a citizen.
 - iv. You must check the box that you agree to abide by the site's terms of use.
3. After completing this page, click "Submit."

Navigate the Portal's College Search Feature:

1. At the top of the page, hold the mouse over "Colleges" and then click "College Search." Then click "Begin."
2. Schools can be searched by: Name, Location, Academic Standards, size, environment, cost, and available majors and sports. Perhaps you would like to go a college that is 50 miles or less from home. Choose <50 miles from home on the dropdown menu and enter the zip code. Then click "Show Matches."
3. You can also narrow down your search more by inputting many different criteria. The number of matches are shown in the bottom left corner.
4. Be sure to clear your searches when beginning a new search by clicking the "Reset" on the right bottom.
5. The search can be saved for future reference by clicking "Save" on this page. To view saved searches click "Saved Searches" from the taskbar.
6. During your search if you find a college you want to save, click the green plus sign next to the school, and it can be found again by clicking "College List" under the "Colleges" tab.

Be sure to click "Reset" to start a new search to clear all previously searched criteria

Activities:

- Have your mentee save at least 5 colleges to their "College List" that fits their college criteria.
- Look into 2-year and 4-year schools, both public and private, so your mentee is aware of the many post-secondary opportunities in Michigan.
- Narrow down searches by major, to get your mentee thinking about what they might want to major in. Use this opportunity to find out what they are interested in and talk about career goals.