



MICHIGAN HISTORY CENTER INTERNSHIP DESCRIPTION

INTERNSHIP TITLE: Archives Undergraduate Intern

START DATE: May 11, 2020

END DATE: August 7, 2020

NUMBER OF INTERNS NEEDED: 1

EXPECTED SCHEDULE: Flexible, 135 hours over 13 weeks

WORK LOCATION: Michigan History Center (Lansing)

INTERN WILL REPORT TO: Jill Arnold, Digital Engagement Archivist

JOB DESCRIPTION: The Archives Undergraduate Intern will research a question posed by the public and create a subject guide that demonstrates how people can research the question at the Archives of Michigan. The program will encompass historical research and writing in order to facilitate research at the Archives of Michigan.

The internship is intended to give undergraduate students an opportunity to apply their research skills and knowledge in a government archives setting.

CANDIDATE REQUIREMENTS: Qualified candidates must be enrolled in an undergraduate program in history or a related field and be able to lift up to 40 lbs.

INTERNSHIP IS: Paid; \$500 stipend.

INTERNSHIP IS OPEN TO: Undergraduate students in history or a related field. Some archives coursework preferred.