STEP 1
Go To:
https://emresource.emsystem.com/

STEP 2
Input your USERNAME and PASSWORD in the designated fields and click Log In
**STEP 3**
Click on Acknowledge All Notifications to continue.
If this option is unavailable or information is not provided, skip STEP 3.
STEP 4
Click on Region 2 South LTC Bed Availability banner.
LTC Bed Availability Categories and Definitions

Note: If your facility does not have one or more of the below capabilities just enter “0,” do not leave field blank.

NUMBER OF REGULAR BEDS - FEMALE
The total number of regular (not specialty) beds available in your facility.

NUMBER OF REGULAR BEDS - MALE
The total number of regular (not specialty) beds available in your facility.

NUMBER OF ISOLATION BEDS - FEMALE
This will be the total number of private or empty rooms that are available as isolation rooms, include any negative pressure rooms at your facility.

NUMBER OF ISOLATION BEDS - MALE
This will be the total number of private or empty rooms that are available as isolation rooms, include any negative pressure rooms at your facility.

NUMBER OF LOCKED UNIT BEDS - FEMALE
If your facility has a locked unit or a unit that could be locked, list the total number of available beds on that unit.

NUMBER OF LOCKED UNIT BEDS - MALE
If your facility has a locked unit or a unit that could be locked, list the total number of available beds on that unit.

NUMBER OF VENTILATOR BEDS - FEMALE
If your facility has ventilator beds, indicate the total number of beds available. If you do not have the capability of caring for ventilator patients just enter 0.

NUMBER OF VENTILATOR BEDS - MALE
If your facility has ventilator beds, indicate the total number of beds available. If you do not have the capability of caring for ventilator patients just enter 0.

NUMBER OF DIALYSIS BEDS - FEMALE
Number of dialysis beds you have available. If you do not have the equipment to do dialysis put 0.

NUMBER OF DIALYSIS BEDS - MALE
Number of dialysis beds you have available. If you do not have the equipment to do dialysis put 0.

NUMBER OF BARIATRIC BEDS - FEMALE
Number of bariatric beds (beds that can hold patients over 300 pounds) that you have available.

NUMBER OF BARIATRIC BEDS - MALE
Number of bariatric beds (beds that can hold patients over 300 pounds) that you have available.

NUMBER OF VIRTUAL BEDS
Number of beds you could possibly fit in your facility, include beds in storage. This must be beds that you not only have space for but actually have extra beds. You would include the total number of all male and female beds.
**STEP 5**
Click on key to access data form.
STEP 6
Click on box to the left on the category field to input data.
To provide any additional comments, use the comment box.
STEP 7
Remember to click on SAVE when data input and comments are completed. **Failure to SAVE will not capture your information.**
STEP 8
Verify data was saved and data input is correct.
STEP 9
Click on Region 2 South LTC Equipment Availability banner.
LTC Equipment Availability Categories and Definitions

Note: Make sure your number reflects items not already in use.

O2 CONCENTRATORS
Enter the total number of Oxygen Concentrators you have available (not already being used).

VENTILATORS
Enter the total number of Ventilators you have available (not already being used).

SUCTION MACHINES
Enter the total number of Suction Machines you have available (not already being used).

IV PUMPS
Enter the total number of IV Pumps you have available (not already being used).

FEEDING TUBE PUMPS
Enter the total number of Feeding Tube Pumps you have available (not already being used).

RERAINTS
Enter the total number of Restraints you have available (not already being used).

NUMBER OF EMERGENCY POWER OUTLET
Enter the number of outlets in your facility that are on emergency power (not currently in use).

RESPIRATORY SUPPLIES
Answer yes or no to the availability of extra respiratory supplies.

DIABETIC SUPPLIES
Answer yes or no to the availability of extra diabetic supplies.
STEP 10
Click on key to access data form.
STEP 11
Click on box to the left of the category field to input data.
To provide any additional comments, use the comment box.
STEP 12
Remember to click on SAVE when data input and comments are completed. **Failure to SAVE will not capture your information.**
STEP 13
Verify data was saved and data input is correct.
STEP 14
Select Log Out to exit EMResource.

For support, please contact:

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