

# **APPROVED**

APR 02 2013

MICHIGAN STATE  
ADMINISTRATIVE BOARD

Lansing, Michigan

March 19, 2013

A regular meeting of the State Administrative Board was held in the Lake Superior Room, 1st Floor, Michigan Library and Historical Center, on Tuesday, March 19, 2013, at 11:00 a.m.

**Present:** David Murley, Deputy Legal Counsel, representing Rick Snyder, Governor, Chairperson  
Jenell Leonard, Executive Assistant, representing Brian Calley, Lt. Governor  
Rose Jarois, Director, Department Services Administration, representing Ruth Johnson, Secretary of State  
Michael Reilly, Assistant Attorney General, representing Bill Schuette, Attorney General  
Melissa Castro, Assistant Deputy Treasurer, representing Andy Dillon, State Treasurer  
Carol Easlick, State Assistant Administrator, representing Michael P. Flanagan, Superintendent of Public Instruction  
Demetrius Parker, Administrator, Contract Services Division, representing Kirk T. Steudle, Director, Department of Transportation  
Jeff Brownlee, Secretary

**Others Present:**

Janet Rouse, Department of Technology, Management and Budget; Bill Rottiers, Department of Transportation

**1. CALL TO ORDER:**

Mr. Murley called the meeting to order and led the Pledge of Allegiance to the Flag.

**2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:**

Mr. Reilly moved to approve the minutes of the regular meeting of March 5, 2013. Supported by Ms. Jarois, the motion was unanimously adopted.

**3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:**

NONE

4. **NEW BUSINESS:**

**RETENTION AND DISPOSAL SCHEDULES**

**SCHOOLCRAFT COLLEGE**

Instruction Division, 3/19/2013

Planning & Information Management, 3/19/2013

**DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS, Financial Services**

Division, 3/19/2013

Ms. Jarois moved to approve the Retention and Disposal Schedules. Supported by Ms. Easlick, the motion was unanimously adopted.

5. **REPORTS AND RECOMMENDATIONS OF COMMITTEES:**

(Please see the following pages)

# APPROVED

March 19, 2013

Michigan State  
Administrative Board

March 19, 2012, No. 3

## COMMITTEE REPORT TO THE STATE ADMINISTRATIVE BOARD

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The Honorable Rick Snyder, Governor  
and  
Members of the State Administrative Board

A regular meeting of the Building Committee was held at 11:00 a.m.  
on March 12, 2013. Those present being:

Chairperson: Melissa Castro, representing  
State Treasurer Dillon

Approved Melissa Castro

Member: David Murley, representing  
Governor Snyder

Approved DM

Member: Jenell Leonard, representing  
Lt. Governor Calley

Approved Jenell Leonard

Others: Suzanne Hassan, Iris Lopez, Michael Reilly, Department of Attorney  
General; Rose Jarois, Department of State; Sherry Bond, Janet  
Rouse, Department of Technology, Management and Budget; Bill  
Rottiers, Department of Transportation

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Ms. Castro called the meeting to order.

The Building Committee Amended Agenda was presented.

Following discussion, Ms. Clement moved that the Amended Agenda be  
recommended to the State Administrative Board for approval. Supported  
by Ms. Leonard, the motion was unanimously adopted.

Ms. Castro adjourned the meeting.

# AMENDED AGENDA

## BUILDING COMMITTEE / STATE ADMINISTRATIVE BOARD

March 12, 2013 / March 19, 2013  
11:00 A.M. Lake Superior Room 1<sup>st</sup> Floor  
Michigan Library and Historical Center

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This agenda is for general informational purposes only. At its discretion, the Building Committee may revise this agenda and may take up other issues at the meeting.

### AWARD OF CONSTRUCTION CONTRACT

1. left blank intentionally

### MODIFICATION TO PROFESSIONAL SERVICES CONTRACTS

2. DEPARTMENT OF NATURAL RESOURCES, PORT AUSTIN – Port Austin Harbor and Boating Access Site – New Seawall and Parking Lot Repair  
File No. 751/04145.MNB - Index No. 59650 - Contract No. Y05112  
Northwest Design Group, Petoskey; Modification No. 8, Increase \$146,099.45

#### **Description and Justification**

The purpose of this modification is to provide plans, specification and construction administration for another complimentary phase of the Port Austin Harbor and Boat Access Site Master Plan which was approved by the Department of Natural Resources in coordination with the Village of Port Austin using the services of the same professional. The professional's knowledge and the engineering background of this facility are vital to avoid duplication of design efforts. This phase include replacing the dilapidated west wooden piers, dredging the harbor to a deeper depth to allow larger vessels to enter the harbor.

The new depths will be matching depths required by the Corps of Engineers at adjacent portion of Lake Huron. The plans also include an adjustable-level service platform for employees use to fuel small watercraft.

#### **Funding Source**

100% Restricted Funds

Base Contract	\$28,435.05	Provide professional roof consulting, engineering design, construction quality assurance administration/inspection services, technical staff and support personnel to prepare complete contract documents for the complete tear-off and installation of a new roofing system at the Maxey Boys Training School, Academic Center. Approved Director's Agenda 03/25/05
Modification No. 1	\$28,923.28	Provide professional services to add study and design of additional parking lot repair and design of the site lighting and landscaping on the seawall/parking lot repair project. Approved Director's Agenda 05/12/06
Modification No. 2	\$5,687.82	Provide professional services to add coordination of this Harbor of Refuge project with a companion of Village of Port Austin project. Approved Director's Agenda 02/16/07
Modification No. 3	\$1,700.00	Provide professional services to add the preparation of a legal description for an easement with the Village of Port Austin and to apply for a United States Army Corps of Engineers permit for the seawall project. Approved Director's Agenda 06/22/07
Modification No. 4	\$53,123.16	Provide professional architectural and/or engineering for final design and construction administration to include electrical design for the site modifications and to provide construction oversight of the project. Approved Director's Agenda 04/18/08
Modification No. 5	\$310,700.47	Provide professional architectural and/or engineering services to complete design and provide construction oversight for a new toilet building and harbor improvements (including circulation channels, dredging and docking facilities) and construction oversight for the boating access site paving. Approved State Ad Bd Agenda 08/04/09

Modification No. 6	\$35,575.85	Provide additional design and planning services to the storm sewer system, grading, and an asbestos survey to the Butler and toilet buildings. Approved Director's Agenda 07/30/10
Modification No. 7	\$122,193.02	Provide additional planning for the renovation of the main service pier and the boat fueling station, replace the existing toilet and maintenance building, delete the wind generators and add assistance with ASACE study of the bacteria movement within the harbor. Approved State Ad Bd Agenda 05/03/11
Modification No. 8	\$146,099.45	See justification above
<b>Total Contract</b>	<b>\$732,438.10</b>	

### LEASE FOR PRIVATE PROPERTY

3. DEPARTMENT OF HUMAN SERVICES, DETROIT - Renewal Lease No. 4333 with Grand River Ventures, L.L.C., a Michigan Limited Liability Company, 1300 Kirkway Road, Bloomfield Hills, MI 48302, as Lessor, and the State of Michigan by the Department of Technology, Management and Budget for the Department of Human Services, as Lessee, for 25,940 square feet of office space located at 5131 Grand River, Detroit, MI 48208. This Lease is effective upon obtaining State Administrative Board approval and required signatures. The annual per square foot rental rate for this space beginning April 1, 2013, is \$18.51 (\$40,012.45 per month). This rate does not include public utilities, janitorial service or supplies, replacement of interior tubes or bulbs, landscape services, snow removal, dumpster service, alarm system monitoring or pest control. This Lease contains one 10-year renewal option and effective April 1, 2023, the annual per square foot rental rate will be \$21.28 (\$46,000.27 per month). Effective April 1, 2028, the annual per square foot rental rate for this space increases to \$23.41 (\$50,604.62 per month). This Lease contains an Executive cancellation clause with 180-days notice for the first 5 years and a Standard cancellation clause with 180-days notice for the second 5 years of the initial 10-year term of the Lease.
- This Lease contains a Standard cancellation clause with 90-days notice for the 10-year renewal option. The Attorney General has approved this Lease as to legal form.

#### **Purpose/Business Case:**

The space is utilized by the Department of Human Services and continues to meet their operational and client needs.

**Benefit:**

The renewal of this Lease allows the Department to remain at its current location and have the Lessor provide improvements to the interior and exterior of the leased space. The rental rate is within the current market rate for comparable space.

**Funding Source:**

55% General Funds

45% Federal Funds

**Commitment Level:**

10-year Lease with one 10-year option; however, this Lease contains an Executive cancellation clause with 180-days notice for the first 5 years and a Standard cancellation clause with 180-days notice for the second 5 years of the initial 10-year term of the Lease. This Lease contains a Standard cancellation clause with 90-days notice for the 10-year renewal option.

**Risk Assessment:**

Non-approval of this Lease will hinder the Department from continuing to provide uninterrupted service and could bring about increased costs if they are required to relocate.

**Zip Code:**

48208

**ADDENDUM TO LEASE FOR PRIVATE PROPERTY**

4. DEPARTMENT OF STATE, NOVI - Addendum No. 3 to Lease No. 11107 approved by the State Administrative Board on April 19, 2005, between Novi Retail, LLC, subsequently assigned to Novi Shopping Center, LLC, 31000 Northwestern Highway, Suite 120, Farmington Hills, MI 48334, as Lessor, and the State of Michigan by the Department of Technology, Management and Budget for the Department of State, as Lessee, for 4,500 square feet of space located at 31164 Beck Road, Novi, MI 48377. This Addendum provides for a reduction in the per square foot rental rate. This Addendum is effective upon obtaining State Administrative Board approval and required signatures. The annual per square foot rental rate for this space beginning June 1, 2013, is \$21.34 (\$8,003.00 per month). This Lease contains a Standard cancellation clause with 90-days notice. The Attorney General has approved this Addendum as to legal form.

**Purpose/Business Case:**

The purpose of this Addendum is to lower the per square foot rental rate and modify the rent accordingly.

**Benefit:**

The Department is able to take advantage of a lower monthly rental rate, which allows them to recognize a substantial Lease savings.

**Funding Source:**

99.06% Restricted Funds (TACF 43.04%; Auto Repair Facilities 0.12%; Child Support Clearance 0.18%; Driver Fees 20.56%; PID 1.59%; Re-instatement Fees 0.85%; Vehicle Theft Prevention 0.06%; Mobile Home Commission 0.50%; Marine Safety Fund 0.15%; Enhanced Driver & PID 4.53%; Snowmobile Registration Fees 0.38%; IDG - MDOT Transportation 26.69%; Recreational Passport 0.040%)  
0.94% General Funds

**Commitment Level:**

February 29, 2016; however, this Lease contains a Standard cancellation clause with 90 days' notice.

**Risk Assessment:**

Non-approval of this Addendum will hinder the Department from recognizing a substantial Lease savings.

**Zip Code:**

48377

5. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET, LANSING - Addendum No. 1 to Sub-Lease No. 11282 approved by the State Administrative Board on April 17, 2007, between Granger Park Development L.L.C., as Lessor, whose address is 6267 Aurelius Road, Lansing, Michigan 48823, and the State of Michigan for the Department of Technology, Management and Budget, for 13,877 square feet of space located at 3101 Technology Boulevard, Lansing, Michigan 48910. This Addendum provides for a reduction in the square foot rental rate and the addition of two 5-year renewal options. This Addendum is effective upon obtaining State Administrative Board approval and required signatures. The annual per square foot rental rate for this space beginning February 1, 2013, is \$14.00 (\$16,189.33 per month). This Addendum contains two 5-year renewal options with an annual per square foot rental rate of \$15.00 (\$17,346.25 per month) for each. This Lease contains Standard cancellation clause with 90-days notice. The Attorney General has approved this Addendum as to legal form.

**Purpose/Business Case:**

The purpose of this Addendum is to lower the per square foot rental rate, and modify the rent accordingly.

**Benefit:**

The Department is able to take advantage of a lower monthly rental rate, which allows them to recognize a substantial Lease savings.

**Source of Funds:**

100% General Funds

**Commitment Level:**

Thru April 30, 2017; however, this Lease contains a Standard cancellation clause with 90-days notice.

**Risk Assessment:**

Non-approval of this Addendum will hinder the Department from recognizing a substantial Lease savings.

**Zip Code:**

48910

### **CONTRACT CHANGE ORDER**

6. DEPARTMENT OF COMMUNITY HEALTH, LANSING - CCO No. 27 for Lease No. 11169 approved by the State Administrative Board on December 8, 2005, between Heart of the City Associates, as Lessor, and the State of Michigan by the Department of Technology, Management and Budget for the Department of Community Health (DCH), as Lessee. This CCO provides for electrical and data connections needed to facilitate four new mini-workstations for permanent DCH staff at a cost not-to-exceed \$1,408.00. The mini-work stations would be created in closet space being converted to office space on the 7<sup>th</sup> floor of the Capital Commons Center at 400 S. Pine St., Lansing, MI 48933.

**Purpose/Business Case:**

The purpose of this CCO is to install electrical and data cabling as needed to operate four new mini-workstations planned for the 7<sup>th</sup> floor of the leased premises.

**Benefit:**

This CCO will allow the agency to provide work space for DCH's Medical Services Administration section as needed to perform their jobs.

**Funding Source:**

100% Federal Funds

**Commitment Level:**

Present through June 30, 2029; however, this Lease contains a Legislative cancellation clause with 60-days notice.

**Risk Assessment:**

Non-approval of this CCO will hinder the Department from providing its Medical Services Administration staff with even the minimum amount of work space needed to perform their jobs.

**Zip Code:**

48933

7. DEPARTMENT OF COMMUNITY HEALTH, LANSING - CCO No. 26 for Lease No. 11169 approved by the State Administrative Board on December 8, 2005, between Heart of the City Associates, as Lessor, and the State of Michigan by the Department of Technology, Management and Budget for the Department of Community Health (DCH), as Lessee. This CCO provides for electrical and data connections needed to facilitate 12 new mini-workstations for permanent DCH staff at a cost not-to-exceed \$4,926.90. The mini-work stations would be created in a new central bullpen and a few other locations on the 5<sup>th</sup> floor of the Capital Commons Center at 400 S. Pine St., Lansing, MI 48933.

**Purpose/Business Case:**

The purpose of this CCO is to install electrical and data cabling as needed to operate 12 new mini-workstations planned for the 5<sup>th</sup> floor of the leased premises.

**Benefit:**

This CCO will allow the agency to provide work space for DCH's Medical Services Administration section as needed to perform their jobs.

**Funding Source:**

100% Federal Funds

**Commitment Level:**

Present through June 30, 2029; however, this Lease contains a Legislative cancellation clause with 60-days notice.

**Risk Assessment:**

Non-approval of this CCO will hinder the Department from providing its Medical Services Administration staff with even the minimum amount of work space needed to perform their jobs.

**Zip Code:**

48933

**CONVEYANCE OF STATE-OWNED PROPERTY**

8. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET, GARFIELD TWP., GRAND TRAVERSE COUNTY - 2012 P.A. 434 authorizes the transfer of a 0.66 acre parcel of land from Garfield Charter Township to the State and then back again to the township in order to modify a restriction in the original deed. The property is part of 100.87 acres conveyed by the State to Garfield Township in 1993. The State has received the quit claim deed for the subject property from the township in good order and it is hereby recommended that the State Administrative Board approve the re-conveyance of that same .66 acre parcel of land back to Garfield Charter Township, a Michigan Municipal Corporation for One and 00/100 Dollar (\$1.00) as prescribed in 2012 PA 434. The conveyance will be by quit claim deed and shall not reserve oil gas or mineral rights to the State. However, the State shall be entitled to 1/2 of any royalties Garfield Township or its successors may earn from same on the parcels conveyed to it. The Attorney General has approved the deed as to legal form.

**Purpose/Benefit:** Under the 1993 deed, the property must be used solely and exclusively for the public purposes of hiking and cross country skiing trails. The 2012 Act changes the restriction on the 0.66 acre to a more general "public purposes" restriction and also provides for reuse for any purpose by subsequent owners, provided the property is sold by the Township at fair market value (FMV) and that the State receives 40% of the first FMV resale revenue. The township reports there is a charter school located next to the subject property. That charter school intends to expand, and hopes to subsequently acquire the subject property to accommodate that expansion.

**Funding Source:**

The subject property was conveyed to the State and would then be reconveyed to the township for a nominal amount of \$1.00 in each transaction and neither party requires further compensation. Each party will pay for its own closing costs.

**Commitment:**

This conveyance is permanent.

**Risk Assessment:**

Non-approval of this conveyance will preclude Garfield Township from utilizing the property for a wide variety of public purposes.

**ZIP Code:** 49684

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**Ms. Castro presented the Building Committee Report for the regular meeting of March 12, 2013. After review of the foregoing Building Committee Report, Ms. Castro moved that the Report covering the regular meeting of March 12, 2013, be approved and adopted. The motion was supported by Ms. Leonard and unanimously approved.**

# APPROVED

March 19, 2013

March 19, 2012, No. 13

Michigan State  
Administrative Board

## COMMITTEE REPORT TO THE STATE ADMINISTRATIVE BOARD

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The Honorable Rick Snyder, Governor  
and  
Members of the State Administrative Board

A regular meeting of the Finance and Claims Committee was held at  
11:00 a.m. on March 12, 2013. Those present being:

Chairperson: Melissa Castro, representing Approved Melissa Castro  
State Treasurer Dillon

Member: David Murley, representing  
Governor Snyder

Approved DM

Member: Iris Lopez, representing  
Attorney General Schuette

Approved Iris Lopez

Others: Suzanne Hassan, Michael Reilly, Department of Attorney General;  
Jenell Leonard, Lt. Governor's Office; Rose Jarois, Department of  
State; Sherry Bond, Janet Rouse, Department of Technology,  
Management and Budget; Bill Rottiers, Department of Transportation

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Ms. Castro called the meeting to order.

The Finance and Claims Committee Amended Agenda was presented.

Following discussion, Ms. Lopez moved that the Amended Agenda be  
recommended to the State Administrative Board for approval. The motion  
was supported by Mr. Murley and unanimously adopted.

Ms. Castro adjourned the meeting.



**SECTION IV - AGENCY SUBMITTED - GRANT CHANGES**

4. DEPARTMENT OF COMMUNITY HEALTH

1) Sacred Heart Rehabilitation \$ 68,916.00 Amendment  
Centers, Inc. \$ 291,228.00 New Total  
Memphis, MI **FY13** 100% Federal Fund  
Additional funds for a one-year  
grant agreement to provide  
funding for rental housing to  
selected non-profits that will  
provide housing services and  
coordinate supportive services  
to qualified persons living  
with HIV/AIDS

5. DEPARTMENT OF HUMAN SERVICES

1) Child & Family Services of \$ 132,744.00 Amendment  
the Upper Peninsula, Inc. \$ 530,976.00 New Total  
Marquette, MI **FY12-13** 80% Federal  
20% General Fund  
To provide various supports for  
homeless households in  
Chippewa, Houghton, and  
Menominee counties

**SECTION V - DTMB SUBMITTED - NEW CONTRACTS**

6. DEPARTMENT OF STATE POLICE

1) Promega \$ 5,689,892.88 (3 years)  
Madison, WI **FY13-16** 100% General Fund  
071I3200029 Promega  
Corporation Consumable Reagents

7. DEPARTMENT OF TECHNOLOGY, MANAGEMENT, AND BUDGET

1) ISG Public Sector \$ 2,500,000.00 (3 years)  
Austin, TX **FY13-16** 72% General Fund  
28% Restricted Fund  
MAIN User Fees  
084R3200008 Enterprise  
Resource Planning Consulting  
Services-Statewide

**SECTION VI - DTMB SUBMITTED - CONTRACT CHANGES**

8. DEPARTMENT OF COMMUNITY HEALTH

- 1) Maximus Health Services, Inc. \$ 1,735,000.00 Amendment  
Reston, VA \$ 89,545,275.00 New Total  
**FY13** 50% Federal Fund  
50% General Fund  
071B1300215 Additional funding  
for the contract for Enrollment  
Broker Services
- 2) Quest Diagnostic \$ 525,000.00 Amendment  
Auburn Hills, MI \$ 1,250,199.50 New Total  
**FY14-15** 100% Restricted Fund  
*Newborn Screening Fees*  
20 %Federal Fund  
071B1300121 Additional funds  
for a one-year option to the  
contract for Biological  
Specimen Transport Services

9. DEPARTMENT OF CORRECTIONS

- 1) Corizon \$ 92,000,000.00 Amendment  
Brentwood, TN \$521,344,397.00 New Total  
**FY13-14** 100% General Fund  
071B9200147 Additional funds  
for a one-year option to the  
contract for Prisoner Health  
Care Services

10. DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

- 1) Eide Bailly, LLP \$ 0.00 Amendment  
Fargo, ND \$ 0.00 New Total  
**FY13** 100% Restricted Fund  
*Insurance Bureau Fund*  
071B8200123 Five-month  
extension of the Pre-Qualified  
Contract for Market Conduct  
Examinations of Insurance  
Companies

10. DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS continued

- |    |  |   |
|----|--|---|
| 2) | Huff, Thomas & Company<br>Kansas City, MO                      | \$ 0.00 Amendment<br>\$ 0.00 New Total<br><b>FY13</b> 100% Restricted Fund<br><i>Insurance Bureau Fund</i><br>071B8200122 Five-month<br>extension of the Pre-Qualified<br>Contract for Market Conduct<br>Examinations of Insurance<br>Companies   |
| 3) | INS Regulatory Insurance<br>Services, Inc.<br>Philadelphia, PA | \$ 0.00 Amendment<br>\$ 201,920.00 New Total<br><b>FY13</b> 100% Restricted Fund<br><i>Insurance Bureau Fund</i><br>071B8200124 Five-month<br>extension of the Pre-Qualified<br>Contract for Market Conduct<br>Examinations of Insurance<br>Companies                                     |
| 4) | LKF Marketing, Inc.<br>Kalamazoo, MI                           | \$ 500,000.00 Amendment<br>\$ 1,152,000.00 New Total<br><b>FY13-14</b> 100% Federal Fund<br>071B2200216 Additional funds<br>for a one-year option to the<br>contract for Health Insurance<br>Consumer Assistance Program<br>(HICAP) Advertising and Public<br>Relations Campaign for OFIR |
| 5) | RMS McGladrey, Inc.<br>Timonium, MD                            | \$ 0.00 Amendment<br>\$ 0.00 New Total<br><b>FY13</b> 100% Restricted Fund<br><i>Insurance Bureau Fund</i><br>071B8200121 Five-month<br>extension of the Pre-Qualified<br>Contract for Market Conduct<br>Examinations of Insurance<br>Companies   |

11. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET

1) RKA Petroleum Companies \$ 175,000.00 Amendment  
Romulus, MI \$ 759,612.50 New Total  
**FY14** 100% Restricted Fund  
*Motor Transport*  
071B0200173 Additional funding  
to exercise a one-year option  
to the contract for Bio-Diesel  
Fuel for DTMB Vehicle and  
Travel Services

**Various RE:START Vendors**

**Amendment(s) to existing  
contract(s) for Short-term  
Staff Augmentation for  
Information Technology for  
various departments**

2) Complete Corporate  
Solutions, Inc.  
(Marjorie G. Postma)  
Pennsauken, NJ

NOT TO EXCEED  
\$ 79,360.00 Amendment  
\$ 238,080.00 New Total  
**FY13** 100% Revolving Fund  
*See Bid Tab for list of funds*  
071B1300191 Additional funding  
to exercise the second option  
year for an Analyst to provide  
the Telecommunications with  
delivery of services to state  
agency customers logging remedy  
tickets, researching and  
resolving complaints, and  
escalating calls to Level II  
support teams

11. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET continued

- 3) HTC Global Services  
(Srikanth Komanduri)  
Troy, MI
- NOT TO EXCEED  
\$ 168,640.00 Amendment  
\$ 337,280.00 New Total  
**FY13** 100% Restricted Fund  
*Health Professional Pain Fund*  
071B2200230 Additional funding  
to exercise the first option  
year for a Senior Programmer  
Analyst to provide the  
Department of Licensing and  
Regulatory Affairs with ongoing  
maintenance and lead the effort  
to rewrite the Michigan  
Automated Prescription System  
to use current technologies and  
improved security features
- 4) Laser Technologies, Inc.  
(Deanna Woods)  
Southfield, MI
- NOT TO EXCEED  
\$ 176,576.00 Amendment  
\$ 353,152.00 New Total  
**FY13** 100% Revolving Fund  
*See Bid Tab for list of funds*  
071B2200123 Additional funding  
to exercise the first option  
year for a Technology  
Consultant to provide the  
Telecommunications with  
delivery of services to state  
agency customers. Services  
include the provisioning and  
maintenance of Telephony  
service on the Avaya system 85,  
Centrex Voice mail systems and  
Cisco Unity voice mail systems

11. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET continued

- 5) Robbins Gioia NOT TO EXCEED  
(Scott Habetler) \$ 168,640.00 Amendment  
Alexandria, VA \$ 337,280.00 New Total  
**FY13** 100% Restricted Fund  
*State Trunkline Fund*  
071B2200162 Additional funding  
to exercise the first option  
year for a Senior Application/  
Software Engineer to provide  
the Department of  
Transportation with continued  
service with the Program/  
Project Management System
- 6) Robbins Gioia NOT TO EXCEED  
(Lenny Robinson) \$ 168,640.00 Amendment  
Alexandria, VA \$ 337,280.00 New Total  
**FY13** 100% Restricted Fund  
*State Trunkline Fund*  
071B2200167 Additional funding  
to exercise the first option  
year for a Senior Application/  
Software Engineer to provide  
the Department of  
Transportation with continued  
service with the Program/  
Project Management System
- 7) System Technology Group, Inc. NOT TO EXCEED  
(Steven Goodhall) \$ 216,256.00 Amendment  
Troy, MI \$ 650,752.00 New Total  
**FY13** 100% Restricted Fund  
*LEIN Field Services Fees*  
071B1300310 Additional funding  
to exercise the second option  
year for a Senior Project  
Manager to provide the Michigan  
State Police with continued  
support of implementing a  
disaster recovery system

12. DEPARTMENT OF TRANSPORTATION

- 1) Berger Chevrolet  
Grand Rapids, MI
- \$ 1,023,343.68 Amendment  
\$ 1,023,343.68 New Total  
**FY13-15** 100% Restricted Fund  
State Trunkline Fund  
071B1300016 Re-distribution of  
Funds among Pre-Qualified  
Vendors, Office of Operations-  
Fleet

SECTION VII - RELEASE OF FUNDS TO WORK ORDER

SECTION VIII - REVISION TO WORK ORDER

SECTION IX - CLAIMS - PERSONAL PROPERTY LOSS

13. DEPARTMENT OF CORRECTIONS

Inmate Claims

- 1) Bryant Armour #252868 \$ 22.49

The claimant (12-SAB/DOC-627) requests \$22.49 reimbursement for his book destroyed by staff. The Committee recommends approval of this claim.

- 2) Michael Armstrong #170278 \$944.67

The claimant (12-SAB/DOC-079) requests \$944.67 reimbursement for miscellaneous items lost while under control of the department. The Committee recommends approval of \$620.36 for this claim.

- 3) Gary Bachman #252508 \$149.75

The claimant (13-SAB/DOC-022) requests \$149.75 reimbursement for his TV stolen while under control of the department. The Committee recommends denial of this claim.

- 4) Andre Barnes #258401 \$129.32

The claimant (13-SAB/DOC-023) requests \$129.32 reimbursement for his MP3 player lost while under control of the department. The Committee recommends approval of \$85.52 for this claim.

13. DEPARTMENT OF CORRECTIONS continued

- 5) Latiff Beag, Jr. #272075 \$147.20

The claimant (12-SAB/DOC-705) requests \$147.20 reimbursement for his MP3 player lost during transfer from one facility to another. The Committee recommends approval of \$85.00 for this claim.

- 6) Marvin Belser, Sr. #352904 \$753.00

The claimant (11-SAB/DOC-417) requests \$753.00 reimbursement for miscellaneous items lost while under control of the department. The Committee recommends denial of this claim.

- 7) George Betts #145197 \$192.00

The claimant (12-SAB/DOC-687) requests \$192.00 reimbursement for his watch, tape player, adapter, scissors, MP3 player holder, shoes, and stamped envelopes lost while under control of the department. The Committee recommends approval of \$62.89 for this claim.

- 8) Victor Bryant #269809 \$117.93

The claimant (12-SAB/DOC-701) requests \$117.93 reimbursement for his sweatpants and shirt destroyed by staff. The Committee recommends denial of this claim.

- 9) Victor Bryant #269809 \$634.10

The claimant (12-SAB/DOC-702) requests \$634.10 reimbursement for miscellaneous items stolen while under control of the department. The Committee recommends denial of this claim.

- 10) Augustus Butts #247554 \$199.75

The claimant (13-SAB/DOC-025) requests \$199.75 reimbursement for his TV damaged while under control of the department. The Committee recommends denial of this claim.

13. DEPARTMENT OF CORRECTIONS continued

11) James Campbell #698362 \$158.99

The claimant (12-SAB/DOC-685) requests \$158.99 reimbursement for his TV damaged as a result of a flood at the correctional facility. The Committee recommends approval of \$101.75 for this claim.

12) David Dusseau #194842 \$ 25.80

The claimant (12-SAB/DOC-638) requests \$25.80 reimbursement for his fund raiser charge when transferred to another facility. The Committee recommends denial of this claim.

13) Joshua Folds #644342 \$ 50.00

The claimant (12-SAB/DOC-709) requests \$50.00 reimbursement for the damaged mattress he was inappropriately charged for. The Committee recommends denial of this claim.

14) Earl Grams #176026 \$311.00

The claimant (12-SAB/DOC-683) requests \$311.00 reimbursement for his typewriter damaged during transfer from one facility to another. The Committee recommends approval of \$199.04 for this claim.

15) Gregory Hamilton #207917 \$ 78.42

The claimant (12-SAB/DOC-675) requests \$78.42 reimbursement for his cosmetics and hygiene items lost while under control of the department. The Committee recommends denial of this claim.

16) Charles Heacock #109774 \$ 31.10

The claimant (12-SAB/DOC-659) requests \$31.10 reimbursement for his store bag stolen while under control of the department. The Committee recommends denial of this claim.

17) Carlos Hernandez #492576 \$ 61.92

The claimant (12-SAB/DOC-623) requests \$61.92 reimbursement for his clothing not returned from the laundry. The Committee recommends approval of \$31.98 for this claim.

13. DEPARTMENT OF CORRECTIONS continued

18) Carlos Hernandez #492576 \$508.20

The claimant (12-SAB/DOC-618) requests \$508.20 reimbursement for his MP3 player and downloaded music lost while under control of the department. The Committee recommends approval of \$105.20 for this claim.

19) Phillip Herndon #231404 \$213.01

The claimant (12-SAB/DOC-639) requests \$213.01 reimbursement for his file folders, soap, books, and two footlockers lost or damaged while under control of the department. The Committee recommends denial of this claim.

20) Phillip Herndon #231404 \$211.59

The claimant (12-SAB/DOC-640) requests \$211.59 reimbursement for his silver chain, crucifix, photographs, and greeting cards lost while under control of the department. The Committee recommends denial of this claim.

21) Robert Hinds #410196 \$986.00

The claimant (12-SAB/DOC-699) requests \$986.00 reimbursement for his typewriter and eyeglasses damaged during transfer from one facility to another. The Committee recommends approval of \$707.00 for this claim.

22) Joshua Hollins #656926 \$ 66.34

The claimant (12-SAB/DOC-599) requests \$66.34 reimbursement for his tennis shoes, watch, rosaries, address book, and beard trimmers lost while under control of the department. The Committee recommends approval of \$32.70 for this claim.

23) Frank Johnson #199110 \$603.91

The claimant (12-SAB/DOC-697) requests \$603.91 reimbursement for miscellaneous items being destroyed and discarded by staff. The Committee recommends approval of \$14.25 for this claim.

13. DEPARTMENT OF CORRECTIONS continued

24) Jon Kittle #196905 \$672.60

The claimant (12-SAB/DOC-680) requests \$672.60 reimbursement for miscellaneous items stolen from his cell while under control of the department. The Committee recommends denial of this claim.

25) Claude Knapp #805359 unspecified

The claimant (12-SAB/DOC-658) requests an unspecified amount for his TV stolen by another prisoner. The Committee recommends denial of this claim.

26) Thomas McWilliams #586711 \$ 17.23

The claimant (12-SAB/DOC-637) requests \$17.23 reimbursement for his coffee and soup lost during transfer from one facility to another. The Committee recommends denial of this claim.

27) Michael Pasquale #733211 \$169.75

The claimant (13-SAB/DOC-034) requests \$169.75 reimbursement for his TV stolen while under control of the department. The Committee recommends denial of this claim.

28) John Ransom #251580 \$142.50

The claimant (12-SAB/DOC-686) requests \$142.50 reimbursement for his TV damaged while under control of the department. The Committee recommends approval of \$89.96 for this claim.

29) James Sanford #173719 \$167.12

The claimant (12-SAB/DOC-710) requests \$167.12 reimbursement for his TV, watch, and coffee damaged or lost while under control of the department. The Committee recommends approval of \$91.20 for this claim.

13. DEPARTMENT OF CORRECTIONS continued

30) Christopher Snow #383171 \$137.75

The claimant (13-SAB/DOC-035) requests \$137.75 reimbursement for his MP3 player lost while under control of the department. The Committee recommends approval of \$88.16 for this claim.

31) MD Ullah #438200 \$ 67.50

The claimant (11-SAB/DOC-190) requests \$67.50 reimbursement for his watch and headphones lost while under control of the department. The Committee recommends approval of this claim.

32) Stephen Wethy #191564 \$169.75

The claimant (13-SAB/DOC-038) requests \$169.75 reimbursement for his TV stolen while under control of the department. The Committee recommends denial of this claim.

33) Clifford Wicker #238992 \$144.16

The claimant (12-SAB/DOC-679) requests \$144.16 reimbursement for his food items destroyed by staff. The Committee recommends denial of this claim.

34) Lonnie Williams #173279 unspecified

The claimant (12-SAB/DOC-681) requests an unspecified amount for miscellaneous items lost while under control of the department. The Committee recommends denial of this claim.

35) Harold Wilson #325150 \$140.85

The claimant (13-SAB/DOC-039) requests \$140.85 reimbursement for his hobby craft materials and items lost while under control of the department. The Committee recommends approval of \$110.58 for this claim.

14. DEPARTMENT OF STATE

Citizen Claims

- 1) Erin Banks \$ 37.00

The claimant (13-SAB-013) requests \$37.00 reimbursement for overdraft charges due to a Secretary of State error. The Committee recommends approval of this claim.

- 2) Ivory Davis \$180.00

The claimant (13-SAB-012) requests \$180.00 reimbursement for towing and impound charges due to Secretary of State error. The Committee recommends denial of this claim.

- 3) Thomas Fitch \$900.00

The claimant (13-SAB-005) requests \$900.00 reimbursement for sales tax on a vehicle purchased by a family member. The Committee recommends approval of this claim.

- 4) Dennis Way of \$950.00  
Way Transportation

The claimant (12-SAB-095) requests \$950.00 reimbursement for a ticket for a suspended license plate issued by the Secretary of State. The Committee recommends approval of this claim.

- 5) Darin White \$272.00

The claimant (13-SAB-010) requests \$272.00 reimbursement for towing, impound charges and lost wages due to a Secretary of State error. The Committee recommends approval of this claim.

15. DEPARTMENT OF STATE POLICE

Citizen Claim

- 1) Galen Pendelton \$738.22

The claimant (13-SAB-014) requests \$738.22 reimbursement for damage to the door of his detached garage mistaken for his neighbor's. The Committee recommends approval for this claim.

16. DEPARTMENT OF TRANSPORTATION

Citizen Claim

- 1) Patricia Gruber \$100.00

The claimant (13-SAB-016) requests \$100.00 reimbursement for damage to her vehicle when an unsecured sign fell off a Michigan Department of Transportation truck. The Committee recommends approval of this claim.

SECTION X - CLAIMS - PERSONAL INJURY LOSS

SECTION XI - SPECIAL ITEMS

The Director of the Department of Technology, Management and Budget recommends approval by the State Administrative Board of the items contained in Sections I, II, III, IV, V, and VI of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DTMB Director or designee.

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Ms. Castro presented the Finance and Claims Committee Report for the regular meeting of March 12, 2013. After review of the foregoing Finance and Claims Committee Report, Ms. Castro moved that the Report covering the regular meeting of March 12, 2013, be approved and adopted. The motion was supported by Mr. Parker and unanimously approved.

# APPROVED

March 19, 2013

Michigan State  
Administrative Board

March 19, 2012, No. 30

## COMMITTEE REPORT TO THE STATE ADMINISTRATIVE BOARD

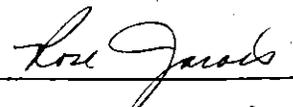
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The Honorable Rick Snyder, Governor  
and  
Members of the State Administrative Board

A Regular meeting of the Transportation and Natural Resources  
Committee was held at 11:00 a.m. on March 12, 2013. Those present  
being:

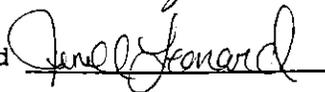
Chairperson: Rose Jarois, representing  
Secretary of State Johnson

Approved



Member: Jenell Leonard, representing  
Lt. Governor Calley

Approved



Member: Michael Reilly, representing  
Attorney General Schuette

Approved



Others: Suzanne Hassan, Iris Lopez, Department of Attorney General; David  
Murley, Governor's Legal Staff; Sherry Bond, Janet Rouse,  
Department of Technology, Management and Budget; Bill Rottiers,  
Department of Transportation; Melissa Castro, Department of  
Treasury

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Ms. Jarois called the meeting to order.

There was no Department of Environmental Quality Agenda presented.

There was no Department of Natural Resources Agenda presented.

The Department of Transportation Agenda was presented.

Following discussion, Mr. Reilly moved that the Transportation Agenda  
be recommended to the State Administrative Board for approval.  
Supported by Ms. Leonard, the motion was unanimously adopted.

Ms. Jarois adjourned the meeting.

## DEPARTMENT OF TRANSPORTATION

TRANSPORTATION and NATURAL RESOURCES COMMITTEE  
STATE ADMINISTRATIVE BOARD

T&NR Meeting: March 12, 2013-- Lake Superior Room,  
1st Floor, Michigan Library and Historical Center, 11:00 AM  
State Administrative Board Meeting: March 19, 2013 – Lake Superior Room,  
1st Floor, Michigan Library and Historical Center, 11:00 AM

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This agenda is for general informational purposes only. At its discretion, the Transportation and Natural Resources Committee may revise this agenda and may take up other issues at the meeting.

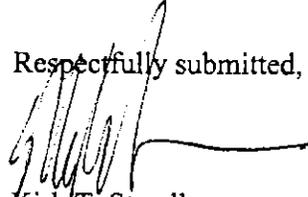
CONTRACTS

1. HIGHWAYS – IDS University Research Services  
Authorization (1) under Contract (2013-0068) between MDOT and the Regents of the University of Michigan will provide for a study of non-proprietary ultra high performance concrete (UHPC) for highway bridges. The objectives of the study are to identify potential applications for UHPC, to characterize properties of UHPC, and to develop design and maintenance guidelines for chosen applications. The authorization will be in effect from the March 30, 2013, through March 30, 2015. The authorization amount will be \$311,125.21. The contract term is January 2, 2013, through January 1, 2017. Source of Funds: 80% Federal Highway Administration Funds and 20% State Restricted Trunkline Funds.
2. HIGHWAYS - IDS Engineering Services  
Contract (2013-0170) between MDOT and Superior Environmental Corporation will provide for services for which the consultant is prequalified to be performed on an as needed/when needed basis. The contract will be in effect from the date of award through three years. The maximum contract amount will be \$4,000,000, and the maximum amount of any authorization will be \$1,000,000. Authorizations over \$500,000 will be submitted to the State Administrative Board for approval. Source of Funds: Federal, Restricted State, or local funds, depending on the particular project authorized.

In accordance with MDOT's policies and procedures and subject to concurrence by the Federal Highway Administration, the preparation and award of the appropriate documents approved by the Attorney General, and compliance with all legal and fiscal requirements, the Director recommends for approval by the State Administrative Board the items on this agenda.

The approval by the State Administrative Board of these contracts does not constitute the award of same. The award of contracts shall be made at the discretion of the Director-Department of Transportation when the aforementioned requirements have been met. Subject to exercise of that discretion, I approve the contracts described in this agenda and authorize their award by the responsible management staff of MDOT to the extent authorized by, and in accordance with, the December 14, 1983, resolution of the State Transportation Commission and the Director's delegation memorandum of October 10, 2012.

Respectfully submitted,

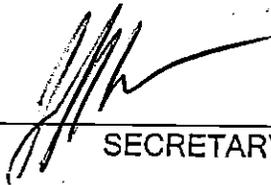
*For*   
Kirk T. Steudle  
Director

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Ms. Jarois presented the Transportation and Natural Resources Committee Report for the regular meeting of March 12, 2013. After review of the foregoing Transportation and Natural Resources Committee Report, Ms. Jarois moved that the Report covering the regular meeting of March 12, 2013, be approved. The motion was supported by Mr. Reilly and unanimously approved.

6. ADJOURNMENT:

Mr. Murley adjourned the meeting.

  
\_\_\_\_\_  
SECRETARY

  
\_\_\_\_\_  
CHAIRPERSON