



MiHIN – Business Operations Meeting Agenda



Meeting Date:	December 15, 2009	Teleconference #:	866-274-9016 Code: 241174, web conference invite sent separately
Place:	Web Conference and MPHI, 2436 Woodlake Circle, STE 380, Okemos, MI 48864	Facilitator:	Shaun J. Grannis, MD MS FAAFP
Time:	1:30-4:30		

- Topic 0: Attendance, Approval of Meeting Minutes (5 minutes)
- Topic 1: Workgroup Goals (15 minutes)
- Topic 2: Meaningful Use, ONC HIE Services, and Priorities(60 minutes)
BREAK – 15 minutes
- Topic 3: MiHIN Conceptual Architecture (30 minutes)
- Topic 4: Capacity for HIE in Michigan (30 minutes)
- Topic 5: Status of Other Workgroups (15 minutes)
- Topic 6: Public Comment

DISCUSSION	0. Attendance, Approval of Meeting Minutes (5 minutes)		
	<ul style="list-style-type: none"> • Take attendance • Approval of previous meeting's minutes • For first session: Rules of Engagement (May run long this session) <ul style="list-style-type: none"> ○ Open Meeting format ○ Voting process 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

DISCUSSION	1. Workgroup Goals (15 minutes)		
	<ul style="list-style-type: none"> • Presentation by Co-Chairs 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

DISCUSSION	2. Meaningful Use, ONC HIE Services, and Priorities(60 minutes)		
	<ul style="list-style-type: none"> • Presentation by Shaun Grannis 		

ACTION ITEMS / DECISIONS	PERSON RESPONSIBLE	DEADLINE
DISCUSSION	BREAK – 15 minutes	
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
DISCUSSION	3. MiHIN Conceptual Architecture, Constraints for Phase One (30 minutes)	
	• Presentation by Mike Gagnon, MiHIN Lead Technical Architect	
ACTION ITEMS / DECISION	PERSON RESPONSIBLE	DEADLINE
DISCUSSION	4. Capacity for HIE in Michigan (30 minutes)	
	• Presentation by Rick Brady	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
DISCUSSION	5. Status of Other Workgroups (15 minutes)	
	<ul style="list-style-type: none"> • Will cover logistics for future meetings at this first meeting • Estimated in person attendance for future meetings • Our near term agenda • Other workgroups • Coordinated plan reminder 	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
DISCUSSION	6. Public Comment	
	• Open to public for any issue	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

