



EMERGENCY TELEPHONE SERVICE COMMITTEE MEETING
Eaton County Courthouse
Charlotte, Michigan

March 28, 2003
10 a.m.

MINUTES

MEMBERS PRESENT	REPRESENTING
Mr. Paul Rogers, Chair	National Emergency Number Association
Ms. Christina Russell, Vice Chair	Michigan Communications Directors Association
Mr. Steve Berenbaum for Ms. Kelly Fennell	Telecommunications Association of Michigan
Mr. Dale Berry	Michigan Association of Ambulance Services
Mr. Dale Gribler	Michigan Sheriff's Association
Mr. John Buczek	Fraternal Order of Police
Ms. Suzan Hensel	Assn. Of Public Safety Communications Officials
Chief Kay Hoffman	Michigan Association of Chiefs of Police
Lt. Col. Peter Munoz	Michigan State Police
Mr. Dan Kearney	Michigan Public Service Commission
Mr. Charles Nystrom	Public Member, House Appointed
Mr. Scott Temple	Commercial Mobile Radio Service
Sgt. Ron Johnson	Michigan State Police Troopers Association
Mr. John Hunt	Public Member, Governor Appointed
Mr. Mike Zorza for Mr. Robert Struck	UP Emergency Medical Services Corporation
Mr. Lloyd Fayling	Public Member, Senate Appointed
MEMBERS ABSENT	REPRESENTING
Ms. Norene Lind	Consumer and Industry Services
Mr. Hugh Crawford	Michigan Association of Counties
Lt. Jim Hull	Deputy Sheriffs' Association
Mr. Paul Hufnagel	Michigan Professional Firefighters Union
Chief Paul Trinka	Michigan Association of Fire Chiefs
STAFF SUPPORT	REPRESENTING
Ms. Mary Jo Hovey	Michigan State Police
Ms. Jodie Frese	Michigan State Police

The Emergency Telephone Service Committee (ETSC) meeting was called to order by Mr. Paul Rogers at 10 a.m.

APPROVAL OF MINUTES

MOTION to approve the minutes of the December 4, 2002, ETSC meeting. A vote was taken and the MOTION CARRIED unanimously.

REPORT OF CHAIR

I. Recognition of Outgoing Committee Members

Col. Tadarial Sturdivant has been promoted to Director of the Michigan State Police. Sgt. Mark Thompson, past vice chair of the MSPTA, is also leaving. Both were thanked for their contributions.

II. Recognition of Incoming Committee Members

Lt. Col. Peter Munoz, Deputy Director of the Uniform Services Bureau, will be the representative for the Michigan State Police to the committee. He will serve as chair of the CMRS and Legislative Action Subcommittees. Mr. Lloyd Fayling was named as the Senate Appointee. Sgt. Ron Johnson will represent the MSPTA.

III. Upcoming Appointment Expirations

The appointments for Mr. John Hunt, Governor's Appointee, and Mr. Scott Temple, CMRS representative, will expire June 30, 2003. The term of the House Appointee, Mr. Charles Nystrom, expires October 22, 2003. Correspondence will be sent to each organization advising of the expirations. The representatives were also encouraged to make contact with their respective organizations.

IV. Michigan Communications Directors Association and Barry County Lawsuit Update

A declaratory judgment and permanent injunction was issued on March 20, 2003, by the 5th Judicial Circuit Court Judge. Any appeal to the court's decision would need to be filed at the Court of Appeals by April 10, 2003.

V. Telecommunications Service Priority (TSP)

There is concern at the Federal level that PSAP centers are not taking advantage of TSP. A generic letter encouraging its use is available.

ELECTIONS

Mr. Paul Rogers was nominated, moved, and supported as Chair.

Ms. Christina Russell and Ms. Suzan Hensel were nominated and moved for the position of Vice Chair. A vote was taken and Ms. Russell was supported for the position as Vice Chair.

OLD BUSINESS

I. **Wireless Deployment Difficulties with TCS Communications**

The first meeting held was valuable and well received. Areas needing attention have been identified and some corrections made. There are plans to hold conference calls to address remaining issues. A lack of communication and default routing are two major areas to be addressed.

II. **Phase I Default Routing Issues**

Mr. Rogers requested Ms. Suzan Hensel address this through the Wireless Implementation Subcommittee.

CMRS SUBCOMMITTEE REPORT

Capt. Thomas Miller gave the report on behalf of Lt. Col. Peter Munoz. Captain Miller noted that the subcommittee looked into methods of verifying FCC licenses of vendors. Several processes were explored, but found to be difficult to administer. The subcommittee felt this might be best addressed through the Legislative Action Subcommittee as part of the rewrite.

The CMRS fund contains approximately \$36 million, with an average of \$6 million received quarterly.

The subcommittee reviewed 19 invoices as follows.

The ETSC secretary had previously verified with the Department of Treasury that each of the following invoices recommended for approval had deposited sufficient funds to be eligible for reimbursement.

MOTION to approve thirteen invoices: 02-0030, 02-0036, 02-0044, 02-0045, 02-0046, 02-0047, 02-0049, 02-0050, 03-0002, 03-0004, 03-0005, 03-0007, 03-0009, totaling \$791,709.62. A vote was taken and the MOTION CARRIED unanimously.

Invoice 02-0048 in the amount of \$350,433.08 is recommended for partial payment of \$433.08. The subcommittee is awaiting further information on estimated cost versus actual cost for the remainder of the invoice, which totals \$350,000.00. A vote was taken to approve payment of \$433.08. The MOTION CARRIED unanimously.

Invoice 03-0001 - no funds have been deposited into the CMRS account under the federal identification number provided.

Invoice 03-0003 in the amount of \$595,588.84 is recommended for a partial payment of \$413,219.77 as sufficient funds had not been contributed to the CMRS account. The recommended amount is equivalent to 125 percent of the available funds. A vote was taken and the MOTION CARRIED unanimously.

Invoice 03-0006 - no funds have been deposited into the CMRS account under the federal identification number provided.

Invoice 03-0008 - no funds have been deposited into the CMRS account under the federal identification number provided.

Invoice 03-0010 was tabled as the subcommittee is awaiting further explanation of expenses from the vendor.

Mr. Lloyd Fayling inquired on an invoice tabled from the December 4, 2002, meeting (Invoice No. 02-0040). Captain Miller noted that the vendor has retracted the invoice and no further invoices have been received.

LEGISLATIVE ACTION SUBCOMMITTEE REPORT

Captain Miller presented the draft issues to be considered by the ETSC for the legislative rewrite. There are 12 issues to consider addressing. He noted that there were many meetings held and many debates to get to this point. The subcommittee did not have a 100 percent consensus on the issues, however a majority was reached.

	ISSUE TITLE	WORK GROUP LEADER
1	A. Wireless Surcharge Sunset B. Repeal of Act	Ms. Patricia Coates
2	Multi Line Telephone System (MLTS) Technology	Mr. Mike Sexton
3	A. Pre-paid Wireless Surcharge B. Annual Reporting and Accounting	Ms. Cathy McCormick
4	Registration Requirement for Any Service System Resellers Providing Access to 9-1-1 in Michigan/Registration Requirement for CLECS in Michigan	Ms. Harriet Miller-Brown
5	9-1-1 Service Provider Access to CMRS Fund	Mr. Robert Currier
6	Emergency Service Provider Release of Customer Information in Emergency Situations	Sgt. Matt Bolger
7	MSP Access to Wireless Funds	Ms. Pam Matelski
8	County Certification for Wireless Calls	Ms. Christina Russell
9	Michigan 9-1-1 Coordinator	Mr. William Charon
10	Alternate Uses for 9-1-1 Databases/Accessibility to 9-1-1 Databases	Mr. Robert Currier
11	Qualified Obligation (Debt Retirement on Surcharge Ballot Proposals)	Ms. Harriet Miller-Brown
12	PSAP Certification for Direct Payment of Wireless Funds	Mr. Ralph Gould

One additional issue being addressed is parity. Mr. Rogers is chairing a work group to look into this issue. They hope to have language drafted by the next meeting.

Mr. Rogers requested the ETSC members take the draft issues back to their respective organizations for review. It is important to receive input from the people who are affected by these issues on a daily basis. At the next meeting he would like the ETSC members to bring their thoughts and opinions for discussion and a final vote.

Captain Miller noted that the Legislative Services Bureau (LSB) would draft the actual language from these issues. Mr. Joe Geshel from LSB has reviewed the format and is comfortable with it. Mr. Geshel will work directly with the Legislator sponsoring the rewrite.

Mr. Scott Temple advised that the wireless industry might have some opposition to Issue 3A. Issue 5 will be strongly opposed by all but one wireless carrier.

RECERTIFICATION SUBCOMMITTEE REPORT

Ms. Christina Russell reviewed the process for 4th year certification. Letters have been received at the Department of Treasury for all 83 counties in the state. A MOTION was made to certify all 83 Michigan counties to receive funding. The MOTION CARRIED.

The 5th year certification process may have more requirements for counties to be in compliance. Ms. Russell reviewed a proposed draft outlining requirements. Part of the proposal is to require counties to be Phase I compliant by December 31, 2003, and report their progress (by way of a form being developed) to the ETSC, including an explanation if deployment cannot be reached by that date. Mr. Rogers noted that we run the risk of receiving legislative opposition to continue distribution of funds if not deployed. There are 12 counties that have no implementation of wireless 9-1-1 and approximately 40 counties that have partial implementation. The majority of the state has at least one carrier. All counties are in the process of addressing implementation. Mr. Temple advised the wireless industry in Michigan is in compliance with Phase 1.

Mr. Fayling asked that reference to "a county" be change to "a PSAP."

Ms. Hensel addressed the issue of auditing. The subcommittee discussed conducting a random annual compliance audit of 10 percent of the counties (8) by the ETSC, to ensure that wireless money is expended to implement the wireless emergency service order. A MOTION was made for an annual audit of 10 percent of the counties in Michigan to assure compliance with the emergency service order. The MOTION CARRIED.

The subcommittee will work to redraft the "Requirements for Certification for Wireless Funding 2004" document and bring it back to the May meeting.

TRAINING SUBCOMMITTEE REPORT

Mr. Charlie Nystrom reported that 150 requests were received for dispatcher training funds. 1,907 full-time employees (FTEs) were determined as eligible, at approximately \$384.00 per FTE. Sixteen applications were challenged or amended by the committee and none were denied. Distribution of the monies is expected the end of April. MOTION to accept 1,907 FTEs for disbursement of the dispatcher training funds. MOTION CARRIED.

Mr. Nystrom raised concerns brought to his attention regarding the eligibility of travel time and overtime expenditures. MOTION to allow expenditures for the straight time base salary, not to include benefits, for eligible PSAP personnel to attend MCOLES approved training, including the travel hours to and from training, and the hours of the approved course. MOTION CARRIED.

In addition, requests have been received to utilize funds to attend conferences. MCOLES has not found conference reimbursement to be a viable reimbursement, as it possess many problems areas to address. The subcommittee did not come to the point of a recommendation on this issue. It will be discussed at the next subcommittee meeting.

SUBCOMMITTEE APPOINTMENTS

Mr. Charlie Nystrom will remain as chair of the Training Subcommittee. This subcommittee will look into allowable expenses for conferences.

Staff has asked for an Annual Report Subcommittee to be organized to assist with the gathering of information. Lt. Col. Peter Munoz was appointed as chair. Mr. Andy Goldberger volunteered as a subcommittee member. Anyone interested in serving on the subcommittee is asked to contact Ms. Mary Jo Hovey (517-336-6163).

Mr. Rogers will contact Mr. Dale Berry regarding his availability to serve as chair of the Policy Subcommittee. This subcommittee will be asked to draft a proposal for allowable and non-allowable expenses.

PUBLIC COMMENT

Saginaw County is ready for Phase II deployment and have been waiting for about a year and a half. Inquiry was made as to others attempting deployment.

NEXT MEETING

The next ETSC meeting will be held in conjunction with the NENA Conference at the Amway Grand Plaza Hotel in Grand Rapids on Monday, May 12, 2003, at 9:30 a.m.

In regards to future meetings for 2003, an August meeting will be evaluated on an as-need basis. The September meeting will again be held in conjunction with the Tustin conference. A December 5, 2003, meet will be in the Lansing area.

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As everyone is aware, the state is facing severe budget problems. The State Police have been providing financial coverage for meeting expenses, mailings, etc. To assist in offsetting expenses, please contact Ms. Hovey if your organization has a meeting facility that could be used for an ETSC meeting at little or no charge.

In addition, this will be the last mailing of the meeting minutes. Minutes will be made available on the ETSC web page and notification sent via e-mail when they are ready for viewing.

ADJOURN

The meeting adjourned at 12:32 p.m.

Approved:

PAUL M. ROGERS, CHAIR