

Meeting Minutes

Meeting Name: Community Interface Workgroup, State Planning Grant

Date and Time: Tues. July 19, 2005, 10am-12pm

Location: Lewis Cass Bldg, 6th Floor, Lansing

Present:

Laurie Meoak, Community Health Action Coalition
Mary Smith, CAASCM-ECS
Geraldyn Lasher, MDCH
Vondie Woodbury, Muskegon Community Health Project
Marti Kay Sherry, MPH
Lisa Rajt, Blue Cross Blue Shield of Michigan
Laura Ferrara, BEAM
Ellen Speckman-Randall, MDCH
John Barnas, Center for Rural Health
Susan Martin, Rep. Shaffer's Office
Sandy Hudson, Detroit Wayne County Health Authority
Irma Lopez, MDCH
Lonnie Barnett, MDCH
Jennifer Mora, MPCA
Jacqueline Jones, United Way of SE Mich
Scott Blakeney, MDCH
Doug Halladay, Detroit Wayne County Health Authority
Connie Rieger, NW Mich Human Services Agency
Ken Miller, MDCH
Bill Hart, MDCH

On Conference Call:

Donna Littlejohn, Mercy Primary Care
Pat Clemens, Ogemaw-Roscommon Counties Human Services
Diana Algra, Volunteer Center of Michigan

Action Items

Item	Responsible	Deadline
Read all meeting materials from packet	Everyone	Next Meeting (Aug. 11)
Need confirmed locations for town halls/focus groups/ community hearings	People doing "cluster events"	Next Meeting (Aug. 11)
Disseminate info from town halls and focus groups	Everyone	Early November
Think about how to get people out to the events, whether or not to "brand" events, review town hall Q's (see packet)	Everyone	Next Meeting (Aug. 11)

Meeting materials will be found on grant website from now on	V. Woodbury/E. Speckman-Randall	Prior to next meeting
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Minutes

Topic	Discussion	Conclusions
Introductions and Background		
Overview and Purpose of State Planning Grant		<ul style="list-style-type: none"> - We will transmit info from project out to communities, as well as other workgroups - Advisory Council oversees this project
Charge to Workgroup	<ul style="list-style-type: none"> - Rules of engagement, guide to decision-making, and ground rules – see meeting packet - 80% rule on decisions 	<ul style="list-style-type: none"> - Workgroup's role is: planning town halls, website, getting focus group participants to the table, disseminating info, engaging leaders in building consensus
Town Hall Meetings	<ul style="list-style-type: none"> - There will be seven meetings ... but where? - Who will the public speak to at the events? - Will people phone into meetings? No, costs too much - Should we redefine "town hall?" Is "community forums" a better term, or "public hearing"? - How will they be promoted? Need to increase community engagement and make events local 	<ul style="list-style-type: none"> - Confirmed locations: Marquette, Gaylord, Kalamazoo, Grand Rapids, Detroit (tri-county), Flint and Lansing. - Other areas for smaller "cluster" events include the thumb, the UP, Kalamazoo, and Benton Harbor - It was suggested the Farm Bureaus may be helpful. - Town halls and focus groups for ease of travel may occur in same geographic area in same week - MPHI will do the logistics for focus groups - Type of sites may include community colleges and hospitals - Timing will be from 4-7
Website	<ul style="list-style-type: none"> - Email dialogues will be an important part of information sharing 	<ul style="list-style-type: none"> - Website will be discussed in August, after clusters and sites have been nailed down