

MICHIGAN COMMISSION ON SERVICES TO THE AGING
Crystal Lake Senior Center
700 Crystal Lake Blvd., Iron Mountain
June 18, 2009
Minutes

CALL TO ORDER

Chairperson Kennedy called the meeting to order at 10:00 a.m. CDT and reiterated the role of the Commission, followed by the Pledge of Allegiance.

Chairperson Kennedy, on behalf of the Commission, thanked Dickinson-Iron Community Action Agency for hosting today's meeting and public hearing at the Crystal Lake Senior Center. A special thank you to Mr. Jeff Heino and his staff for making this happen. Chairperson Kennedy noted that ongoing concerns regarding the state budget has limited the number of Commissioners who could travel to be part of today's meeting, but they will be joining us via conference call. OSA Director, Sharon Gire and a number of OSA staff who are presenting items for consideration of the Commission will also be joining the meeting by phone from Lansing. Chairperson Kennedy also thanked the guests in attendance for traveling to attend today's meeting

ROLL CALL

The roll call was taken and a quorum was present.

COMMISSION MEMBERS PRESENT

Owen Bieber, Cheryl Bollinger, Mary Gardner, Rose Gill, Kathleen Johnston-Calati, Jerutha Kennedy, Donald Newport, Ramesh Verma, and Janice Wilson

COMMISSION MEMBERS ABSENT (Excused)

Joan Budden, Anthony Pawelski, Amne Talab, James Wright, and Thomas Rau

COMMISSION MEMBERS ABSENT (Un-excused)

None

OFFICE OF SERVICES TO THE AGING (OSA) STAFF PRESENT

Sharon Gire, Bonnie Graham, Dan Doezema, Sally Steiner, Laura McMurty and Holliace Spencer

VISITORS/GUEST PRESENT

Theresa Nelson, Connie Maulee, Mary Bunnin, Tammy Rosa, Kristin Sommerfeld, Gerald McCole, Oedith Harris, Zan VanAble, Delores Soli, Dorothy Mayo, Martha Hayes, Dorine Barke, Bill Dubord, Jeff Henio, Sally Kidd, Viv Barda, Hercules Kennedy, and Betty Williams

APPROVAL OF AGENDA

Commissioner Wilson made the motion to approve the agenda. Commissioner Gill seconded the motion. The motion was approved unanimously by voice vote.

APPROVAL OF COMMISSION MINUTES

Commissioner Gill made the motion to approve the minutes from the May 15, 2009 meeting. Commissioner Wilson seconded the motion. The motion was approved unanimously by voice vote.

INFORMATION FROM INDIVIDUALS CONCERNING AGENDA ITEMS

None

OSA DIRECTOR'S REPORT

Director Gire welcomed everyone to the meeting and updated the Commission on the following:

- FY 2010 State Budget update
- Received notice of approval for the third-year of the Evidence-Based Disease Prevention grant from the Administration on Aging
- OSA will be applying for two new grants. One is the Nursing Home Diversion (NHD) grant to expand Veterans. The second is for expansion of the Savvy Caregiver Program through the Alzheimer's disease Innovations Grant Program.
- Michigan will also apply for the Aging Disability Resource Center grant when announced by the Administration on Aging (AoA) next week.
- Project 2020 has been introduced as legislation to both the Senate and the House. Senator Debbie Stabenow of Michigan is one of the co-sponsors of the Bill. If passed the Bill will provide significant funding for aging networks across the country.
- Spoke to the Senate Health, Security, and Retirement Committee regarding House Bill 5011
- Celebrating Older Michigianians Day June 24 at the State Capital with Commissioner Kennedy giving the opening/welcome speech
- Attended Senior Power Day in Flint

BUSINESS ITEMS

Approval of PY 2009-2010 Michigan Older American Community Service Employment Program Allocations (MOACSEP)

Laura McMurtry, OSA staff, requested Commission approval of the MOACSEP allocations for Program Year 2009-2010. MOACSEP is authorized under Title V of the Older Americans Act to provide part-time employment and training opportunities for low-income older adults, 55 years of age and older, at community service agencies. The goal is to transition at least 31.5% of participants into unsubsidized employment during (PY) 2009/2010.

Ms. McMurtry stated the U.S. Department of Labor (US DoL) has issued final planning figures for PY 2009/2010 which begins July 1, 2009. Ms. McMurtry recommended allocation amounts and authorized positions by Planning and Service Area for the Commission.

A motion was made by Commissioner Wilson to approve the PY 2009-2010 MOACSEP allocations as presented. The motion was seconded by Commissioner Newport. Commission approved with a 8-0-0 vote.

A brief discussion followed.

Approval of FY 2010-2012 Multi Year Plan (MYP) and FY 2010 Annual Implementation Plan (AIP) – Approval Criteria

Holliace Spencer, OSA staff, requested Commission approval of the FY 2010-2010 MYP and FY 2010 AIP approval criteria. Mr. Spencer stated the approval criteria will be provided to the area agencies on aging (AAA) for guidance in preparation of their MYP and will be used by OSA staff to evaluate the MYPs submitted by the AAAs.

Mr. Spencer noted the FY 2010-2012 MYP covers the period of October 1, 2010 through September 20, 2012. It also incorporates the necessary components for the FY 2010 AIP, covering October 1, 2009 through September 30, 2010. After review by OSA, all MYPs will be presented to the Commission during the scheduled August and September 2009 Commission meetings for review and approval. Mr. Spencer explained in detail all areas of the approval criteria.

A motion was made by Commissioner Bollinger to approve the FY 2010-2012 MYP and FY 2010 AIP approval criteria as presented. The motion was seconded by Commissioner Gardner. Commission approved with a 8-0-0 vote.

A brief discussion followed with regards to the State budget and its impact on the MYPs and AIPs. Commission requested notice of all public hearings conducted by the AAAs for the AIPs and MYPs.

Approval of Proposed Substantive Amendment to FY 2009 Annual Implementation Plan (AIP) for the Area Agency on Aging of Northwest Michigan, Inc. (Region 10 AAA)

Dan Doezema, OSA staff, requested Commission approval of the proposed substantive amendment to FY 2009 AIP for Region 10 AAA. Mr. Doezema stated the amendment, will revise the AIP and Area Plan Budget by transferring \$20,000 from Title III-C-1 Congregate Nutrition Services to Title III-B Supportive Services for In-Home Services.

Mr. Doezema stated Region 10 AAA has completed all necessary actions for a substantive amendment to the area plan, including a local public hearing held on May 7, 2009.

Mr. Doezema stated the request is a result of stagnant participation in congregate meals programs and increased demand for in-home services.

A motion was made by Commissioner Gardner to approve the proposed substantive amendment to FY 2009 AIP for Region 10 AAA as presented. The motion was seconded by Commissioner Wilson. Commission approved with a 9-0-0 vote.

A brief discussion followed.

Approval of State Advisory Council (SAC) 2009-2010 Charge

Sally Steiner, OSA staff, requested Commission approval of Alzheimer's disease and dementia care issues as the 2009-2010 charge to the SAC. Ms. Steiner noted the recommendation is made based on the prioritization of issues by the Commission during the May meeting. Ms. Steiner also stated the next SAC meeting is June 25 at the Radisson Hotel, Lansing, and a presentation will be given on dementia activities.

A motion was made by Commissioner Wilson to approve the SAC Charge and seconded by Commissioner Gill. The motion was approved unanimously by voice vote.

Chairperson Kennedy informed the audience of the role of the SAC and the importance of their work on significant issues affecting our older population. Chairperson Kennedy cited several examples of initiatives resulting from recommendations made by the SAC.

Approval of State Advisory Council (SAC) Nominations

Sally Steiner, OSA staff, noted the receipt of three resignations from SAC members. The members include Susan Widerman and Henry Shaft, whose terms expire May 2010; and Michael Simowski, a new appointee. The SAC membership review panel recommends the following appointments: Cynthia Paul of Lansing, to fulfill the remaining year of Ms. Widerman's term; and Kelli Boyd of Brownstown, to a three-year term. Ms. Steiner stated unfortunately, there were no Region 7 applicants to replace Mr. Shaft and there are currently two members from Region 7 already serving on the Council. As a result, the recommendation is made to hold the seat open so as to preserve equitable geographic representation

A motion was made by Commissioner Bieber to approve the SAC nominations and recommendation of along leaving the third position vacant until the next round of appointments and seconded by Commissioner Gardner. The motion was approved unanimously by voice vote.

Approval of Master Trainer Certifications for Creating Confident Caregivers

Sally Steiner, OSA staff, requested Commission approval of awarding Tammy Rosa, Tonya LaFave, and Ruth Almen with Creating Confident Caregivers Master Trainer Certification. Ms. Steiner noted the Master Trainer Certification for the Creating Confident Caregiver project requires the following:

- Attend the two-day training on Savvy Caregiver program led by Dr. Carey Sherman
- Conduct a pilot caregiver program with team leaders;
- Conduct a solo caregiver program with fidelity observation;
- Submit a master trainer essay, reviewed by Dr. Sherman; and
- Be recommended for master trainer certification by the area agency on aging director

Ms. Steiner stated all three candidates have completed the required activities. Their pilot trainings in the Upper Peninsula, solo trainings, and personal essays reflect their understanding of the Creating Confident Caregivers project and each have scored highly as effective trainers.

A motion was made by Commissioner Gardner to approve the Creating Confident Caregivers Master Certification Process and seconded by Commissioner Wilson. The motion was approved unanimously by voice vote.

Ms. Rosa was present to accept her certificate and talked briefly on her experience in this project.

A brief discussion followed.

INFORMATION AND COMMENTS

Other

Commissioner Wilson gave a brief update of events important to older adults in Macomb County.

ANNOUNCEMENTS

Following today's meeting a public hearing will be held from 1:30 to 3:00 p.m. CDT.

The next meeting of the Commission on Services to the Aging will be held at 10:00 a.m. on July 17, 2009 via conference call. Anyone wishing to attend in person may do so at the Office of Services to the Aging, Lansing.

The next State Advisory Council meeting will be held on June 25, 2009 at 9:30 a.m. at the Radisson Hotel in Lansing. Commissioner Gardner volunteered to attend.

Older Michigianians' Day will be held June 24 at the State Capital in Lansing. All Commissioners were encouraged to attend.

ADJOURN

A motion to adjourn was made by Commissioner Verma and seconded by Commissioner Newport. Chairperson Kennedy adjourned the meeting at noon.