

E-Dockets

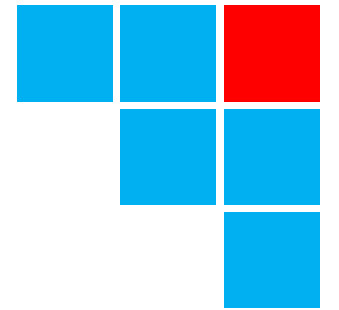
Viewing and Creating Cases & Files



Welcome to Salesforce

- After reading this document, you should be able to:
 - ✓ Login to E-Dockets
 - ✓ Search for and view Cases and Filings
 - ✓ Add your own Cases and Filings





Connect to E-Dockets

First look at the user interface



System Requirements

■ Supported environments

Recommended

- Google Chrome on Windows 10 or MacOS

- Microsoft Edge on Windows 10

- *Javascript must be enabled*

- Best to enable pop-ups for E-Dockets

■ Files attached to Filings

- Format – PDF only (OCR format required)

- File size – 100 MB,
maximum



Access E-Dockets

- Login to E-Dockets via MILogin:
 - <https://milogintp.michigan.gov/>
 - Full instructions available at:
 - <https://mi-psc.force.com/s/help>
 - See “MILogin Instructions for External or Third-party Users”



E-Dockets Home Page

The screenshot shows the E-Dockets Home Page. At the top right, there are links for "MPSC Home" and "Contact MPSC". Below this is a navigation bar with the LARA logo, a search bar labeled "Search by Case or Filing #...", and a user profile for "Cosmo K...". A "Home Link" callout points to the home icon in the navigation bar. Below the navigation bar is a descriptive paragraph about the E-Dockets system. Underneath is a section for "Cases" with a dropdown menu set to "COMMUNITY-Cases-All". It shows "200+ items" and a table of case listings. At the bottom, there are footer links for "Contact MPSC", "Michigan.gov Home", "MPSC Home", "Policies", and "Michigan News". A "State & MPSC Links" callout points to these footer links.

MPSC Links

Home Link

- Home
- My Profile
- My Account
- Logout

State & MPSC Links



E-Dockets Navigation

[Link to MILogin for Single Sign-On](#)

- MILogin Instructions
- This Presentation

[Meeting Agendas from 2010 to Present](#)
[Find Cases from 1960 to Present](#)

MPSC Home Contact MPSC

LARA 3000 Search Cosmo K...

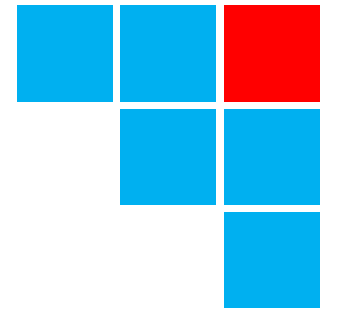
[Home](#)
[Login / Sign Up](#)
[E-Dockets Help](#)
[Hearings Calendar](#)
[Commission Meeting Agendas](#)
[Archived Commission Orders](#)

4 Weeks Back to 6 Weeks Forward

Hearings Calendar Previous Week Next Week Week of : January 15, 2018 through January 19, 2018

Monday, January 15, 2018	Tuesday, January 16, 2018	Wednesday, January 17, 2018	Thursday, January 18, 2018	Friday, January 19, 2018
	9:00 AM-U-18419-Cross-Examination-2018-01-16 Link: DTE Energy Company-Cross-Examination-U-18419	9:00 AM-U-17918-R-Cross-Examination-2018-01-17 Link: Consumers Energy Company-Cross-Examination-U-17918-R	9:00 AM-U-30006-Evidentiary Hearing-2018-01-18 Link: TEST Kramera Industries-Evidentiary Hearing-U-30006	9:00 AM-X-1051-Motion-2018-01-19 Link: TEST Kramera Industries-Motion-X-1051 10:00 AM-00001007-Motion-2018-01-19 Link: Level 3 Communications-Motion-00001007





View and Search

Reviewing Cases and Filings



List Views

The screenshot shows the MPSC Home page with a search bar and navigation menu. A dropdown menu is open for 'COMMUNITY-My Cases-Open', showing a list of views. Annotations highlight the 'Click to choose list view' button and the list of views.

MPSC Home Contact MPSC

LARA Search by Case or Filing #... Search Cosmo K...

Home Login / Sign Up E-Dockets Help Hearings Calendar Commission Meeting Agendas Archived Commission Orders

The Michigan Public Service Commission's Electronic Docket Filings System (E-Dockets) provides for the electronic submission of documents and online access of documents submitted in cases before the Commission. All documents must be uploaded as Portable Document Format (PDF) files. In order to submit a filing for consideration, you must register for a State of Michigan MILogin user name and password and request access to the E-Dockets application. Click [here](#) for more information.

New Case

Cases
COMMUNITY-My Cases-Open

LIST VIEWS

- COMMUNITY-My Cases-All
- COMMUNITY-My Cases-Open
- COMMUNITY-Cases Where I Am Party
- COMMUNITY-Cases-All
- COMMUNITY-Cases-Open

OPEN DATE	SUBJECT	ON BEHALF OF COMPANY 2	ON BEHALF OF COMPANY 3
	Case Email		
	Addresses/Notifica		
	tions Testing		

User-Specific List Views

Additional List Views



View Options

The Michigan Public Service Commission's Electronic Docket Filings System (E-Dockets) provides for the electronic submission of documents and online access of documents submitted in cases before the Commission. All documents must be uploaded as Portable Document Format (PDF) files. In order to submit a filing for consideration, you must register for a State of Michigan MILogin user name and password and request access to the E-Dockets application. Click [here](#) for more information.

Cases
COMMUNITY-Cases-Open

50+ items • Sorted by Open Date • Filtered by Status • Updated a few seconds ago

CASE N..	ACCOUNT NAME	ON BEHALF OF...	OPEN...	SUBJECT	ON BEHALF OF ...	ON BEHALF OF ...
1	U-30022	DTE Energy	12/29/2017	2017 PSCR Plan		
2	U-30021	DTE Energy	12/29/2017	2018 PSCR PLAN		
3	U-30020	TEST Kramerica In...	12/29/2017	Test Chrome on an...		
4	U-30016	Eleanor Rigby Hou...	12/28/2017	In the matter of ...		

Annotations:

- Wrap or Clip Text (pointing to the ACCOUNT NAME dropdown menu)
- Click Field Header to Sort (pointing to the OPEN... header)



Initial Search

The screenshot shows the MPSC E-Dockets Community search interface. The search bar contains the text "3000". A green checkmark icon points to the search bar with the annotation "Type All or Part of a Case or Filing #". The search button is labeled "Search" and has a green checkmark icon pointing to it with the annotation "Click for Complete Search Results". Below the search bar, the search results are displayed as a list of items. A green checkmark icon points to the search results with the annotation "System Echoes What It Is Looking For". The search results include:

- U-30006
Case • Training Case - Do not edit.
In the matter of Kramerica Industries' submission on performance measurements, reporting, and benchmarks in complia...
- U-30006-0001
Filing
- U-30000
Case • Test setting of 'Case.PFD Scheduled' checkbox. Should be check morning of 12/20/17.
- U-30007
Case • Demonstration Case to prepare training
- U-30000-0001
Filing
- U-30001
Case • testing community registered user

On the left side of the screenshot, there is a navigation menu with the LARA logo and a link to "Login / Sign Up". Below the navigation menu, there is a section titled "Initial Results" with a green checkmark icon pointing to it.

- If initial results show what you want, just click on item
- Otherwise, click the “Search” button or press the <enter> key



Complete Search Results

LARA 3000 Search Cosmo Kr...

Home Login / Sign Up E-Dockets Help Hearings Calendar Commission Meeting Agendas Archived Commission Orders

SEARCH RESULTS

- All
- Cases
- Filings

Cases 5+ Results • Sorted by Relevance [View More](#)

CASE NUMBER	OPEN DATE	SUBJECT	INDUSTRY	ON BEHALF OF COMPANY
U-30006	12/25/2017	Training Case - Do not edit. In the matter of Kramerica Industries' submission on p... October 2, 2017 Order in Case No. U-20022.	Steam	TEST Kramerica Industrie
U-30003	1/3/2018	Test addition of Parties when updating an 'On Behalf o...	Electric	TEST Gandolf Generatio
U-30000	12/19/2017	Test setting of 'Case.PFD Scheduled' checkbox. Should...	Electric	TEST Fergus Falls Power
U-30007	12/26/2017	Demonstration Case to prepare training	Electric	TEST Fergus Falls Power
U-30002	1/3/2018		Electric	TEST Fergus Falls Power

Filings 5+ Results • Sorted by Relevance [View More](#)

FILING #	FILE DATE	FILED BY	ON BEHALF OF COMPANY	FILING TYPE	CASE NUMBER	# PAGES
U-30000-0002		Lloyd Bloom	State of Michigan	Brief	U-30000	25
U-30001-0001	12/20/2017	Ross Geller	Consumers Energy Company	Testimony-Rebuttal	U-30001	2


Filter Results



Case View - Header

Home Login / Sign Up E-Dockets Help Hearings Calendar Commission Meeting Agendas Archived Commission Orders


To request changes to this Case, please contact the Executive Business Section staff at [517.284.8090](tel:517.284.8090) or by email at mpscedockets@michigan.gov

 Case U-20093

Open Date	Industry	Subject
12/5/2017	Electric	Test Description

Description ⓘ
Test Description

Case Number U-20093	Industry ⓘ Electric
Contact Name ⓘ Cosmo Kramer	Open Date ⓘ 2017-12-05
Account Name ⓘ TEST Kramerica Industries	Parent Case ⓘ
On Behalf of Company ⓘ TEST Kramerica Industries	Legacy Case No. ⓘ
On Behalf of Company 2 ⓘ	
On Behalf of Company 3 ⓘ	

 Filings (1) New



Case View - Related Lists



Filings (1)

FILING # ▼	FILING TYPE	FILED BY	ON BEHALF OF COMPANY	# PAGES	FILING DESCRIPTION	FILE LINK
U-20093-0001	Complaint Withdrawal	Cosmo Kramer	TEST Kramerica Industries	5	Test Description	https://full-test-efile-mpsc-state-mi-us.cs33.force.com/sfc/servlet.shepherd/version/download/068350000003iOcAAI

Parties (1)

CONTACT NAME ▼	EMAIL	RELATIONSHIP
Jerry Seinfeld	saramacey@gmail.com	Applicant

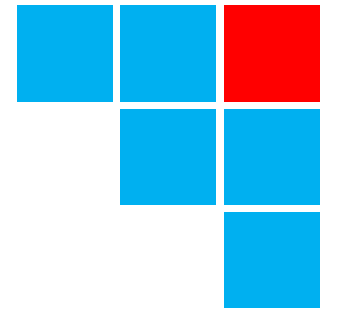
Hearings (0)

Scheduled Filings (0)

Related Cases (0)

[Contact MPSC](#) | [Michigan.gov Home](#) | [MPSC Home](#) | [Policies](#) | [Michigan News](#)





Create Cases and Filings



E-Dockets Home Page - Logged In User

- Page has search & view options (already covered), plus some highlighted additions

The screenshot shows the E-Dockets Home Page for a logged-in user. At the top right, there are links for "MPSC Home" and "Contact MPSC". The main header features the "LARA" logo, a search bar with the placeholder text "Search by Case or Filing #...", and an orange "Search" button. To the right of the search bar is a user profile icon labeled "Cosmo K...". Below the header is a navigation menu with links: "Login / Sign Up", "E-Dockets Help", "Hearings Calendar", "Commission Meeting Agendas", and "Archived Commission Orders".

The main content area contains a paragraph explaining the E-Dockets system: "The Michigan Public Service Commission's Electronic Docket Filings System (E-Dockets) provides for the electronic submission of documents and online access of documents submitted in cases before the Commission. All documents must be uploaded as Portable Document Format (PDF) files. In order to submit a filing for consideration, you must register for a State of Michigan MILogin user name and password and request access to the E-Dockets application. Click [here](#) for more information."

Below the paragraph are two buttons: "New Case" and "Open New Case". The "Open New Case" button is highlighted with a green checkmark icon and a green arrow pointing left.

Under the "Cases" section, there is a dropdown menu titled "COMMUNITY-My Cases-Open". The dropdown menu is open, showing a list of "LIST VIEWS":

- COMMUNITY-My Cases-All
- COMMUNITY-My Cases-Open** (highlighted)
- COMMUNITY-Cases Where I Am Party
- COMMUNITY-Cases-All
- COMMUNITY-Cases-Open

Below the dropdown menu, a table is partially visible with the following columns: "CASE NUM", "OPEN DATE", "SUBJECT", "ON BEHALF OF COMPANY 2", and "ON BEHALF OF COMPANY 3". The "SUBJECT" column contains the text "Case Email Addresses/Notifica tions Testing".



New Case

Click to Create Case ✓

Auto-Filled ✓

Type Then Search ✓

Select Account ✓

Save **Cancel**

Search ~ MPSC E-Dockets Community

Secure | https://full-test-efile-mpsc-state-mi-us.cs33.force.com/_u...

Lookup

Test

Search Name All Fields

< [Clear Search Results](#)

Search Results

Accounts [8] [Show Filters](#)

Account Name	Billing City	Type	Active
TEST Kramerica Industries		Utility	✓
TEST Vandalay Industries		Utility	✓
ROUND2 TEST: Rush12 LLC		Utility	✓
ROUND2 TEST: Northern States Power Company		Utility	✓
ROUND2 TEST: Arenac County Central Dispatch		LAWENF	✓
TEST Chin & Larson		Law Firm	✓
TEST Fergus Falls Power		Utility	✓
TEST Gandolf Generation Corporation		Utility	✓

Case Form Fields:


- Description: In the matter of Fergus Falls Power ...
- Industry: Electric
- Contact Name: Cosmo Kramer
- Account Name: TEST Kramerica Industries
- On Behalf of Company: Test
- On Behalf of Company 2: [Empty]
- On Behalf of Company 3: [Empty]



New Case, Not Yet Open

Home Login / Sign Up E-Dockets Help Hearings Calendar Commission Meeting Agendas Archived Commission Orders

To request changes to this Case, please contact the Executive Business Section staff at [517.284.8090](tel:517.284.8090) or by email at mpscdockets@michigan.gov

 Case
U-30023

Open Date	Industry	Subject
	Electric	In the matter of Fergus Falls Power ...

Description ⓘ
In the matter of Fergus Falls Power ...

Case Number
U-30023

Contact Name ⓘ
Cosmo Kramer

Account Name ⓘ
TEST Kramerica Industries

On Behalf of Company ⓘ
TEST Fergus Falls Power

On Behalf of Company 2 ⓘ


On Behalf of Company 3 ⓘ


Industry ⓘ
Electric

Open Date ⓘ

Parent Case ⓘ

Legacy Case No. ⓘ

 Filings (0) New

 Parties (1)

CONTACT NAME ▼	EMAIL	RELATIONSHIP
Eldred Elrod	eldred.elrod@ffpower.com	Applicant

■ Case is not Open (and not viewable to others) until the first Filing (and it's File) is added.

Not Yet Open 

 Click to Add New Filing


 Applicant Contact Added as Party





Create Filing




Home Login / Sign Up E-Dockets Help Hearings Calendar Commission Meeting Agendas Archived Commission Orders



Filing
New Filing


Click to Create Filing  Save Cancel


* File Name  Application 23.pdf


* Filing Description  Application for ... in the matter of Fergus Falls Power ...


* Filed By  Cosmo Kramer  * Case Number  U-30023

* On Behalf of Company  TEST Fergus Falls Power  * Filing # U-30023-0001

* Filing Type  Application


* # Pages  3

* Filer  Cosmo Kramer

Must Be a PDF 

(OCR format required)

- Filing is not complete until a File is added in next step.

Auto-Filled 



Ready to Add File

Home Login / Sign Up E-Dockets Help Hearings Calendar Commission Meeting Agendas Archived Commission Orders

Filing
U-30023-0001 Edit Clone

Case Number	File Date	Filing Type	# Pages
U-30023		Application	3

Files (0)

File Name ⓘ
Application 23.pdf

Filing Description ⓘ
Application for ... in the matter of Fergus Falls Power ...

Filed By ⓘ
[Cosmo Kramer](#)

On Behalf of Company ⓘ
[TEST Fergus Falls Power](#)

Filing Type ⓘ
Application

Pages ⓘ
3

Filer ⓘ
 [Cosmo Kramer](#)

Case Number ⓘ
[U-30023](#)

Filing #
U-30023-0001

File Date ⓘ

1. Select File (Uses System File Dialog)

[Upload Files](#) Or drop files
No File Selected..

2. Click to Add Selected File

Upload

- File must be PDF, (OCR format required) 100 MB or smaller



File Now Added

Home Login / Sign Up E-Dockets Help Hearings Calendar Commission Meeting Agendas Archived Commission Orders

Filing U-30023-0001 Edit Clone

Case Number	File Date	Filing Type	# Pages
U-30023		Application	3

Click Link to Return to Case

File Name Application 23.pdf

Filing Description Application for ... in the matter of Fergus Falls Power ...

Filed By Cosmo Kramer Case Number U-30023

On Behalf of Company TEST Fergus Falls Power Filing # U-30023-0001

Filing Type Application File Date

Pages 3

Filer Cosmo Kramer

File (1 Max)

Files (1)

Application for Permit
Dec 30, 2017

Only 1 File per Filing

Click to Open

File opens in new tab or window

Consumers Energy
Count on Us

A CMS Energy Company

December 20, 2017

Ms. Kavita Kale
Executive Secretary
Michigan Public Service Commission
7109 West Saginaw Highway
Post Office Box 30221
Lansing, MI 48909

RE: Case No. U-18491 – In the Matter of the Application of Consumers Energy Company to Reset Avoided Capacity Costs.

Dear Ms. Kale:

Included in this electronic file, in the above captioned case, is Consumers Energy Company's Application and Testimony and Exhibits of Thomas P. Clark. This is a paperless filing and is therefore being filed only in a PDF format.

Sincerely,

Digitally signed by
Robert W. Beach
Date: 2017.12.20
16:59:45 -05'00'

Robert W. Beach

cc: Heather M. S. Durian, Esq., MPSC Staff

General Offices: One Energy Plaza, Jackson, MI 49201
Washington Office: 1200 Rhode Island Ave. N.W., Suite 1207, Washington, DC 20206
Writer's Direct Dial Number: (517) 788-1846
Writer's E-mail Address: robert.beach@consumersenergy.com

LEGAL DEPARTMENT: CATHERINE M. REYNOLDS, Senior Vice President and General Counsel
MELISSA M. GLEESBEN, Vice President, Corporate Strategy and Chief Compliance Officer
SHALINA M. JOHNSON, Vice President and Deputy General Counsel

ANNECY L. BARNETT, Robert W. Beach, Director of Strategy
ROBERT A. FARR, Gary A. Giesbrecht, Jr., Gary L. Keadwell, Christine P. Kiewit, Mary Jo Laska, Jason M. Maloney, Rhonda M. Morris, Deborah A. Moore, Media/Monitor Manager
James D. W. Rounch, Scott A. Starnath, Adam C. Smith, Theresa A. G. Siskey, James M. Thayer, David A. Todorakis, Anne M. Ushiguchi, Aaron L. Viora, Attorney



Case Now Open

Home Login / Sign Up E-Dockets Help Hearings Calendar Commission Meeting Agendas Archived Commission Orders

To request changes to this Case, please contact the Executive Business Section staff at [517.284.8090](tel:517.284.8090) or by email at mpscedockets@michigan.gov

Case U-30023

Open Date	Industry	Subject
12/30/2017	Electric	In the matter of Fergus Falls Power ...

Description ⓘ
In the matter of Fergus Falls Power ...

Case Number
U-30023

Contact Name ⓘ
Cosmo Kramer

Account Name ⓘ
TEST Kramerica Industries

On Behalf of Company ⓘ
TEST Fergus Falls Power

On Behalf of Company 2 ⓘ

On Behalf of Company 3 ⓘ

Industry ⓘ
Electric

Open Date ⓘ
2017-12-30

Parent Case ⓘ

Legacy Case No. ⓘ

Filings (1) New

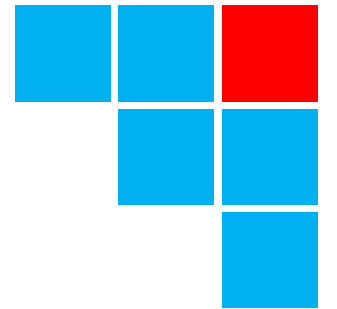
FILING # ▼	FILING TYPE	FILED BY	ON BEHALF OF COMPANY	# PAGES	FILING DESCRIPTION	FILE LINK
U-30023-0001	Application	Cosmo Kramer	TEST Fergus Falls Power	3	Application for ... in the matter of Fergus Falls Power ...	https://full-test-efile-mpsc-state-mi-us.cs33.force.com/sfc/servlet.shepherd/version/download/068350000003wITAAAY

Open Date

Used for Reconciliation Cases

Can Open Files from Here





Thank You

Because **passion** matters

