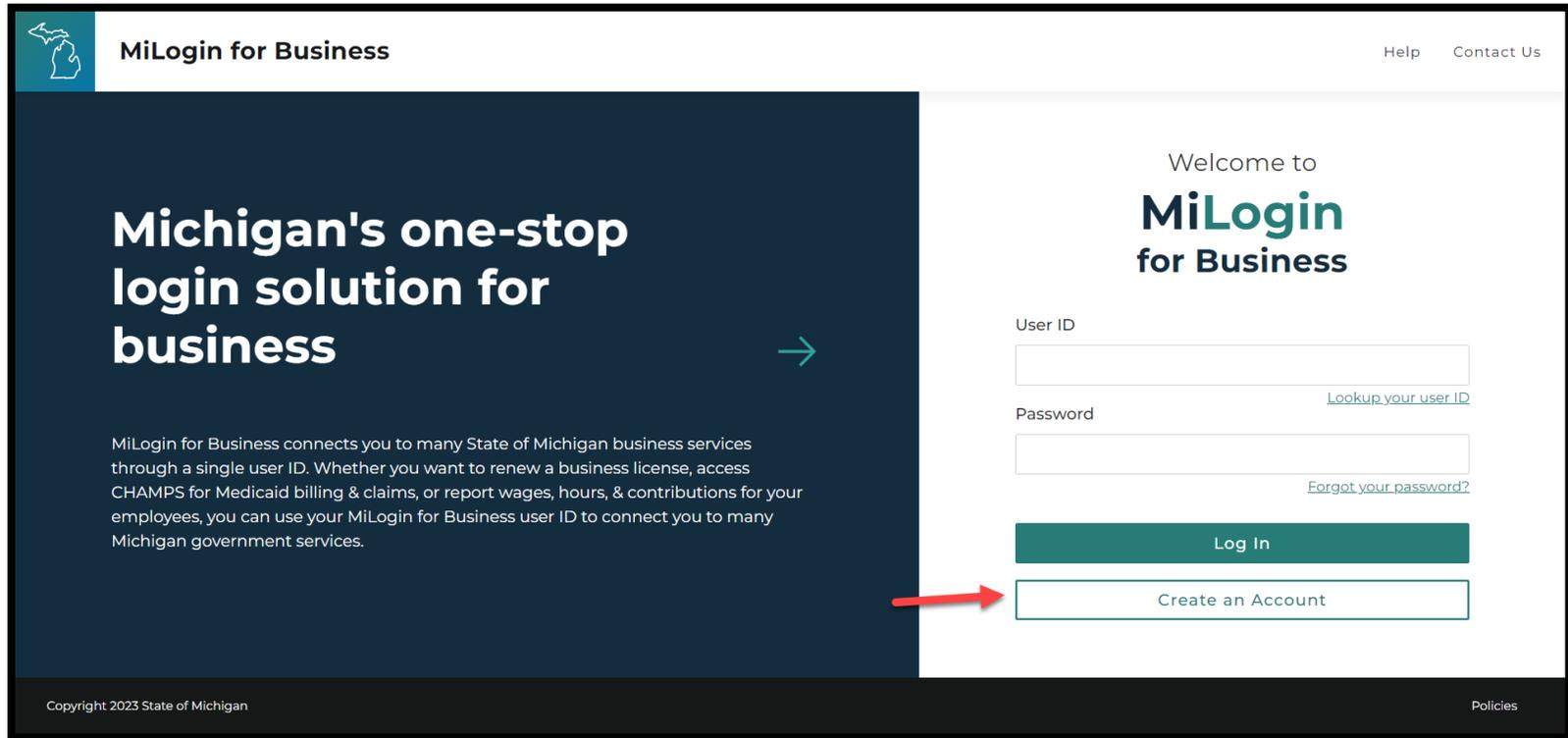


Creating an MPSC E-Dockets Account

Accessing E-Dockets through MiLogin is a two-part process. First, you'll create a MiLogin for Business account (part 1). Then, you'll request access to the MPSC E-Dockets application (part 2). If you already have a MiLogin for Business account, you do not need to create another one and can skip to part 2 of this document.

PART 1: Creating a *MiLogin for Business* Account

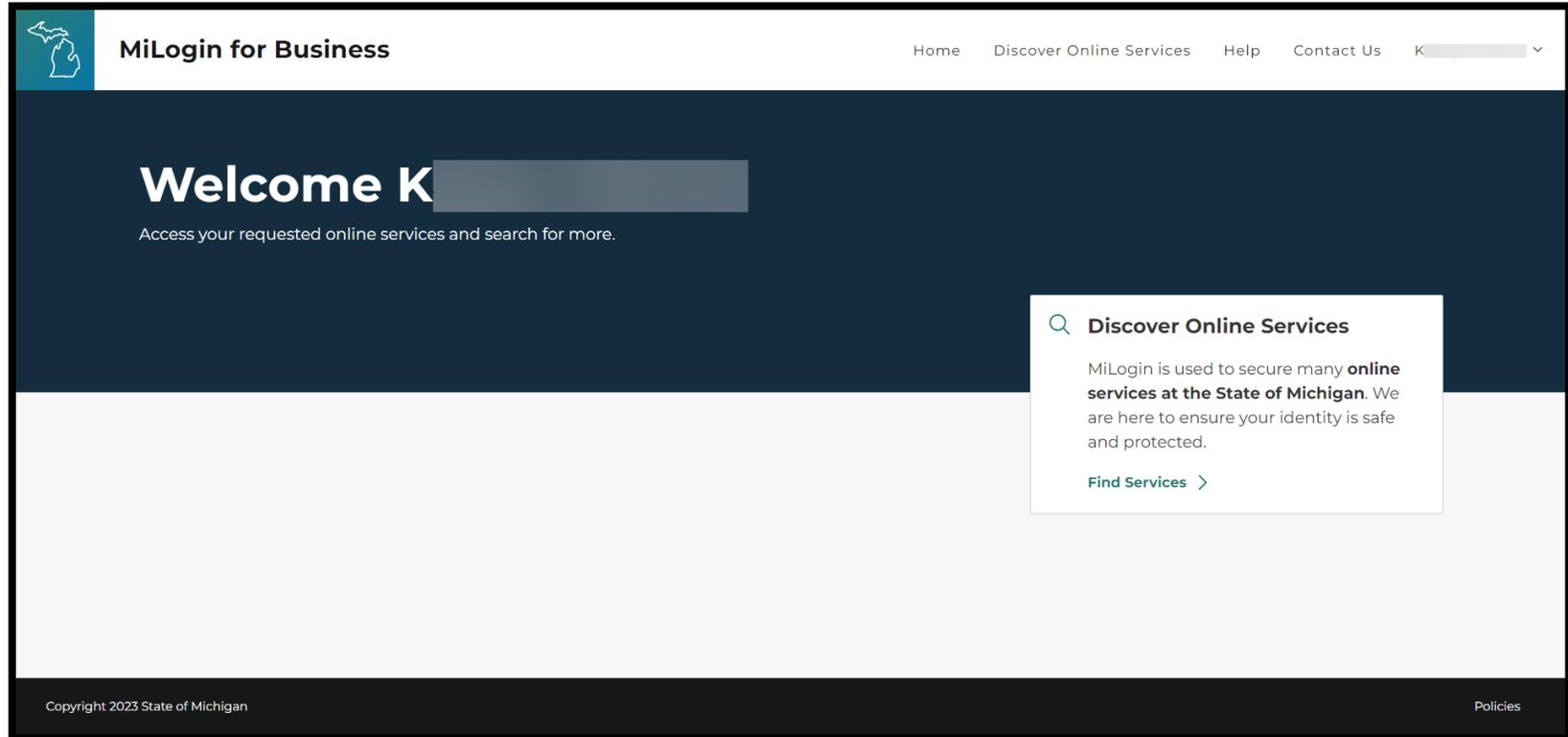
1. From your internet browser, navigate to <https://milogintp.michigan.gov>. Click the Create an Account button.



2. Enter your information at each of the ten MiLogin steps, beginning with email verification.

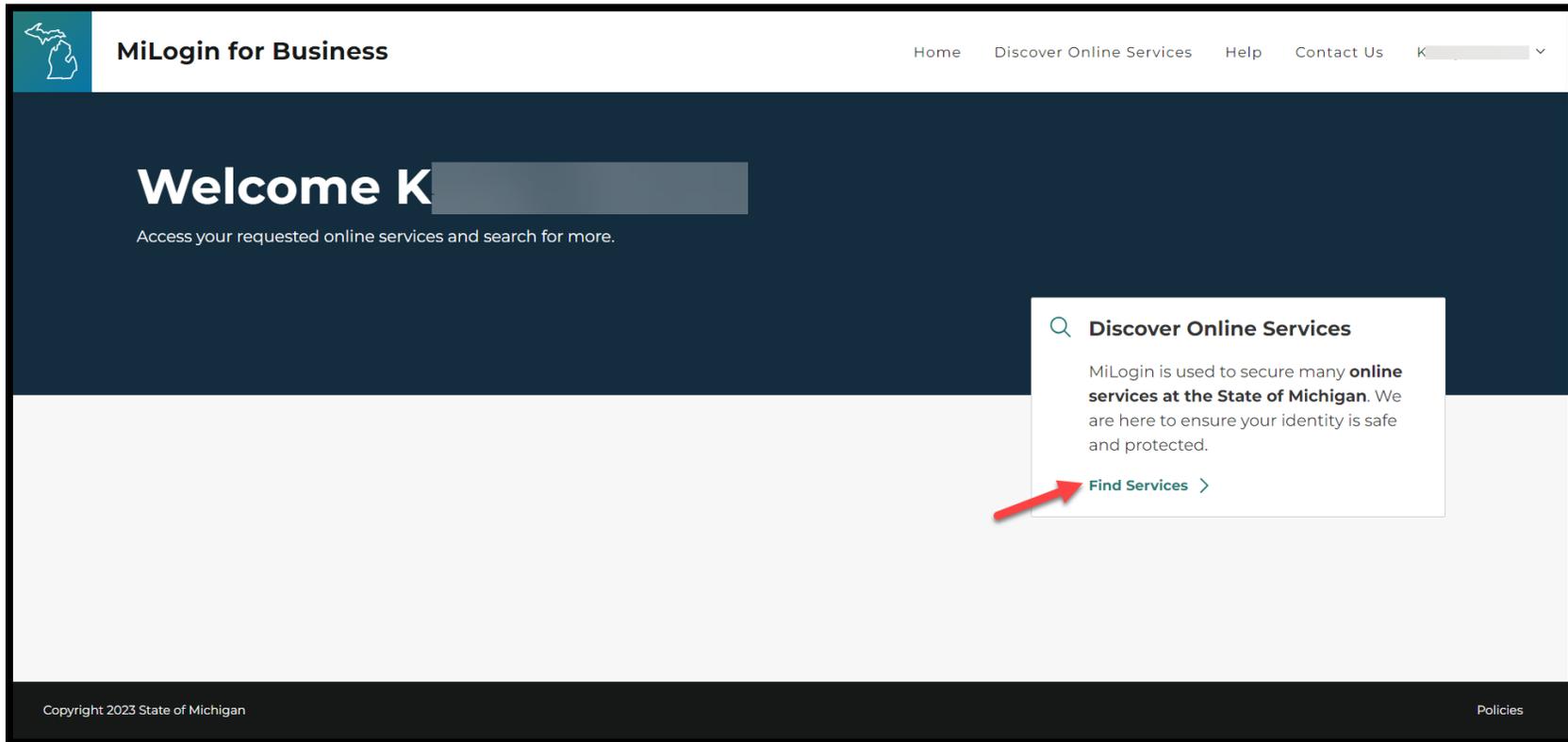
The screenshot shows the 'MiLogin for Business' interface. The top left features a Michigan state icon and the text 'MiLogin for Business'. The top right has links for 'Help' and 'Contact Us'. The main content area is split into two panels. The left panel, on a dark blue background, contains a '< Back' link, 'Step 1 of 10', the title 'Email verification' in large white font, a right-pointing arrow, and a progress indicator of ten circles with the first one filled. The right panel, on a light gray background, is titled 'Enter your email' and includes a paragraph explaining MiLogin's use for government services. Below this is an 'Email' input field, a reCAPTCHA box with the text 'I'm not a robot', and a light blue information box stating: 'We will never send you spam or share your information with anyone outside of the State of Michigan services you choose to access.' At the bottom of the right panel is a dark teal 'Next Step' button. The footer contains 'Copyright 2023 State of Michigan' on the left and 'Policies' on the right.

3. Once you've gone through all the steps, you'll be taken to the home page. This indicates that you have successfully created your MiLogin for Business account.

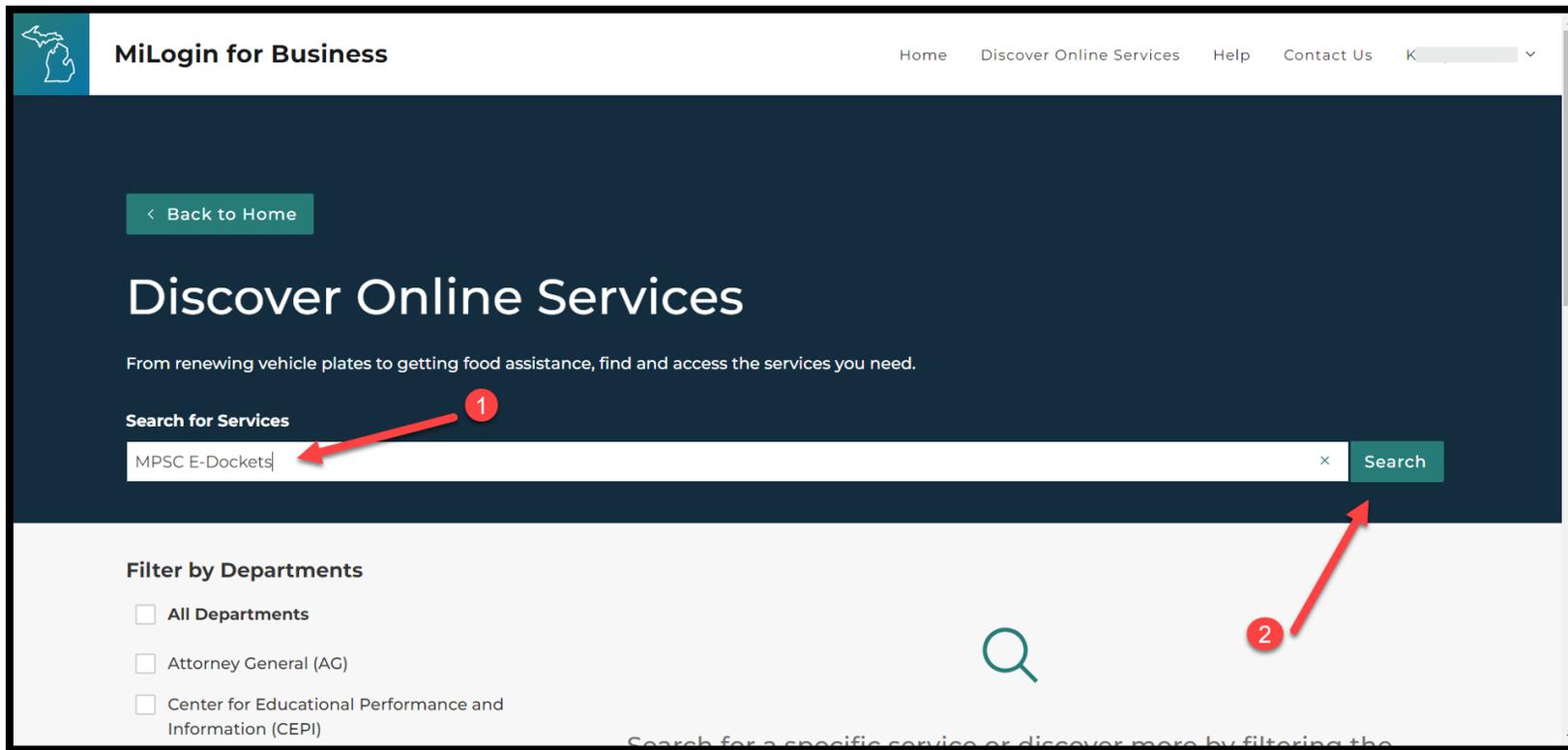


PART 2: How to Request Access to the *MPSC E-Dockets* Application

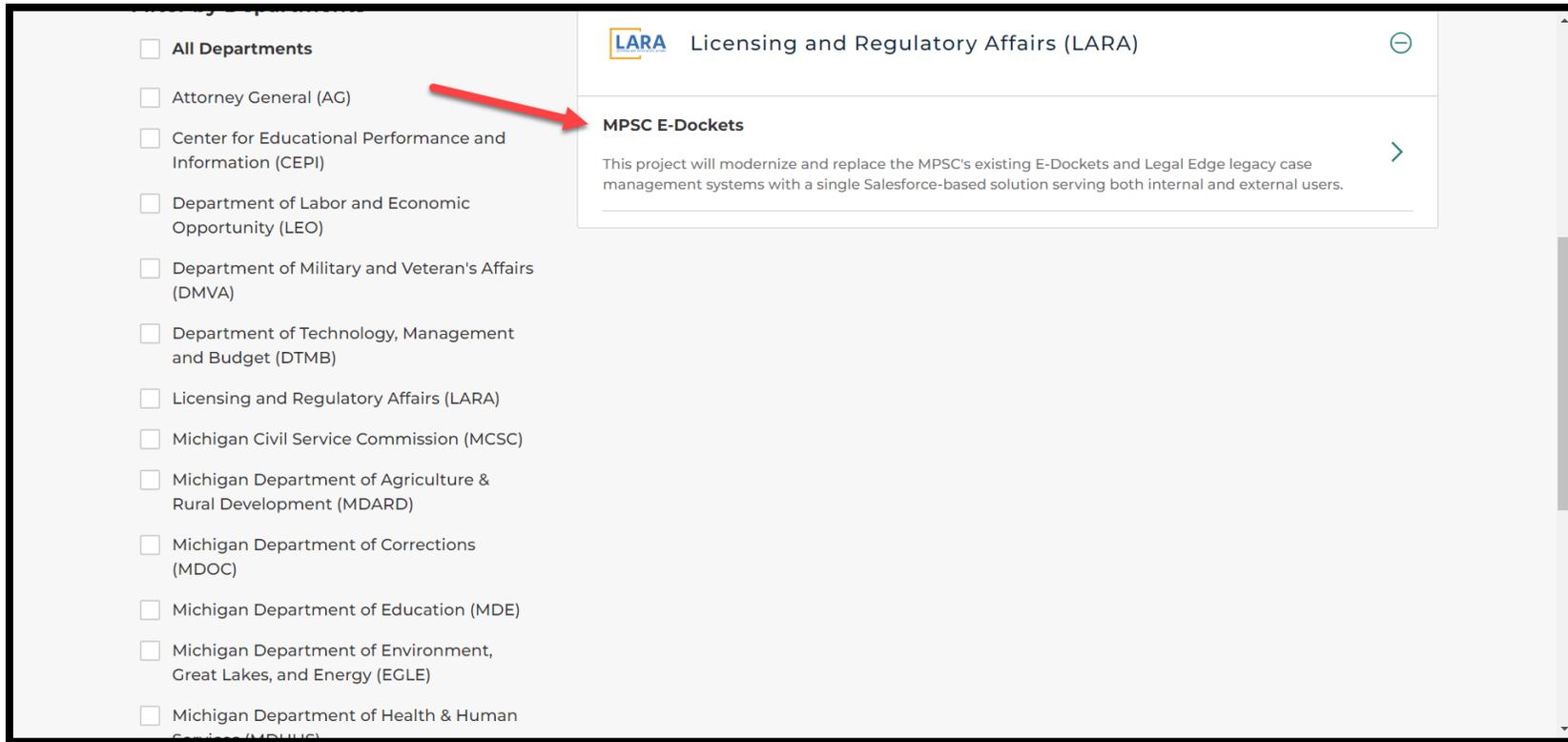
1. Login to your MILogin for Business account (<https://milogintp.michigan.gov>). From your home page, click Find Services.



2. Type “MPSC E-Dockets” in the search box and click Search.



3. Click the MPSC E-Dockets result that appears.



4. Review and accept the terms and conditions.

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MPSC E-Dockets

This project will modernize and replace the MPSC's existing E-Dockets and Legal Edge legacy case management systems with a single Salesforce-based solution serving both internal and external users.

i This Service Requires Additional Information
This service may ask for additional information before granting access.

Please accept the Terms and Conditions to continue:

Terms & Conditions

The Michigan Public Service Commission's (MPSC) Electronic Docket Filings System (E-Dockets) is the property of the State of Michigan and subject to state and federal laws, rules, and regulations. This system is intended for use only by authorized persons and only for official state business. System users are prohibited from using any assigned or entrusted access control mechanisms for any purposes other than those required to perform authorized data exchange with MPSC. Login IDs and passwords are never to be shared. System users must not disclose any confidential, restricted or sensitive data to unauthorized persons. System users shall only access information on the systems for which they have authorization. System users shall not use the E-Dockets system for commercial or

I agree to the Terms & Conditions

Additional Information

5. Fill out the required information and click Next Step.

The screenshot shows a web interface for a 'Request Service' form. On the left, a dark blue sidebar contains a '< Back' link and the text 'Request Service' with a right-pointing arrow. The main content area is white and titled 'Additional Information'. It includes a sub-header 'Additional Information', a paragraph: 'In order to proceed with your request, please enter additional requested information below.', and several input fields: 'Company Name' (text box), 'Role' (dropdown menu with '--' and a downward arrow), 'Title' (text box), 'State Bar Number' (text box), and 'Mailing Address' (text box). Below the mailing address is a 'Street Address' label. At the bottom left, it says 'Copyright 2023 State of Michigan' and at the bottom right, 'Policies'.

[< Back](#)

Request Service

Additional Information

In order to proceed with your request, please enter additional requested information below.

Company Name

Role

Title

State Bar Number

Mailing Address

Street Address

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The image shows a web form titled "Request Service" on a dark blue background. On the left, there is a teal arrow pointing right and a teal link labeled "Back". The form itself is on a white background and is titled "Mailing Address". It contains several input fields: "Street Address", "City", "State", "Postal Code", and "Country". The "Country" field is pre-filled with "USA". At the bottom of the form is a teal button labeled "Next Step", which is pointed to by a red arrow. The footer of the page includes "Copyright 2023 State of Michigan" on the left and "Policies" on the right.

[Back](#)

Request Service

Mailing Address

Street Address

City

State

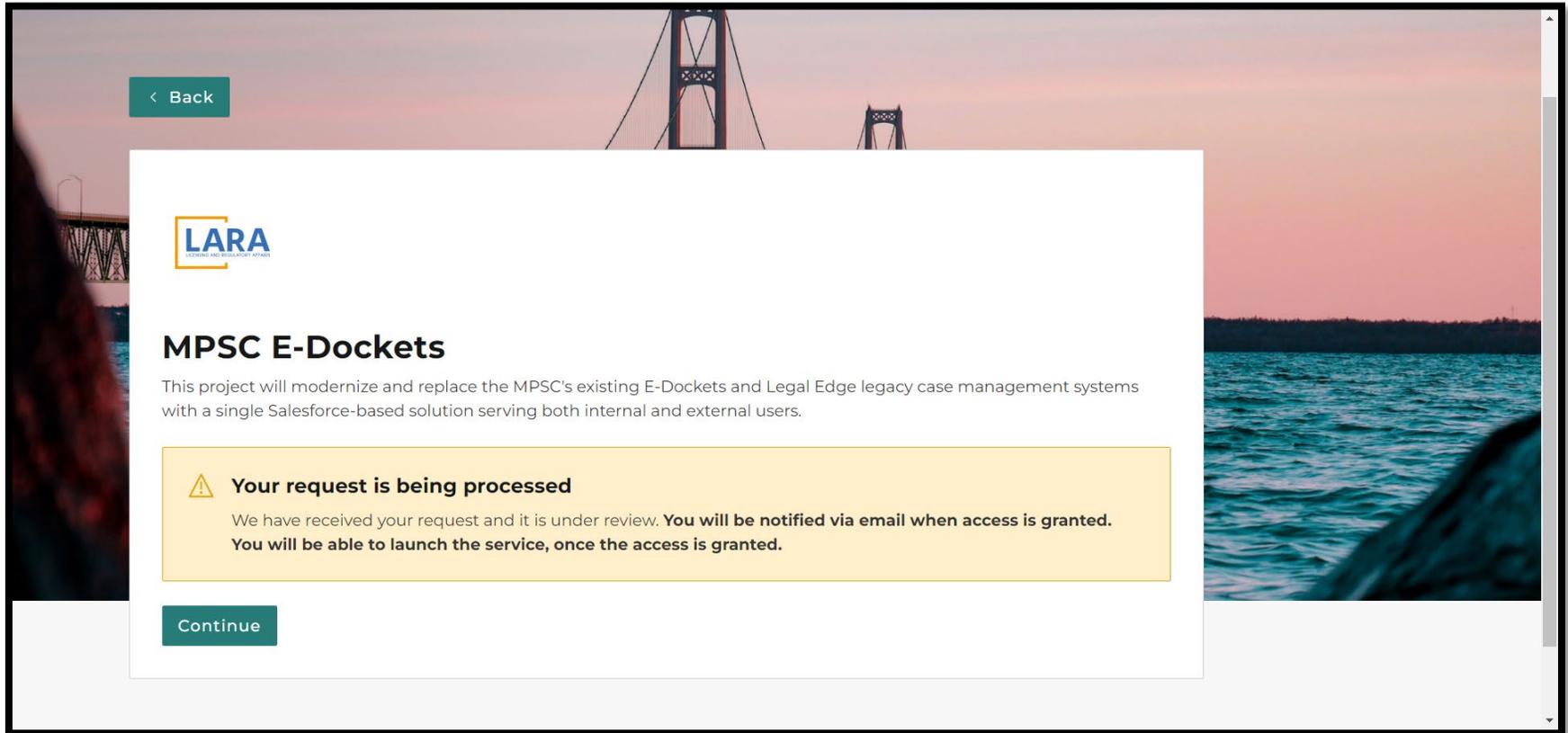
Postal Code

Country

Next Step

Copyright 2023 State of Michigan [Policies](#)

6. If your request was processed successfully, you will see the screen below, and an MPSC staff member will review and set up your E-Dockets account. If the request is unsuccessful, please contact the helpdesk at 1.517.241.9700 or 1.800.968.2644.



7. Once you receive the email that your request for access has been approved, click the MPSC E-Dockets link on your home page to access the system. (You may have to log out of your account and then back in before the link is visible.)

MiLogin for Business

Home Discover Online Services Help Contact Us K...

Welcome K

Access your requested online services and search for more.

Licensing and Regulatory Affairs (LARA)

LARA

MPSC E-Dockets >

Discover Online Services

MiLogin is used to secure many **online services at the State of Michigan**. We are here to ensure your identity is safe and protected.

[Find Services >](#)

Copyright 2023 State of Michigan Policies

8. Review and agree to the terms and conditions. Click Launch Service.

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Please accept the Terms and Conditions to continue:

Terms & Conditions

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I agree to the Terms & Conditions

Launch service

9. You should now see the E-Dockets home page. If you don't, please contact the helpdesk at 517.241.9700 or 1.800.968.2644.

The screenshot shows the MPSC E-Dockets home page. At the top right, there are links for "MPSC Home" and "Contact MPSC". The main header features the "LARA" logo, a search bar with the placeholder "Search by Case or Filing #...", and a "Search" button. Below the header is a navigation menu with links for "Login / Sign Up", "E-Dockets Help", "Hearings Calendar", "Commission Meeting Agendas", and "Archived Commission Orders".

The main content area contains the following text:

The Michigan Public Service Commission's Electronic Docket Filings System (E-Dockets) provides for the electronic submission of documents and online access of documents submitted in cases before the Commission. [Click here](#) for more information.

Effective August 1, 2022, the MPSC added a new section for public comments. Previously filed public comments remain in the "Filings" section.

*A document filed electronically must be 100 MB or smaller and uploaded as a PDF file (Portable Document Format). In addition, the text of the PDF file **must** be searchable in OCR form (Optical Character Recognition) and capable of being copied and pasted.*

There is a "New Case" button and a section for "Cases" titled "COMMUNITY-Cases-Open Gas" with a dropdown arrow. Below this, it indicates "44 Items • Sorted by Case Number".

| CASE NUMBER ▼ | OPEN DATE | ON BEHALF OF COMPANY | SUBJECT | INDUSTRY |
|---------------|------------|---|---|----------|
| U-21499 | 10/10/2023 | MI Power and Light LLC | In the Matter of the application for an Alternative Natural Gas supplier for MI Power and Light LLC | Gas |
| U-21497 | 09/28/2023 | Susan and Ernest John Lansing Household | In the Matter of the Complaint of Ernest John and Susan Lansing against DTE Gas Company | Gas |