



# Michigan's Vetting Process for COML and COMT Candidates

COMU WORKGROUP

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# How does a Candidate become a COML or COMT? (Current Program)

1. Complete Successfully NIMS Prerequisites; IS100a., IS200a., IS700, IS800b., IS300, ICS400.
2. Complete Successfully the COML or COMT Course.
3. Complete Successfully the OEC All Hazards Student Task book, Requiring an actual event or Exercise and all sections signed off by a Qualified Evaluator.
4. Submit final completed documents including "Applicant Prerequisite Documentation/Experience form" listed to COMU workgroup evaluators for review process.
5. Evaluator then submits reviewed and approved candidates to SWIC for final approval and recognition.
6. SWIC presents approved candidates to State Interoperable Governing Board for support as recognized Michigan COMU resources.

# COML – COMT COURSE DESCRIPTION

## COML:

The All-Hazards COML course provides NIMS compliant instruction to train emergency responders to serve as COMLs during all hazards emergency operations. DHS, through the Federal Emergency Management Agency (FEMA) Emergency Management Institute (EMI), currently utilizes a four-day curriculum led by one or two trained and federally recognized Instructors to train qualified emergency responders to lead ICS communications units if they possess the necessary prerequisites, including knowledge of: local communications; communications systems; and regional, State, and local communications plans.

Upon completion of formal classroom training, students must complete and obtain sign-off on a comprehensive position-specific All-Hazards COML Task Book before they can be certified as an All-Hazards COML.

# COML – COMT COURSE DESCRIPTION

COMT: The All-Hazards COMT course provides NIMS compliant instruction to train emergency responders on practices and procedures common to COMTs during all hazards emergency operations. DHS, through OEC, currently utilizes a five-day curriculum led by two trained and federally recognized Instructors to train qualified emergency responders to work within the ICS organizational structure utilizing standardized operational and technical procedures if they possess the necessary prerequisites, including knowledge of: local communications; communications systems; and local, regional and State communications plans. Upon completion of formal classroom training, students must complete and obtain sign-off on a comprehensive position-specific All-Hazards COMT Task book before they can be certified as an All-Hazards COMT.

Final  
Applicant  
Letter

COMUWorkgroupQuestionnaireforcertCOMLCOMT052015 [Compatibility Mode] - Word

FILE HOME INSERT DESIGN PAGE LAYOUT REFERENCES MAILINGS REVIEW VIEW Jerry Becker

Clipboard Font Paragraph Styles Editing

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**COMU WORKING GROUP**

**Applicant Prerequisite Documentation/Experience:**

**Public safety background with experience in field operations (COML):**

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\_\_\_\_\_

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**Awareness of Public Safety Communications technology (COML/COMT):**

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**Basic Knowledge of local communications systems, frequencies and spectrum, technologies, local topography, system site locations, including knowledge of local, regional, and state communications plans, and contacts (COML/COMT):**

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**Public safety background with technical experience in field communications (Radio, telephone, data, SATCOM, etc.) (COMT – Only):**

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**Information provided by:** \_\_\_\_\_

**Contact Information Phone/Email/ Title:** \_\_\_\_\_

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# WEBSITE RESOURCES

[www.michigan.gov/comuwg](http://www.michigan.gov/comuwg)



**MPSCS**

**Michigan's Public Safety  
Communications System**

# Proposed 2016 COML/COMT Changes

1. Removal of NIMS IS400 course requirement.
2. Addition of a requirement to submit with final documents an actual completed by the candidate ICS205 and ICS217 for an actual event or exercise.
3. Addition of a "Continuing Ed" requirement to maintain COML or COMT proficiency, Suggestions are; Participation in a least one or more actual exercises or events each year requiring ICS COML or COMT coordination. COML/COMT would then submit proof to the COMU workgroup.

The image shows a screenshot of the Incident Action Plan (IAP) form. The form is titled "INCIDENT ACTION PLAN" and includes a section for "ICS Forms" with a list of checkboxes for various forms: ICS 205 (Incident Action Plan), ICS 206 (Incident Objectives), ICS 207 (Incident Strategy), ICS 208 (Incident Operations Plan), ICS 209 (Incident Safety Plan), ICS 210 (Incident Communications Plan), ICS 211 (Incident Resource Management Plan), ICS 212 (Incident Logistics Plan), ICS 213 (Incident Medical Plan), ICS 214 (Incident Environmental Plan), ICS 215 (Incident Public Information Plan), ICS 216 (Incident Welfare Plan), ICS 217 (Incident Post-Incident Review), ICS 218 (Incident Debriefing), ICS 219 (Incident After-Action Report), ICS 220 (Incident Summary Report), ICS 221 (Incident Final Report), ICS 222 (Incident Final Report - Executive Summary), ICS 223 (Incident Final Report - Technical Summary), ICS 224 (Incident Final Report - Operational Summary), ICS 225 (Incident Final Report - Financial Summary), ICS 226 (Incident Final Report - Environmental Summary), ICS 227 (Incident Final Report - Social Summary), ICS 228 (Incident Final Report - Cultural Summary), ICS 229 (Incident Final Report - Behavioral Summary), ICS 230 (Incident Final Report - Organizational Summary), ICS 231 (Incident Final Report - Performance Summary), ICS 232 (Incident Final Report - Lessons Learned), ICS 233 (Incident Final Report - Recommendations), ICS 234 (Incident Final Report - Conclusions), ICS 235 (Incident Final Report - Appendices).

The image shows a screenshot of the Incident Radio Communications Plan (ICS 205) form. The form is titled "INCIDENT RADIO COMMUNICATIONS PLAN (ICS 205)" and includes a table for "Radio Resource Checklist" with columns for "Use", "ID", "Location", "Frequency", "Power", "Mode", "Band", "Type", "Status", "Remarks", and "Notes". The table has 10 rows and 10 columns. Below the table is a section for "Special Instructions" and a section for "Prepared by (Communications Unit Leader) Name" and "Signature".

The image shows a screenshot of the Communications Resource Availability Worksheet form. The form is titled "COMMUNICATIONS RESOURCE AVAILABILITY WORKSHEET" and includes a table for "Resource Availability" with columns for "Resource", "Availability", "Status", "Remarks", and "Notes". The table has 10 rows and 5 columns. Below the table is a section for "Prepared by (Communications Unit Leader) Name" and "Signature".

# WHO TO CONTACT?

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# Q Questions & A Answers