

Michigan Public Safety Communications Interoperability Board Minutes

FINAL

June 18, 2014

10:00 AM – 12:00 PM

Presentation Room, 4000 Collins Rd, Lansing, MI 48910

I. Call to Order

Welcome members by Board Co-Chair Brad Stoddard

The regular meeting of the Michigan Public Safety Communications Interoperability Board was called to order by Vice Chair Brad Stoddard on Wednesday, June 18, 2014 at 1:50 p.m. in the Presentation Room.

Vice Chair Brad Stoddard welcomed new member Eddie Washington. Also welcomed and thanked Bryce Tracy and Adam Carroll for accepting another 2 year term.

II. Roll Call

Vice Chair Brad Stoddard did roll call. The following Board Members were present: Michelle LaJoye-Young, Bryce Tracy, Richard Miller, Eileen Phifer, Dr. Jacqueline Scott, Chris Kelenske, Mark Meijer, Adam Carroll, Eddie Washington and Jeff Friedland. Also present was Mike Caldwell for Chair Col. Kriste Etue. Gary Hagler joined us via a teleconference. Absent were: Col. Kriste Etue, Julie Secontine, Shawn Abbe, Robert Marchand and Dale Gribler.

Guests were Laura Blastic, Paul Harmon, Cynthia Wenzel Cole, Chief Bill Nelson, and Brian Johnston.

III. Approval of Minutes of March 11, 2014:

*It was moved by Jeff Friedland, seconded by Michelle LaJoye-Young, to approve the minutes of March 11, 2014. **Motion was carried.***

IV. Approval of Meeting Agenda

*It was moved by Mark Meijer and seconded by Bryce Tracy to approve the agenda. **Motion was carried.***

V. Public Comment.

There were no public comments.

VI. Communications

There were no communications to report.

VII. Committee/Workgroup Reports

A. Communications Workgroup

a. Communications Unit Program

Bryce Tracy and Chief Bill Nelson discussed actions taken by this group and actions of the work group.

B. Public Safety Broadband Workgroup

a. National Telecommunications and Information Agency (NTIA), State and Local Implementation Grant Program (SLIGP)

Laura Blastic reported on the Public Safety Broadband Workgroup and indicated they are working on outreach and governance, as well as outreach and education events and opportunities.

VIII. Old Business

A. Review and Approval of Statewide Communications Interoperability Plan (SCIP).

- a. Discussion
- b. Approval

It was moved by Bryce Tracy, seconded by Adam Carroll to accept the SCIP as a living document. Motion was carried.

Action Item: Develop workgroup for annual review of the SCIP. *It was suggested to provide status updates on a quarterly basis to the Board on where are we with this and goals and initiatives. Captain Kelenske volunteered to be in the SCIP workgroup. There were no other volunteers. Brad will send out an appointment.*

B. Department of Homeland Security, Office of Emergency Communications

- a. 2014 Technical Assistance (TA) offerings
 - i. Broadband Coverage Workshop – April 30, 2014
 - ii. Development of Standard Operating Procedure (SOP)/ Communications Plans – May 12th, 2014 in Grand Rapids

IX. New Business

A. Review and Approval of Communications Unit Credentialing program

- a. Discussion
- b. Approval

B. Michigan Public Safety Broadband Program

- a. State and Local Implementation Grand Program (SLIGP)
 1. Outreach efforts

Laura Blastic talked about Twitter, social media and other outreach plans that may be planned for the regional workshops in the fall. This is still in the development plan.

- a. Workgroup Committee identification and participation

Need to ensure we have users participate, business and state assets, and from the user community, police, fire, EMS, National Guard, etc.

X. Technology Update - Director, MPSCS

A. Michigan Public Safety Communications Interoperability Board website

The agenda, minutes and other handouts for this Board meeting can be found:

http://michigan.gov/mpscs/0,4640,7-184-67164_59107---,00.html

Another avenue to publish information would be on SharePoint. Future opportunity for the Board to consider.

B. MPSCS System

- a. Governor Proposed Lifecycle - Budget Request & Next Steps

XI. Comments by Board Members

- *An idea was suggested to have a strategic plan for the Board. What do you want to get out of this? Eddie Washington supports the strategic plan. Brad will take this suggestion to the Chair. Brad to take action for next meeting to have another state or entity present how that State's SIGB is involved and the initiatives and efforts Michigan should adapt as best practices.*
- *TERT Team Resources, a common database. Bryce to follow up with Lisa Hall, Midland County and report out at next meeting.*

- XII.** Adjournment – Next meeting date is on **Tuesday, September 9, 2014**, 4000 Collins Road, Lansing, at 10 a.m. in the Presentation Room.
*It was moved by Bryce Trace, seconded by Michelle LaJoye-Young, to adjourn the meeting. **Motion was carried.** The meeting was adjourned at 3:34 p.m.*

DRAFT