

Michigan Public Safety Communications Interoperability Board Minutes

FINAL

September 9, 2014

10:00 AM – 12:00 PM

Presentation Room, 4000 Collins Rd, Lansing, MI 48910

I. Call to Order

Welcome members by Board Co-Chair Brad Stoddard

The regular meeting of the Michigan Public Safety Communications Interoperability Board was called to order by Chair Kriste Etue on Tuesday, September 9, 2014 at 10:05 a.m. in the Presentation Room.

II. Roll Call

Chair Kriste Etue called upon Sue Mote to do the roll call. The following Board Members were present: Kriste Etue, Michelle LaJoye-Young, Julie Secontine, Mark Meijer, Bryce Tracy, Eddie Washington, Richard Miller, Eileen Phifer, Chris Kelenske, and Brad Stoddard. Also present were Dominique Clemente for Gary Hagler, Jerry Ellsworth for Dr. Jacqueline Scott and MSG Jeromie Golab for MAJ Shawn Abbe. Robert Marchand, Jeff Friedland, and Adam Carroll joined us via a teleconference.

Absent were: Dale Gribler.

Guests were Laura Blastic, Jim Jarvis, Pat Matelski, and Dwayne Peoples, SGT.

III. Approval of Minutes of June 18, 2014:

*It was moved by Michelle LaJoye-Young, seconded by Eileen Phifer to approve the minutes of June 18, 2014. **Motion was carried.***

IV. Approval of Meeting Agenda

*It was moved by Bryce Tracy and seconded by Michelle LaJoye-Young to approve the agenda. **Motion was carried.***

V. Public Comment.

There were no public comments.

VI. Communications

There were no communications to report.

VII. Workgroup Reports

A. Communications Workgroup

a. Communications Unit Program

Bryce Tracy discussed actions taken by this group and actions of the work group.

B. Public Safety Broadband Workgroup

a. National Telecommunications and Information Agency (NTIA), State and Local Implementation Grant Program (SLIGP)

Laura Blastic reported on the Public Safety Broadband Workgroup and indicated they are working on

VIII. Old Business

A. Department of Homeland Security, Office of Emergency Communications

a. 2014 Technical Assistance (TA) offerings

- i. Standard Operating Procedures (SOP) development Workshop follow up – September 15, 2014

IX. New Business

- A. Department of Homeland Security, Office of Emergency Communications
 - a. 2015 Technical Assistance (TA) approved offerings
 - i. TIC-FOG: Tactical Interoperable Communications (TIC) Field Operations Guide (FOG) - *Start this year.*
 - ii. OP-COMMEX: Communications Unit Exercise - *approved*
 - iii. BB-BRBNLTE: Broadband Technical Coverage Capability – *approved this past April 2014.*
 - b. 2015 Technical Assistance (TA) pending offerings
 - i. OP-EXDESIGN: Communications-Focused Exercise Design
 - c. National Emergency Communications Plan (NECP) Goals
 - i. <http://www.dhs.gov/national-emergency-communications-plan-necp-goals>
- B. Review and Approval of Communications Unit Credentialing program
There was actually a motion to approve the program at the last meeting, which was approved. This should have been “Credentialing Process and a. and b. should be struck.” Bryce updated on the process and what our intentions are. So the process, there is an application form ready to go. We have the communication recognition guideline in place, now we have try to roll this out to some of the groups.
 - a. ~~Discussion~~
 - b. ~~Approval~~
- C. Michigan Statewide Interoperable Communications Training Conference
 - a. February 2nd (Monday afternoon) - 5th (Thursday late am)
 - b. Combining Interoperability Conference and Auxcomm Conference, tentative FirstNet outreach at conference
 - i. Workgroup Committee identification and participation for planning conference
If you do not have any ideas at this time and would like to solicit ideas, we welcome any ideas. We also welcome any interest in developing or covering a session. The plan is to have the agenda finalized by November.

X. Technology Update - Director, MPSCS

- A. MPSCS System
 - a. Governor Proposed Lifecycle - Budget Request & Next Steps
Brad Stoddard provided a high level update on the MPSCS lifecycle remediation.

XI. Good of the Order

- a. Comments by Board Members – *There were no comments made by the Board Members*
- b. State Interoperable Governing Board and Support Program Best Practices
 - a. Presentation by Mission Critical Partners – Developed Virginia model (SWIC and program birthplace) *Nicole Unger and Walt Chaplin presented on what we did in the past to help the Commonwealth of Virginia establish its governance structure, establish how it operated its SIGB, how it organized regionally to approach solving some communications interoperability problems. Share some of the best practices. Show other examples of how other states are governing themselves and splitting up their process by which they addressed their problems through different workgroups, committed and subcommittees.*

XII. 2015 meetings – *Monday, February 2, 2015 at the Great Wolf Lodge in Traverse City, MI. Will bring the 2015 dates to the December meeting.*

XIII. Adjournment – Next meeting date is proposed for **Tuesday, December 9, 2014**

4000 Collins Road, Lansing, at **10:00 a.m.**

*It was moved by Bryce Tracy, seconded by Eddie Washington to adjourn the meeting. **Motion was carried.** The meeting was adjourned at 12:02 p.m.*

Date	Future Agenda Topics
TBD	MPSCS Lifecycle rollout by Phase
TBD	FirstNet Consultation with State of Michigan
TBD	Review and recommendation to the Governor on the State Plan for FirstNet
TBD	Identification and Implementation of Best Practices (governance, policy, strategic vision, technology)
TBD	Border Interoperability Demonstration Project (BIDP) – Wayne County