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MEDICAL MARIJUANA STATE OPERATING LICENSE

RENEWAL INSTRUCTION BOOKLET





RENEW A FACILITY LICENSE

MEDICAL MARIJUANA STATE OPERATING LICENSE RENEWAL INSTRUCTIONS

The expiration date of a state operating license is 1 year from the approval date of the original license. The renewal application and all required documentation must be submitted online through the Accela Citizens Access (ACA) Portal located at: <https://aca3.accela.com/MIMM>. Further instructions regarding how to create an ACA renewal application record will be provided to the licensee when the license is nearing its expiration date.

Please note, state operating licenses are not renewed until the renewal application has been approved, the renewal fee has been paid, and the renewed physical state operating license has been received.

If you have questions or concerns regarding renewal, you may contact the Medical Facilities Licensing Section by calling (517)-284-8599 or emailing MRA-Applications@michigan.gov.

MEDICAL MARIJUANA STATE OPERATING LICENSE RENEWAL CHECKLIST

This checklist indicates documents that need to be submitted to the Agency to process the renewal. These documents include the required attestations and supporting documents. Other documents referenced on the checklist are required to be submitted only if there have been changes to the original application.

ATTESTATION I - RENEWAL: CONFIRMATION OF SEC. 205 COMPLIANCE

This attestation must be signed by the municipal clerk or their designee and submitted by the applicant (representative of the entity). This document must be completed and signed in **BLUE** or **BLACK** ink only and must be signed in the presence of a notary public. A handwritten signature is **REQUIRED** on this form. An electronic signature is insufficient and will not be accepted.

Please consult an attorney if you have any questions about the substance of this attestation.

In this attestation, the municipal clerk attests and affirms that the licensee applicant is in compliance with the municipal ordinance requirement of section 205 of the Medical Marijuana Facilities Licensing Act, 2016 PA 281 and is provided in the Administrative Rules enacted pursuant to the MMFLA.

The municipality further attests that an ordinance has been adopted under section 205 of the MMFLA, and the applicant is in compliance with the ordinance and has not committed a violation of the ordinance.



ATTESTATION J - RENEWAL: CONFIRMATION OF SEC. 408 COMPLIANCE

This attestation must be completed by an individual with authority to bind the licensee applicant. Part A must be completed by the agent or designee of the insurance company or bonding company who has the authority to bind the company, signed in **BLUE** or **BLACK** ink only in the presence of a notary public. A handwritten signature is **REQUIRED** on this form. An electronic signature is insufficient and will not be accepted.

Please consult an attorney if you have any questions about the substance of this attestation.

In this attestation, the insurance company or bonding company attests that the insurance or bond issued is in compliance with MMFLA MCL 333.27408. Part B is signed by the individual with authority to bind the licensee applicant, and attests that the applicant is submitting the attestation in compliance with MCL 333.27408.

ATTESTATION K – RENEWAL: CONFIRMATION OF MMFLA AND RULE COMPLIANCE

This attestation must be completed by an individual with authority to bind the licensee applicant for renewal. This document must be completed and signed in **BLUE** or **BLACK** ink only and must be signed in the presence of a notary public. A handwritten signature is **REQUIRED** on this form. An electronic signature is insufficient and will not be accepted.

Please consult an attorney if you have any questions about the substance of this attestation.

In this attestation, the licensee applicant for renewal attests that the information provided to renew all licenses is current, complete, true and accurate. Furthermore, this document attests that the licensee has fulfilled all obligations under MMFLA and the Administrative Rules and is ready and able to continue conducting its marijuana facility in compliance with the MMFLA and the Administrative Rules.

ATTESTATION L – RENEWAL: SAFETY COMPLIANCE FACILITY CONFIRMATION OF RULE 47(9)(B) AND SECTION 505(4)(g) COMPLIANCE

This attestation must be completed by an individual with authority to bind the licensee applicant for renewal. This document must be completed and signed in **BLUE** or **BLACK** ink only and must be signed in the presence of a notary public. A handwritten signature is **REQUIRED** on this form. An electronic signature is insufficient and will not be accepted. This attestation only needs to be completed by Safety Compliance Facilities.

Please consult an attorney if you have any questions about the substance of this attestation.

In this attestation, the licensee applicant for renewal attests that the licensee is in compliance with R 333.247 of the Administrative Rules and Section 505(4)(g) of the Medical Marijuana Facilities Licensing Act, 2016, PC 281 (MMFLA), and attests that all required tests for potency and contaminants are performed and that the licensee received required ISO accreditation for the identified tests. Furthermore, the licensee applicant for renewal attests that the licensee retains and employs at least 1 staff member with the relevant advanced degree in a medical or laboratory science as required by Section 505(4)(g) of the MMFLA.