

**Michigan State Housing Development Authority**  
**DRAFT – Minutes of Authority Board Meeting**  
**March 22, 2017**

**AUTHORITY MEMBERS PRESENT (Lansing/Detroit):**      **AUTHORITY MEMBERS ABSENT:**

Jeremy Hedges for Roger Curtis, Chair  
Scott Wierda, Vice Chair  
Eric Scorsone for N.A. Khouri  
Mike Kapp for Kirk Steudle  
Deb Muchmore  
Tyrone Hamilton  
Carl English

**AUTHORITY STAFF PRESENT (Lansing/Detroit):**

Earl Poleski, Executive Director  
Brian Mills, Chief of Staff  
Jeffrey Sykes, Chief Financial Officer  
Burney Johnson, Deputy Director  
Tracy Crockett, Executive  
Mary Cook, Executive  
Linda Beachnau, Technical Support Services  
Chris Hall, Technical Support Services  
Mary Lou Keenon, Employee Services  
Jennifer Ferguson, Employee Services  
Grace Ramirez, Employee Services  
Clarence Stone, Legal Affairs  
Will Moseng, Legal Affairs  
Katie Bach, Governmental & Media Affairs  
Mike Witt, Asset Management  
Troy Thelen, Asset Management  
Kelly Rose, Rental Assistance & Homeless Solutions  
Lisa Kemmis, Rental Assistance & Homeless Solutions  
Andy Martin, Rental Development

**OTHERS PRESENT (Lansing/Detroit):**

Ronald Farnum, Office of the Attorney General  
Jamie Schriener-Hooper, CEDAM

Sandy Pearson, Habitat for Humanity of MI  
Jacob Kanclerz, MIRS

The meeting was called to order by the Chair, Jeremy Hedges, at 10:02 a.m. Following Roll Call, Mr. Hedges asked for public comment.

There being no public comment, Mr. Hedges noted that a goldenrod agenda and a new agenda item were distributed at the table.

Agenda (Tab A). Mr. Hedges requested a motion to approve the amended agenda. Ms. Muchmore moved approval. Mr. Kapp supported. The amended agenda was unanimously approved.

Consent Agenda: Mr. Kapp moved approval of the consent agenda. Mr. Hamilton supported. The consent agenda was approved. The consent agenda included the following resolutions:

Tab B Minutes – February 22, 2017

Tab C Resolution Delegating Authority To Consent To Vacation of Alleys, City of Traverse City v Michigan State Housing Development Authority, et al.

"Resolution Approving Fiscal Year 2017-18 PHA Plan and Amendments to Administrative Plan for the Housing Choice Voucher Program" (Tab D) was presented by Lisa Kemmis of the Rental Assistance and Homeless Solutions division. Ms. Kemmis reviewed the specifics of the proposed resolution as detailed in the board documents and answered questions. Ms. Muchmore moved approval of the resolution. Mr. Hamilton supported. The resolution was unanimously approved.

"Resolution Authorizing Modification to Mortgage Terms, Lighthouse Village, MSHDA No. 992, City of Cheboygan, Cheboygan County" (Tab E) was presented by Troy Thelen of the Asset Management division. Mr. Thelen reviewed the specifics of the proposed resolution as detailed in the board documents. Mr. English moved approval of the resolution. Mr. Wierda supported. The resolution was unanimously approved.

Mr. Hendges turned the meeting over to Executive Director, Earl Poleski.

Mr. Poleski commented on how experienced and dedicated MSHDA staff is and thanked staff for all of their help and patience during his first month on the job.

Mr. Poleski reported on the following:

- Mr. Poleski and key staff met with congressional members in Washington, D.C. in early March.
- A board retreat is being planned for May 10-11, 2017 to be held in Battle Creek, Michigan. A proposed agenda is being developed. The venue has not yet been determined.
- The search for a candidate to fill the MSHDA board vacancy is ongoing. The goal is to fill that vacancy in time for the May board retreat.
- Board members are invited to attend the Building Michigan Communities Conference at the Lansing Center, May 1-3. Conference brochures were distributed at the table.

Jeff Sykes, Chief Financial Officer, reviewed the December 31, 2016 quarterly financial report.

Kelly Rose, Chief Housing Solutions Officer, updated board members on MSHDA's ongoing efforts to house homeless veterans.

Andy Martin, Director of Rental Development, reviewed the Modifications to the 2017-2018 Qualified Allocation Plan ("QAP") (Tab 5).

Mr. Hendges noted that the following reports were included for information: December 31, 2016 Quarterly Financials (Tab 1), Homeownership Production Report (Tab 2), Blight Monthly Report (Tab 3), Loan Portal Performance Report (Tab 4), and Modifications to the 2017-2018 Qualified Allocation Plan ("QAP") (Tab 5).

Mr. Hendges noted that the next two board meetings are scheduled for April 26 and May 24.

There being no further business, Mr. Hendges requested a motion to adjourn. Mr. Scorsone moved to adjourn. Mr. Hamilton supported the motion, and it was unanimously approved and accepted. The meeting adjourned at 10:51 a.m.