

Participant Information	
Participant Name:	Program: <input type="checkbox"/> Homelessness Prevention
HMIS #:	<input type="checkbox"/> Rapid Re-Housing
File Documentation	
<input type="checkbox"/> MSHMIS Release of Information	
<input type="checkbox"/> MSHMIS Screening Assessment	
<input type="checkbox"/> Identification Documentation (optional)	
Homelessness Certification	
<input type="checkbox"/> ESG Rapid Re-Housing Certification <u>or</u> <input type="checkbox"/> ESG Homelessness Prevention Certification	
<input type="checkbox"/> Proof of Homelessness <u>or</u> At-Risk of Homelessness (referral/shelter letters, court/eviction documentation, etc.)	
<input type="checkbox"/> ESG Self-Certification	
<input type="checkbox"/> MDHHS SER Decision Notice <u>or</u> <input type="checkbox"/> ESG Waiver of SER Denial Letter	
Income:	
<input type="checkbox"/> Proof of Income (pay stubs, bank statements, tax documentation, social security, etc.)	
<input type="checkbox"/> ESG Verification of Income	
<input type="checkbox"/> ESG Third Party Verificaton of Income (if applicable)	
<input type="checkbox"/> ESG Income Eligibility Worksheet	
Intake- Date: _____ Annual Income: _____	
Recertification (if applicable)- Date: _____ Annual Income: _____	
Exit- Date: _____ Annual Income: _____	
<input type="checkbox"/> ESG Go Section 8 Rent Reasonableness Checklist & Certification	
Inspection:	
<input type="checkbox"/> ESG Habitability Standards Inspection Checklist	
<input type="checkbox"/> ESG Notice of Inspection (optional)	
<input type="checkbox"/> ESG Inspection Deficiencies Notice (optional)	
<input type="checkbox"/> ESG Delayed Exterior Repair Agreement (optional)	
Lead-Based Paint:	
<input type="checkbox"/> ESG Disclosure of Information on LBP and its Hazards (if applicable)	
<input type="checkbox"/> ESG LBP Property Owner Certification (if applicable)	
<input type="checkbox"/> ESG Participant Acknowledgment	
- ESG Notice of Occupancy Rights under the Violence Against Women Act (VAWA)	
- Protect Your Family From Lead in Your Home	
<input type="checkbox"/> Copy of Lease Agreement	
<input type="checkbox"/> ESG Rental Assistance Agreement with Lease Addendum (VAWA)	
<input type="checkbox"/> ESG Landlord Incentive Repair and Maintenance Form (if applicable)	
<input type="checkbox"/> Housing Plan	
<input type="checkbox"/> Case Notes	
<input type="checkbox"/> Request for Taxpayer ID (W-9)	
<input type="checkbox"/> Other Supporting Documentation (if applicable- mediation, moving costs, rental application fees, utility/rental arrearage, etc.)	
General Comments:	