

**MICHIGAN STATE HOUSING AND DEVELOPMENT AUTHORITY
ENVIRONMENTAL REVIEW COMMITTEE**

I. Responsibilities

1. Make recommendations to the Loan Committee on whether to approve/reject a project based on the environmental issues that need to be addressed.
2. Review and approval of MSHDA Environmental Guidance Documents.
3. Approve the MSHDA prequalified consultant list.
4. Make recommendations to the MSHDA Board of Directors and MSHDA Loan Committee as necessary for policy decisions.
5. Other responsibilities as assigned by the Executive Director.

II. Meetings

The Environmental Review Committee will meet on the fourth Tuesday of even-numbered months at 2:00 p.m., as needed.

III. Committee Process

Actions of the Committee shall follow the following procedural steps:

1. A completed review request form (with additional items as needed) is submitted to MSHDA.
2. MSHDA will the conduct a due diligence review of the issue(s) and prepare an opinion on the dispute and possible resolution.
3. The Committee will review all the information and provides a written determination on the issue to the Sponsor.
4. Once rendered, MSHDA staff will facilitate process by setting deadlines for next steps. If required, results of additional environmental investigation is provided to the MSHDA Review Team and they provide a written decision to the Loan Committee as to whether to continue with the project or not.