



EHV Office Hours: CoCs and LPBs

July 8, 2021



Agenda

- [EHV Website](#)
- Billing and Reporting
- Referral List Population
- Q & A (Use the Q & A Box)

Billing and Reporting Procedures

Financial Status Reports (FSRs) submitted monthly starting August 15

Each FSR must include the general ledger, the MSHDA FSR spreadsheet, and the [EHV Service Provider Report](#)

- HMIS Number or Unique Identifier
- Total Number of Household Members
- EHV Status
 - Drawn
 - Leased
 - Discontinued
- Service Provided
 - Case Management
 - Financial Assistance
- Notes

Fiduciary Expectations

- FSRs submitted monthly
 - Corresponds with HUD reporting deadlines
 - MSHDA will provide FSR spreadsheet
- Reimbursement and advances are allowed
- Admin is not eligible under the service funds

EHV Eligible Expenses

- Staffing to complete:
 - Housing search
 - Landlord outreach
 - Case management
- Application fees
- Utility hook-up fees and utility deposits
- Security deposit
- Moving expenses
- Landlord marketing
- Rental insurance*
- Essential household items and furnishings*

Ideas for Household Essentials

\$2,500: Service costs cap per household

The more staffing costs can be paid through other sources, the more funding can be available for specific household costs

- “Welcome Home” packages
 - Cleaning supplies
 - Dishes
 - Totes for organizing/transporting items
 - Gift cards for local businesses (NOT paid by funds – donation opportunity!)
- Essential furniture
 - Beds
 - Table and chairs

EHV Referral List

Each CoC/LPB responsible to populate list via the HARA

MSHDA will pull from Homeless Preference for any lists that remain unpopulated as of July 16

- Households on PBV or HCV are NOT eligible for EHV
- EHV Certifications must be completed/dated no later than the referral list entry date
 - [Homeless Certification](#)
 - [Human Trafficking Certification](#)
- Consider adding/prioritizing households that have not or will not receive another housing resource

Q & A

- EHV Policy Questions
 - Lisa Kemmis, MSHDA kemmisl@michigan.gov
- Local Service Coordination
 - MSHDA Homeless Assistance Specialist



THANK YOU