



Notice to Proceed

TO: **Grantee Name** _____
 Grant Number _____

FROM: **MSHDA Housing Initiatives**

DATE: _____

RE: **Pre-Approval Request Dated:** _____

As of today, you are approved to expend up to \$_____ for
_____ (public amenity or housing enhancement) component for properties
that are:

- a) being assisted below \$7,500 each therefore no liens are required **or** homeowners have executed liens for the total amount of assistance being provided.
- b) current on their taxes and insurance.
- c) have fully executed Household Self-Certification forms and/or owner certifications;
and
- d) meet the terms of the applicant selection process outlined in the program guidelines.

Note: All cost reasonable procurement documentation should be retained in the project files for submission with the FSR request and invoices.