



735 E. Michigan Avenue
P.O. Box 30044
Lansing, MI 48909

REQUEST FOR CONSTRUCTION CHANGES

Execute (5) Five Sets and Submit to MSHDA

Date: _____
 MSHDA No.: _____
 Development: _____
 Mortgagor: _____
 Contractor: _____

TO: Michigan State Housing Development Authority

You are requested to consider the following proposed changes in the drawings and specifications applicable to the subject development. Their signatures below indicate approval of these changes by the appropriate parties.

<u>Change Order No.</u>	<u>Description of Changes</u>	<u>Value of Changes (+/-)</u>
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Contractor

Mortgagor

By: _____
Authorized Agent for Contractor

By: _____
Authorized Agent for Mortgagor

Certification of the Architect Administering the Contract for Construction

I certify that I have no financial interest in the subject development beyond the fee for my professional services. The changes in this request conform to the intent of the construction documents, and it is my professional recommendation that these changes be approved.

By: _____
Architect

For Limited Dividend Developments: It is understood, and agreed upon by the signing of this change order, that if the total change order equals a net contract increase, there will be no increase in the mortgage amount.

Change originated from:
 Architect Contractor Developer

Reason for change: _____

Changes accepted
 Changes are not accepted for the following reason:

For Change Orders which increase construction contract value, funding is approved as follows:

Construction Specialist

Construction Contract Savings
 Mortgage Savings
 Residual Receipts
 Mortgagor
 Contingency
 No Cost Change

Design & Construction Manager