

MICHIGAN HOMEOWNER ASSISTANCE NONPROFIT HOUSING CORPORATION
Acting Through

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY

735 E. Michigan Avenue
Lansing, Michigan 48912

Servicer Contact/ACH Instructions

ACH Instructions:

Complete ACH instructions: Depository Financial Institution (DFI) Routing-Transit #, DFI Name, Account Name, etc.

DFI Routing-Transit No: _____

DFI Name: _____

Account Name: _____

Account No: _____

Type of Account: (Check one) Checking Saving

Servicer/Loss Mitigation Contact:

MHA Servicer/Lender Code: _____
(MSHDA use this line only)

Contact name: _____

Address: _____

Phone number: _____

Fax number: _____

Email: _____

Complete and return with original executed Service Participation Agreement

Date: _____

Signature: _____

Servicer Information

Zixmail is used to exchange secure communication. The State of Michigan Data Exchange Gateway (DEG) is used to send records back and forth. When your Step Forward representative reaches out to the contacts below, they will be assigned a username and password to access the site.

Servicer Name:

Participating in:

- Unemployment
- Loan Rescue
- Principal Curtailment
- Modification Plan

Additional Contact Information:

Please indicate who in your office will be our main contact person for the following specific functions:

Primary/Management: (Name and phone number)

Data Transfer/Communication: (The person will send customer records to for acceptance in the program) [Name and phone number]

Accounting/Funding: (Name and phone number)

Post Funding: (Name and phone number)

Reporting: (Name and phone number)

Loan Level Contact Name:

1. Contact Name:

Title:

E-mail Address:

Fax Number:

Phone Number:

2. Contact Name:

Title:

E-mail Address:

Fax Number:

Phone Number:

3. Contact Name:

Title:

E-mail Address:

Fax Number:

Phone Number:

Reporting Details

Reporting Method

- Lender hosted SFTP site
- E-mail