

Attachment C

**FAIR HOUSING LOG**

Agency:

Part A. Part A. Actions Taken to Affirmatively Further Fair Housing, Outreach Efforts and MBE/WBE Efforts

Date	Action Taken	How Action Promotes Fair Housing	Comments
4-25-10	Attendance at FH Month luncheon presented by Fair Housing Center of West Michigan.	Guidance received about fair lending practices and fair hiring practices	Share with relevant staff and Board of Realtors.
4-30-10	FH ordinance reaffirmed by Board of commissioners	Continued affirmation of commitment to nondiscrimination in housing.	Keep an annual tickler to do this each year in April.
4-30-10	FH resources updated	No changes	Keep an annual tickler to do this each year in April.
5-5-10	Presentation to Board of Realtors. Discussion of impediments to FH in XYZ county.	Identified need for additional fair housing education opportunities.	New contact for FH Fair: John _____.
5-20-10	Letterhead and program application printing with equal housing logo and wheelchair	Informs public of commitment to FH and accessibility	Need to add same to county publications.
6-2-10	Appointed a new FH contact – Mary Howard in HR Dept.	Provides a contact person in the county who is knowledgeable about FHEO and can inform the public of their rights, answer questions, take complaints.	Former FH contact, Jess Wright, retired.
6-3-10	Checked with HR about EEO requirements: position descriptions, appeals process, posters	Educates internal staff of the county's obligations to promote FH and implement fair hiring practices	Pass on to HR Dept. the fair hiring practices information rec'd at luncheon.
7-23-10	Ordered 100 copies of Fair Housing It's Your Right	For distribution to applicants and area agencies. Information on how to file a complaint.	

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8-3-10	Rec'd brochures; made up "application" packets to include this doc.	Informs out customers of their FH rights.	Can be downloaded from HUD website
9-10-10	Prepared statement of FH information distribution, program and contractor outreach efforts as projected for MSHDA's HRF 2008 grant.	78 copies of FH It's Your Right distributed to applicants, contractors, Board of Realtors and County HR staff.	

**Part B. Complaints/Issues raised alleging discrimination in housing:**

Date	Time	Type of Contact (phone, letter, walk-in)	Name Street Address City, State, Zip Code	Type of Issue	Who Raised Issue/ Concern	Action Taken	Comments
2/4/00	12:00PM	Received letter followed up by a phone call	Betty Sue Smith 159 1 <sup>st</sup> Street Sunshine, MI 48037	Alleged discrimination in rental housing	Single mother who was seeking a rental unit (Article in Newspaper)	Lawsuit Pending	See file for details. Complaint referred to FH Center of SW MI, contact Mary Jones, 866-637-0733