

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
COMPLIANCE MONITORING

UTILITY ALLOWANCE DOCUMENTATION

Project Name:	Project #:	Latest UA change date:
Unit type (check all that apply): <input type="checkbox"/> Apartment, <input type="checkbox"/> Duplex/Townhouse, <input type="checkbox"/> Single Family Home		
Funding sources: Check <u>all</u> of the funding sources for this development: <input type="checkbox"/> LIHTC/1602/TCAP <input type="checkbox"/> HOME <input type="checkbox"/> NSP <input type="checkbox"/> MSHDA financing (Bond) <input type="checkbox"/> S.236 <input type="checkbox"/> S.8 (Project Based) <input type="checkbox"/> RHS 515 <input type="checkbox"/> RHS 538 <input type="checkbox"/> HUD S.8 TBRA Vouchers (Tenant Based) <input type="checkbox"/> HUD S.8 PBV Vouchers (Project Based) <input type="checkbox"/> Other (describe): _____		

Check all that apply:

_____ **Not Applicable – Check only if all utilities are included in the rent or paid by the owner, and the tenants do not make any separate or additional payments to a utility company.**

LIHTC only funded properties. In accordance with MSHDA's published UA policy of 6/15/10, the utility allowances for this development were calculated using the following method (check the appropriate method):

_____ **PHA (MSHDA or local) – You must attach a copy of the completed PHA schedule for each unit type. Note: Check only if the PHA UA is being used for every unit in the project.**

_____ **Local Utility Co. Estimate – You must attach a copy of the signed utility company estimate letter on utility company letterhead.**

_____ **Agency Estimates (Actual Consumption) – You must attach a copy of the MSHDA-approved Owner UA Certification Form.**

_____ **HUD Utility Model – You must attach a copy of the MSHDA approval notice.**

HOME or NSP funded properties. Choose PHA or Agency Estimates above.

LIHTC properties with other funding sources (as checked above). In accordance with MSHDA's published UA policy of 6/15/10, the utility allowances for this development were calculated using the following method (check the appropriate method):

_____ **RHS 515 regulated buildings – you must attach the RHS approval notice.**

_____ **HUD regulated buildings - use HUD approved utility allowances. You must attach the HUD approval document.**

_____ **Buildings with Section 8 voucher holders (PBV or TBRA) – you must attach a copy of the current PHA Section 8 utility allowances for those tenants.**

Name of PHA: _____. ***If a different UA was used for non-Section 8 units, name the method:** _____. **You must attach a copy.**

_____ **MSHDA Financed properties – Utility allowance approved by the MSHDA Asset Manager during the annual budget process. You must attach a copy of the MSHDA approved rent schedule.**

_____ **Other, describe** _____. **Attached copy of the schedule**