

Please use the forms in this spreadsheet to document General Partner(GP)/Ownership experience, as well as Management Company experience.

**For the GP Experience Tab (A):**

1. Please be sure to fill in the date of 8609 if one has been issued to the project.
2. If the project has materially defaulted on any obligation and/or has any uncorrected 8823s outstanding longer than 6 months, please use tab C (Explanation Page) to explain these items. These projects may not be counted for points.
3. Please make as many copies of the second page as needed to document your experience.
4. **NEW, PLEASE NOTE:** The furthest right column on the GP Experience tab has been updated to request labelling of which point tier(s) you are claiming points for a project under. Please fill in the number or numbers of tiers rather than "Yes." Please note that the same project may not be claimed for points under both tier 1 and tier 3. See the Scoring Summary for details.

**For the Management Experience Tab (B):**

1. If the project has any uncorrected 8823s outstanding longer than 6 months, please use tab C (Explanation Page) to explain these items. These projects may not be counted for points.

**General Partner/Member Experience**  
**This page must be included in Exhibit 12a**

General Partner/ Member Name:	
Is the General Partner/Member shown in Section C.1 of the LIHTC Program Application?	
If you answered "No," please explain the relationship between the owner shown here to the owner in the application:	

Complete the chart below including ALL affordable developments the GP/Member has experience in owning and developing. Failure to fully complete this chart or clearly define the relationship between the entitie(s) shown above to the information presented in the LIHTC Program Application may result in a loss of points when applying to LIHTC.

Name and Project Number of Project Owned	City and State	Number of Units	Construction type	Date of Ownership (mm/dd/yy)		Date Project Last Placed in Service	Type of Financing as defined by Tier 1 in Scoring Criteria Section D, #1	LIHTC Project?	8609 issue date (mm/dd/yy)	Has the project materially defaulted on any obligation?*	Does the Project have any uncorrected 8823s that have been outstanding longer than 6 months? **	Included in Owner/GP Experience Points? Which tier(s)?
				Begin	End							
Example: ABC Apts A12345	Lansing, MI	23	Acq./Rehab	3/1/2001	current	10/1/2011	HUD 221 (d)(4)	Yes	1/5/2012	No	No	2/3

\* A material default on any obligation includes, but is not limited to the following: project foreclosure, filing a bankruptcy petition, or providing a deed in lieu of foreclosure. If answered yes, the project cannot be counted towards the general partner/member experience total. However, explanation can be provided on tab C of this workbook.

\*\* If the project has any uncorrected 8823s that have been outstanding longer than 6 months, then that project cannot be counted towards the general partner/member experience total. However, explanation can be provided on tab C of this workbook.



**Management Experience**  
**This page must be included as Exhibit 12b**

<b>Management Entity:</b>			
Is the management entity identified above the same as shown in Section C.4 of the LIHTC Program Application?			
If you answered "No," please explain the relationship between the management entity shown here and the management entity in the application:			

Complete the chart below. Failure to fully complete this chart or clearly define the relationship between the management entity identified here and in the LIHTC Program Application may result in a loss of points when applying for LIHTC.

Name of Project Managed	City and State	Number of Units	Date of Management (mm/dd/yy)*		Type of Financing	LIHTC Project? **	Does the Project have any uncorrected 8823s that have been outstanding longer than 6 months?***	Included in Point Total for Management Experience Points?
			Begin	End				
Example: XYZ Project	Ann Arbor, MI	33	4/5/2009	12/31/2011	LIHTC	Yes	No	Yes

\* Must be the date rent-up began if managing the property at that time, otherwise the date the company started managing the project, not the date of the start of construction.

\*\* Points will only be given to management of LIHTC projects

\*\*\* If the project has any uncorrected 8823s that have been outstanding longer than 6 months, then that project cannot be counted towards the management experience total. However, explanation can be provided on tab C of this workbook.



**General Partner/Member & Management Entity - Explanation Page**  
**This page must be included as part of Exhibits 12a and 12b**

If you answered yes for any project under the column titled "Has the project materially defaulted on any obligation?" from tab A of this workbook, please provide written explanation.

Project Name	Explanation

If you answered yes for any project under the column titled "Does the project have any uncorrected 8823s that have been outstanding longer than 6 months?" from tab A or B of this workbook, please provide written explanation.

General Partner/Member

Management Entity

Project Name	Explanation