



Gretchen Whitmer
GOVERNOR

STATE OF MICHIGAN
MICHIGAN STATE INDUSTRIES OPTICAL LAB
OFFICE OF EMPLOYMENT READINESS

Heidi E. Washington
DIRECTOR

Procedure to set up an account with Michigan State Industries (MSI)

Michigan State Industries
Lansing, Michigan. 48909 Email: MSI_Order_Entry@michigan.gov
Phone: (517) 335-3771

- Please email a copy of your 501 (c) 3 tax exempt form.
- On company letterhead we will need the following:
 - A note stating your intentions of purchasing glasses from MSI.
- A dollar amount to cover what you anticipate on spending in a fiscal year. (This is not binding).
- If you would like to use a purchase order number, please list it on your request.
- Email a copy to MSI Order Entry Dept. MSI_Order_Entry@michigan.gov
- After company set-up is complete all eye glass orders will be sent to:

MSI Optical Lab
2727 E. Beecher St.
Adrian, MI 49221

QUESTIONS OR CONCERNS PLEASE CONTACT:

Ph: (517) 265-3900 EX.2653310 or 2653307
Fax: (517) 265-7080

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