

STATE 911 COMMITTEE
Dispatcher Training Subcommittee
February 12, 2018
Meeting Minutes

A. Call to Order/Roll Call

The meeting was called to order by Mr. Marc Gramlich at 11:41 a.m. and roll call was taken.

Voting Members Present:

Mr. Marc Gramlich (Chair)
Ms. Cherie Bartram
Ms. Christine Collom
Mr. Vic Martin
Lt. David Aungst
Mr. Sam Kalef

Representing:

Monroe County Central Dispatch
SERESA
Clinton County Central Dispatch
Lapeer County Central Dispatch
Lenawee County Sheriff's Office
Troy Police Department

Non-Voting Members Present:

Ms. Theresa Hart
Ms. Lyndsay Stephens
Ms. Kristine Bond

Representing:

Michigan State Police
Michigan State Police
Michigan State Police

Voting Members Absent:

Ms. Amy Thomas
Ms. Karen Chadwick
Mr. Jeff Troyer
Mr. Brian McEachern
Ms. Tammy Smith

Representing:

Montcalm County Central Dispatch
Grand Rapids Police Department
Kalamazoo County Consolidated Dispatch Authority
Negaunee Regional Communications Center
Ottawa County Central Dispatch

B. Approval of Meeting Minutes – November 8, 2017

A **MOTION** was made by Lt. David Aungst, with support by Mr. Vic Martin, to approve the minutes of November 8, 2017, as presented. With no discussion, the **MOTION** carried.

C. Old Business

1. Telecommunicator Training Manual – Final Review

The manual was tabled for discussion until the meeting on February 22, 2018.

D. New Business

1. Add to Agenda: Oakland County

Oakland County hired a dispatcher from Berrien County who was delinquent pursuant to the Dispatcher Training Standards. The telecommunicator has Module I completed, but is delinquent in completing Module II. Oakland County hired the employee in January and requested a deadline of December to comply with the Module II requirement. Discussion was held.

A MOTION was made by Mr. Vic Martin, with support by Ms. Cherie Bartram, to permit Oakland County until June 30, 2018 to have the telecommunicator brought into compliance with Module II. With no further discussion, the MOTION carried.

2. Review of 2018 Dispatcher Training Fund Applications

Ms. Theresa Hart gave instructions and materials to the subcommittee to assist with the application review. The meeting adjourned at 11:50 a.m. and went into the application review.

The meeting returned to its session at approximately 2:45 p.m. There were 124 public safety answering points (PSAP) that received approvals and 9 PSAPs that were denied.

A **MOTION** was made by Mr. Sam Kalef, with support by Ms. Christine Collom, to approve the 2018 full time equivalent (FTE) total of 1945 as calculated by the review of the applications, but subject to review of any appeals that may be filed. With no further discussion, the **MOTION** carried.

E. Public Comment
None

F. Next Meeting
February 22, 2018 (Appeals), 10:00 a.m. - MSP –HQ, Centennial Room

G. Adjourn
A **MOTION** was made by Mr. Vic Martin to adjourn, with support by Lt. David Aungst. The **MOTION** carried. The meeting was adjourned at 3:07 p.m.