

**STATE 911 COMMITTEE**  
Dispatcher Training Subcommittee  
February 22, 2018  
Meeting Minutes

**A. Call to Order/Roll Call**

The meeting was called to order by Mr. Marc Gramlich at 10:00 a.m. and roll call was taken.

Voting Members Present:

Mr. Marc Gramlich (Chair)  
Ms. Cherie Bartram  
Mr. Vic Martin  
Lt. David Aungst  
Mr. Sam Kalef  
Mr. Jeff Troyer  
Mr. Brian McEachern  
Ms. Tammy Smith

Representing:

Monroe County Central Dispatch  
SERESA  
Lapeer County Central Dispatch  
Lenawee County Sheriff's Office  
Troy Police Department  
Kalamazoo County Consolidated Dispatch Authority  
Negaunee Regional Communications Center  
Ottawa County Central Dispatch

Non-Voting Members Present:

Ms. Theresa Hart  
Ms. Lyndsay Stephens  
Ms. Kristine Bond

Representing:

Michigan State Police  
Michigan State Police  
Michigan State Police

Voting Members Absent:

Ms. Christine Collom  
Ms. Amy Thomas  
Ms. Karen Chadwick

Representing:

Clinton County Central Dispatch  
Montcalm County Central Dispatch  
Grand Rapids Police Department

**B. Approval of Meeting Minutes – February 12, 2018**

A **MOTION** was made by Mr. Sam Kalef, with support by Mr. Vic Martin, to approve the minutes of February 12, 2018, as presented. With no discussion, the **MOTION** carried.

**C. Old Business**

1. Telecommunicator Training Manual – Final Review

A **MOTION** was made by Mr. Vic Martin, with support by Ms. Tammy Smith, to approve the Telecommunicator Training Manual, as revised and presented. With no discussion, the **MOTION** carried.

**D. New Business**

1. Review of 2018 Dispatcher Training Fund Application Denial Appeals

- a) Bloomfield Township Police Department.

The original application submission was missing a signature. The second application submission, which was complete, was past the application due date. Members discussed the application request for 13 full time equivalents (FTE) and its appeal. Ms. Megan Fous, the supervisor for Bloomfield Township Police Department was present to make a statement and answered questions of the subcommittee.

A **MOTION** was made by Mr. Jeff Troyer, with support by Mr. Vic Martin to overturn Bloomfield Township Police Department's denial and approve the 13 FTEs for the 2018 Dispatcher Training Fund. With no further discussion, the **MOTION** carried.

b) Brownstown Township Police Department.

The application submission was deficient since the 2009, 2010 and 2011 fund balances were not spent down or returned by the required deadline. Members discussed the application request for 4 FTEs and its appeal, including the \$15,772.65 repayment that was made. Deputy Chief Jeff Watson of Brownstown Township Police Department was present to make a statement and answered the questions of the subcommittee.

A **MOTION** was made by Mr. Jeff Troyer, with support by Mr. Brian McEachern, to overturn Brownstown Township Police Department's denial and approve the 4 FTEs for 2018 Dispatcher Training Funds. With no further discussion, the **MOTION** carried.

As the result of the approval of Bloomfield Township Police Department and Brownstown Township Police Department, a new FTE count will need the approval of the subcommittee.

A **MOTION** was made by Mr. Sam Kalef, with support by Mr. Brian McEachern, to approve the 2018 full time equivalent (FTE) total of 1,962. With no further discussion, the **MOTION** carried.

**E. Public Comment**

None

**F. Next Meeting**

May 16, 2018, 10:00 a.m. - MSP –HQ, Centennial Room

**G. Adjourn**

The meeting was adjourned at 11:05 a.m.