

**STATE 911 COMMITTEE**  
**Certification Subcommittee**  
December 4, 2018  
Meeting Minutes

**A. Call to Order / Roll Call**

The meeting was conducted via in person and conference call, called to order at 10:00 a.m. by Chairman Rich Feole. Roll call was taken and a quorum was present.

Voting Members Present:

Mr. Rich Feole, Chair  
Mr. Philip Bates  
Mr. Ray Hasil  
Mr. Jeremy Ludwig  
Mr. Scott Temple  
Ms. Phyllis Fuller  
Mr. Gary Johnson  
Mr. Chris Izvorski  
Ms. Joni Harvey

Representing:

SNC/Calhoun County Consolidated Dispatch Authority  
INdigital Telecom  
Mason Oceana 911  
Allegan County Central Dispatch  
AT&T  
Peninsula Fiber Network  
Marquette County Central Dispatch  
Bay County Central Dispatch  
Livingston County 911 Central Dispatch

Voting Members Absent:

Mr. Robert Stewart  
Mr. Vance Stringham  
Mr. Greg Clark  
Mr. Tim Smith

Representing:

Frontier Communications  
Roscommon County Central Dispatch  
Public Member  
Ottawa County 911

Non-Voting Members Present:

Ms. Harriet Rennie-Brown  
Ms. Lyndsay Stephens  
Ms. Kristine Bond

Representing:

State 911 Office  
State 911 Office  
State 911 Office

**B. Meeting Minutes Approval – August 21, 2018**

A **MOTION** was made by Mr. Jeremy Ludwig, with support by Mr. Chris Izvorski, to accept the meeting minutes of August 21, 2018. With no discussion, the **MOTION** carried.

**C. Old Business**

1. Oscoda County

Oscoda County has not progressed with the required finding of the compliance review which required the 911 Plan to be updated. Mr. Vance Stringham is scheduled to meet with Sheriff Grace of Oscoda County to assist with the updating of the plan.

2. Oakland County

The Oakland County Compliance Review was presented as a final draft. Chair Rich Feole thanked everyone from the subcommittee for their work on the review teams.

A **MOTION** was made by Mr. Ray Hail, with support by Mr. Jeremy Ludwig, to accept the Oakland County Compliance Review. With no further discussion, the **MOTION** carried.

3. Shiawassee County

Shiawassee County's Municipal Employees' Retirement System (MERS) information was first requested in June. The MERS payments have increased almost six times the amount from the previous year. The initial MERS records supplied have left several unresolved questions. The director is not authorized to access the MERS account for records or information. The county administrator, who is authorized for the account, has not cooperated with the request. MERS has confirmed that the county administrator is the authorized representative. The efforts to obtain the requested information are being documented. Without a response, it is considered a disallowable use of 911 surcharge

funds. The State 911 Committee Chair has been consulted. The penalty for a disallowable use of 911 surcharge funds includes the option to withhold state funding.

4. Gratiot County

The Gratiot County Compliance Review was presented as a final draft. This past week Mr. Dan Mordan, who has served as the interim director on and off this past year, was named as the new director. In order to qualify for training funds in the upcoming year, he has received assistance in updating the dispatch center's training records to identify any training that needs to occur before the end of the year. There were recommended and required findings. An updated 911 Plan is required, as well as repayment for a disallowable expense that was found during the review. E-tickets are not an authorized expense, and it is requested that 911 be reimbursed in the amount of \$67,793.87 to return the funds.

A **MOTION** was made by Ms. Phyllis Fuller, with support by Ms. Joni Harvey, to accept the Gratiot County Compliance Review as presented. With no further discussion, the **MOTION** carried.

5. Allegan County

The Allegan County Compliance Review was completed and had one recommended finding for the new mapping issue that arose from recent programming. The director is already exploring options.

A **MOTION** was made by Mr. Philip Bates, with support by Mr. Ray Hasil, to accept the Allegan County Compliance Review as presented. Mr. Jeremy Ludwig abstained from the vote. With no further discussion, the **MOTION** carried.

6. Meceola Consolidated Dispatch

Chair Rich Feole will not be able to join the review team. Mr. Philip Bates agreed to join Mr. Vance Stringham and Mr. Gary Johnson for the review team's site visit next week.

7. Kalamazoo County

Due to the extension, Kalamazoo County's required paperwork is due in March. A site visit is projected for April or May.

**D. New Business**

1. 2019 SNC 301/SNC500 Form

A MOTION was made by Mr. Gary Johnson, with support by Mr. Rich Feole, to approve the SNC 301 form as presented. Mr. Philip Bates abstained from the vote. With no further discussion, the MOTION carried.

2. Quarterly Drawing for Compliance Review

Delta County and Lapeer County were randomly drawn for a compliance review.

**E. Next Meeting**

Thursday, February 14, 2019, at 10:00 a.m. – MSP Headquarters, 1<sup>st</sup> Floor Cub Room

**F. Adjourn**

A **MOTION** was made by Mr. Rich Feole to adjourn, with support by Mr. Philip Bates. The **MOTION** carried. The meeting was adjourned at 10:35 a.m.