

STATE 911 COMMITTEE
Dispatcher Training Subcommittee
February 25, 2016
Meeting Minutes

A. Call to Order / Roll Call

The meeting was called to order at 10:00 a.m. via conference call and roll call was taken.

Voting Members Present:

Mr. Jeff Troyer (Chair)
Mr. Dave Ackley
Ms. Christine Collom
Mr. Vic Martin
Mr. Brian McEachern
Ms. Cherie Bartram
Lt. David Aungst

Representing:

Calhoun Co. Consolidated Dispatch Authority
Genesee County Central Dispatch
Clinton County Central Dispatch
Lapeer County Central Dispatch
Negaunee Regional Communications Center
SERESA
Lenawee County Sheriff's Office

Non-Voting Members Present:

Ms. Theresa Hart

Representing:

Michigan State Police

Public Present:

Mr. Rich Feole
Ms. Lisa Flask

Calhoun Co. Consolidated Dispatch Authority
Calhoun Co. Consolidated Dispatch Authority

Voting Members Absent

Ms. Karen Chadwick
Sheriff Dale Gribler
Ms. Terry Strother-Dixon

Representing:

Grand Rapids Police Department
Van Buren County Sheriff's Office
Detroit Police Department

B. Approval of Meeting Minutes – February 11, 2016

A **MOTION** was made by Mr. McEachern, with support by Mr. Martin, to approve the minutes of February 11, 2016, as presented. With no discussion, the **MOTION** carried.

C. Old Business

None

D. New Business

1. 2016 Dispatcher Training Fund Application Appeals

Mr. Troyer explained that three agencies were appealing decisions made by the Dispatcher Training Subcommittee regarding their 2016 applications for training funds.

- a) **Hillsdale County Central Dispatch** – The subcommittee had reduced the FTE count by one since Mr. Doug Sanford also serves as the county emergency manager. Mr. Sanford sent in a letter appealing this decision. He stated he works more than 40 hours a week and functions full time as the dispatch center director.

A **MOTION** was made by Mr. Martin, with support by Lt. Aungst, to increase the FTE count of Hillsdale County Central Dispatch by one, restoring it to 16. The subcommittee recommended that Mr. Sanford submit a letter with his application each year explaining his hours for clarification. With no further discussion, the **MOTION** carried.

- b) **Kalamazoo Department of Public Safety** – The subcommittee had denied their application for 2016 training funds due to non-spend down of 2013 monies. Kalamazoo DPS sent a letter of appeal and submitted an updated DTS-510 form. They had not included wages or backfill on the original submittal and had also not accounted for additional training that occurred in 2015. The revised DTS-510 showed spend down of the 2013 funds as well as additional from the 2014 balance.

A **MOTION** was made by Ms. Collom, with support by Ms. Bartram, to approve the 2016 Dispatcher Training Fund Application submitted by Kalamazoo Department of Public Safety for 19 FTEs. A roll call vote was taken:

Mr. Jeff Troyer	Abstain
Mr. Dave Ackley	No
Ms. Chris Collom	Yes
Mr. Vic Martin	Yes
Ms. Cherie Bartram	Yes
Mr. Brian McEachern	Yes
Lt. David Aungst	Yes

With no discussion, the **MOTION** carried.

- c) **Bloomfield Township Police Department** – The subcommittee had denied their application for 2016 training funds due to non-spend down of 2013 training funds. They submitted an appeal and an updated DTS-510 form showing spend down by including wages and allowable travel expenses.

A **MOTION** was made by Ms. Collom, with support by Mr. Martin, to approve the 2016 Dispatcher Training Fund Application submitted by Bloomfield Township Police Department for 13 FTEs. A roll call vote was taken:

Mr. Jeff Troyer	Yes
Mr. Dave Ackley	No
Ms. Chris Collom	Yes
Mr. Vic Martin	Yes
Ms. Cherie Bartram	Yes
Mr. Brian McEachern	Yes
Lt. David Aungst	Yes

With no discussion, the **MOTION** carried.

A **MOTION** was made by Mr. McEachern, with support by Ms. Bartram to recommend updating the previously approved FTE count to 1,876 FTEs. With no discussion, the **MOTION** carried.

E. Public Comment

None

F. Next Meeting

May 24, 2016; 10 a.m.
NENA Conference, Lansing

G. Adjourn

A **MOTION** was made by Ms. Collom, with support by Mr. McEachern, to adjourn the meeting. With no discussion, the **MOTION** carried and the meeting adjourned at 10:21 a.m.