

**DRUG THREAT ASSESSMENT  
BYRNE JUSTICE ASSISTANCE GRANT (BYRNE JAG)  
FISCAL YEAR 2016  
PROGRAM DESCRIPTION**

**(Restricted to the Michigan Intelligence Operations Center)  
BE SURE TO READ ALL REQUIREMENTS LISTED BELOW.**

**Applications that do not adhere to requirements listed below will not be reviewed or awarded.**

**PROBLEM STATEMENT:**

Measuring the impact of drug law enforcement practice on illicit drug markets is a notoriously difficult task. Conventional approaches to assessing performance focus on the use of drug seizure and arrest data. These measures say more about the extent to which police engage in certain types of activities and allocate resources, than they do about drug law enforcement effectiveness. Offences relating to illicit drugs are far more likely to be detected by law enforcement agencies than reported to them. Traditional measures say little about the complexities of drug law enforcement work and the broader impacts of law enforcement effort. Michigan's current Byrne JAG strategy includes a strong commitment to the use of multijurisdictional policing strategies to combat illegal drug abuse, but the plan is missing key components of evidence-based policing. Current deployment of drug enforcement resources is based on an equitable deployment strategy for statewide coverage, as opposed to evidence-based need. Evidence-based policing is a style of policing that uses research to create or change policies to increase effectiveness.

**PROGRAM PURPOSE:**

This program area is seeking to develop a statewide data-driven, evidence-based policing strategy for Michigan's drug enforcement and prevention efforts. The strategy must include effective and economical responses to drug enforcement efforts at the state and local levels.

**PROGRAM DESCRIPTION:**

The Michigan Intelligence Operations Center (MIOC) will be responsible for establishing a process of collecting information that relates to drug activity, and researching and evaluating the collected information to determine if the information is credible. The MIOC will reach out to state and local law enforcement to identify common trends, links between drug manufacture/distribution, as well as identify criminal organization members and identifiers. Analysts will provide priority drug case support to the 22 multijurisdictional teams and other agencies. Analytical products may include reports relating to significant increases or decreases in drug use or distribution, bulletins identifying concealment methods, manufacture methods, product labeling, and drug trafficking organization operation methods. A statewide assessment will be created and disseminated in January on an annual basis. The MIOC will adhere to the standards as provided through the International Association of Law Enforcement Intelligence Analysts, as well as the MIOC Analytical Standards.

**GOAL, OBJECTIVES, ACTIVITIES, AND PERFORMANCE MEASURES:**

<b>Goal</b>	<b>Develop a statewide drug threat assessment.</b>
<b>Objectives</b>	Provide law enforcement and prevention personnel with evidence-based information for strategy development and deployment of resources. Address emerging developments related to the trafficking and use of illicit substances of abuse, the nonmedical use of controlled prescription drugs, and the laundering of proceeds generated through illicit drug sales.
<b>Activities</b>	<ol style="list-style-type: none"><li>1. Provide an annual drug threat assessment for the state of Michigan and each multijurisdictional drug team area.</li><li>2. Provide data to support strategic decision making to reduce drug use and related crimes</li><li>3. Provide research and evaluate drug related information to determine credibility.</li><li>4. Provide full analytical support to all Byrne JAG funded drug teams.</li><li>5. Provide evaluation support for drug enforcement.</li></ol>
<b>Performance Measures</b>	Resource allocation based on an assessment of the threat posed to the state of Michigan by the trafficking and abuse of illicit drugs. <ol style="list-style-type: none"><li>1. The number of drug-related intelligence reports disseminated.</li><li>2. The number of requests for service/information completed.</li><li>3. The number of new cases generated through the Michigan Automated Prescription System and National Precursor Log Exchange.</li><li>4. The number of drug trafficking organizations and criminal groups identified.</li><li>5. The number of warrants obtained due to intelligence enhancement.</li></ol>

**PREVIOUS GRANT COMPLIANCE:**

Application reviews will include scoring on the applicant's previous compliance with Byrne JAG federal and state requirements for timeliness, accuracy, and completeness of reports.

**MATCH REQUIREMENT:**

None

**BUDGET DEVIATION ALLOWANCES:**

Budget deviation allowances will no longer be accepted. All budget and programmatic changes will require a formal amendment on the Michigan Automatic Grant Information Connection Plus (MAGIC+) system.

## **UNALLOWABLE EXPENSES AND ACTIVITIES:**

- Costs in applying for this grant (e.g., consultants, grant writers, etc.).
- Any expenses incurred prior to the date of the contract.
- Any administrative costs not directly related to the administration of this grant award.
- Indirect costs rates or indirect administrative expenses (only direct costs permitted).
- Personnel, including law enforcement officers, not connected to the project for which you are applying.
- Lobbying or advocacy for particular legislative or administrative reform.
- Fund raising and any salaries or expenses associated with it.
- Legal fees.
- All travel including first class or out-of-state travel (except preauthorized under certain program areas).
- Promotional items (except preauthorized under certain program areas).
- One-time events, prizes, entertainment (e.g., tours, excursions, amusement parks, sporting events) (except preauthorized under certain program areas).
- Honorariums.
- Contributions and donations.
- Management or administrative training, conferences (only pre-approved project related training).
- Management studies or research and development (costs related to evaluation are permitted).
- Fines and penalties.
- Losses from uncollectible bad debts.
- Purchase of land.
- Memberships and agency dues, unless a specific requirement of the project (prior approval required).
- Compensation to federal employees for travel or consulting fees.
- Military type equipment such as armored vehicles, explosive devices, and other items typically associated with the military arsenal.
- Purchase vehicles, vessels or aircraft.
- Construction costs and/or renovation (including remodeling).
- Service contracts and training beyond the expiration of the grant award.
- Informant fees, rewards or buy money.
- Expert witness fees.
- K9 dogs and horses (including any food and/or supplies relating to the upkeep of law enforcement animals).
- Livescan devices for applicant prints, including any related supplies.
- Weapons, including tasers.
- Food, refreshments, snacks.
  - Note: No funding can be used to purchase food and/or beverages for any meeting, conference, training, or other event. Exceptions to this restriction may be made only in cases where such sustenance is not otherwise available (e.g., extremely remote areas), or where a special presentation at a conference requires a plenary address where there is no other time for sustenance to be attained. Such an exception would require prior approval from the Department and the U.S. Department of Justice. This restriction does not apply to water provided at no cost, but does apply to any and all other refreshments, regardless of the size or nature of the meeting. Additionally, this restriction does not impact direct payment of per diem amounts to individuals in a travel status under your organization's travel policy.

**INITIATION OF PROJECT:**

All projects must be initiated within 60 days of the date the grant is awarded.

**REPORTING REQUIREMENTS:**

If this application is selected for a Byrne JAG award, the requirements below must be met throughout the grant period. Failure to do so may cause your award to be suspended or revoked.

**PERFORMANCE/PROGRESS/PERFORMANCE MEASUREMENT TOOL (PMT) REPORTS:**

Progress reporting will take place no later than 20 days after the end of each quarter through the federal PMT system located at: <http://www.bjaperformancetools.org>. If applicable, another report (also due no later than 20 days after the end of each quarter) must be submitted and will include performance on implementation, activity, goals and objectives as well as metrics specific to the program area.

Quarterly due dates are outlined below:

- January 20, 2016
- April 20, 2016
- July 20, 2016
- October 20, 2016

All Performance/Progress/PMT Reports must be completed through MAGIC+ by the 20th day after the end of each quarter. It is the grantee’s responsibility to become familiarized with the requirements of the Performance/Progress/PMT Reports, which are contained within the awarded contract.

**FINANCIAL STATUS REPORTS (FSR) (REQUEST FOR REIMBURSEMENT):**

FSRs must be submitted on a monthly basis, no later than 30 days after the close of each calendar month. Requests for reimbursement must be submitted for the month in which payment by the awarded agency was made. Dates are outlined below:

<b>Report Period</b>	<b>Report Due Date</b>
10/1/15 - 10/31/15	11/30/15
11/1/15 - 11/30/15	12/30/15
12/1/15 - 12/31/15	1/30/16
1/1/16 - 1/31/16	2/28/16
2/1/16 - 2/28/16	3/30/16
3/1/16- 3/31/16	4/30/16
4/1/16 - 4/30/16	5/30/16
5/1/16 - 5/31/16	6/30/16
6/1/16 - 6/30/16	7/30/16
7/1/16 - 7/31/16	8/30/16
8/1/16 - 8/31/16	9/30/16
9/1/16 - 9/30/16	10/30/16

The FSR form and instructions for completing the FSR form are contained within MAGIC+. It is the grantee’s responsibility to become familiarized with the requirements of the FSR, which are