# Michigan State Police, Emergency Management and Homeland Security Division

## FY 2020 Emergency Management Report Schedule

### Initial Work Agreement DUE: October 31, 2019

- **Annual Training and Exercise Plan Worksheet for 2020-2022**: Submit an electronic copy to the training and exercise staff at msp-em@michigan.gov by September 30, 2019. Please contain the following information in the subject line: “EMD-006 [Jurisdiction Name]”.

- **EMHSD-31**: Emergency Management Performance Grant Work Agreement/Quarterly Report: Submit Original and One (1) Copy to District Coordinator. Must have original signatures.

- **EMD-17**: Summary Request for Emergency Management Assistance Expenses: Submit to District Coordinator. Must have signatures. Electronic copy is acceptable.

- **Current Job Description**: For federally EMPG funded employee on EMD 17. Submit to District Coordinator. Submit Two (2) Copies.

### First Quarter Report


- **EMD-007**: EMPG Quarterly Expenses Report: **DUE: 1/20/20**. Submit on paper EMD 007.

### Second Quarter Report


### Third Quarter Report


- **EMD-007**: EMPG Quarterly Expenses Report: **DUE: 7/20/20**. Submit on paper EMD 007.

### Fourth Quarter Report


- **EMD-007**: EMPG Quarterly Expenses Report: **DUE: 10/20/20**. Submit on paper EMD 007.

- **Annual Training and Exercise Plan Worksheet for 2021-2023**: Submit an electronic copy to the training and exercise staff at msp-em@michigan.gov by September 30, 2020. Please contain the following information in the subject line: “EMD-006 [Jurisdiction Name]”.

*Updated 9/3/19*