

## MEETING MINUTES

### AUTOMOBILE THEFT PREVENTION AUTHORITY (ATPA) BOARD MEETING

February 28, 2019

Michigan State Police (MSP) Brighton Post  
4337 Buno Road  
Brighton, Michigan 48114

#### BOARD MEMBERS PRESENT:

Mr. Shawn Sible, Chair  
Chief Curtis Caid, Vice Chair  
Undersheriff Daniel Pfannes  
Ms. Lori Davis  
Mr. William Patterson

#### ATPA STAFF PRESENT:

Ms. Sandy Long, Financial Specialist  
Mr. Matt Helmkamp, Intelligence Analyst

#### VISITORS PRESENT:

Insp. Mike Johnson, MSP, Grants and Community Services Division  
Ms. Nancy Becker Bennett, MSP, Grants and Community Services Division  
Ms. Terry Miller, Auto Owners Insurance Group

#### 1. CALL TO ORDER AND OPENING REMARKS

The meeting of the ATPA Board of Directors was called to order by Mr. Sible at 1:30 p.m. Mr. Sible announced that he was Colonel Gasper's appointed MSP representative on the ATPA Board of Directors.

#### 2. ATPA BOARD AND STAFF INTRODUCTIONS

All new and old board members, along with the ATPA staff, gave introductions of themselves with a brief overview of their organization, job duties, and accomplishments. Mr. Sible also made mention of the two board members not present, Mr. Gene Adamczyk and Mr. Mike Thompson.

#### 3. READING OF THE ANTI-TRUST STATEMENT

After the introductions, Mr. Sible began the board meeting by reading the anti-trust statement.

#### 4. APPROVAL OF MINUTES – November 8, 2018, Board Meeting

After confirming there were no comments regarding the November minutes, Mr. Sible requested a motion to accept the minutes of the November 8, 2018, meeting. Ms. Davis moved to approve the minutes and Chief Caid seconded the motion. Mr. Sible called for a vote and the minutes were unanimously approved.

#### 5. ADDITIONS TO THE AGENDA

Mr. Sible inquired if anyone had additions to the agenda. Chief Caid requested that the status of the Executive Director be added to Old Business. There were no concerns from the board with this request.

6. OLD BUSINESS

Office of the Auditor General Audit:

Inspector Johnson gave a brief update regarding the Office of the Auditor General (OAG) audit. The final report was expected in mid-December; however, the OAG required follow-up items from the ATPA. Because the ATPA audit was requested by the public and not on the OAG's audit schedule, completion of the ATPA audit was scheduled between other required audits. Therefore, the OAG did not contact the ATPA for follow-up items until February. The ATPA received an email from the OAG last week stating their final report will be published in mid-March. A copy of the report will be sent to all board members once it is received from the OAG.

Status Update on the ATPA Executive Director:

Mr. Sible gave a status update on the Executive Director. The investigation is still ongoing. Mr. Sible reminded the board that the investigation is not related to the ATPA.

7. NEW BUSINESS

Budget Update:

Ms. Long updated the board on the ATPA budget. She presented the board the final budget for Fiscal Year (FY) 2018. The final carry forward balance moving into FY 2019 is \$3,628,323.

Ms. Long explained some of the carry forward was due to funds that had been allocated to the ATPA-funded auto theft teams but had not been expended. Undersheriff Pfannes asked if it would be possible to allow other ATPA-funded auto theft teams to propose ideas for the unspent funds. Although Undersheriff Pfannes did not make a motion, this can be discussed for future project funding.

Several questions were raised regarding the Executive Director's salary, and the legal authority of the board as it relates to this position. Board members indicated a desire to research this issue with the intent of discussing it further at the next meeting.

MIOC Analyst Update:

Mr. Helmkamp updated the board on cases that he and ATPA-funded auto theft teams are currently working on together with great success and collaboration. He is working with one of the ATPA-funded non-profit organizations, West Grand Neighborhood, to help with VIN etching on catalytic converters. This will hopefully help deter the theft of catalytic converters.

Mr. Helmkamp is meeting with local and state intelligence analysts quarterly, with the goal of expanding the group and getting the word out for sharing information. Mr. Helmkamp was asked by the International Association of Auto Theft Investigators (IAATI) board members to chair the nationwide ATPA intelligence analyst group. He would conduct monthly conference calls to help educate, inform, and gather resources together with other auto-theft intelligence analysts across the nation. This is for educational purposes and includes about 35 members across 20 states.

Annual Report:

Inspector Johnson informed the board that the 2018 ATPA Annual Report has been submitted to the Legislature and has been published on the ATPA website. A copy of the report was provided to board members.

ATPA Conference:

Ms. Long gave an update on the 2019 ATPA Annual Training Conference, to be held on May 16, 2019, at the Eagle Eye Golf Course and Banquet Center in Bath, Michigan. The Save-the-Date flyer is finalized and will be emailed to law enforcement officers, prosecutors, and insurance investigators across the state. Mr. Helmkamp gave an overview on who will be speaking at the conference, as well as the topics on which they will be presenting.

Board Member Comments:

Chief Caid informed the board that he is a new member on the OnStar Public Safety Advisory Committee. He wanted to let the board and staff know that if there are any known issues or concerns regarding the system (OnStar) to let him know. They are looking for suggestions that could include critical situations, success stories, errors with the system, etc. He will take these issues and suggestions back to the committee so they can be noted and hopefully corrected. The committee is very receptive to helping to improve the safety of OnStar.

Mr. Sible suggested expanding the ATPA's outreach program across the state for educational purposes. The board would like staff to bring suggestions and examples of broadening the ATPA's outreach to the next meeting for further discussion.

8. PUBLIC COMMENT

Ms. Terri Miller was present from the public. She introduced herself as a board member on the Auto Owners Insurance Group. She spoke briefly on the upcoming fraud authority legislation.

Mr. Sible brought up the elimination of the Help Eliminate Auto Theft program. This led to the discussion of ideas for marketing the ATPA and how to bring awareness and education to the public. The ATPA staff will prepare and bring to the next board meeting a marketing campaign for the board to review and decide on what direction the ATPA should proceed. The Michigan Intelligence Operations Center tip line was also discussed by the board members. This idea is to be included in the marketing campaign that will be introduced at the next board meeting.

9. NEXT MEETING

The next ATPA Board meeting will be May 30, 2019, at 1:30 p.m. at the Michigan State Police Headquarters, 7150 Harris Drive, Dimondale, Michigan 48821.

10. ADJOURNMENT

Mr. Sible requested a motion to adjourn. Chief Caid moved to adjourn and Undersheriff Pfannes seconded the motion. Mr. Sible called for a vote. The motion was unanimously approved and the meeting was adjourned at 3:12 p.m.

APPROVED:

  
Insp. Mike Johnson, ATPA Executive Director (Acting)