

**BACKGROUND AUTHORIZATION REQUEST FOR
CONTRACTORS, VENDORS and NON-Criminal Justice Employees who have
access to Criminal Justice Information Systems and/or facilities**

Individuals who have direct or indirect access to the Criminal Justice Information Systems (LEIN/NCIC) shall submit to a background check prior to having unescorted access. This background check will include a state and federal fingerprint check. The (your agency name) will determine, based upon state and federal guidelines, whether access will be granted.

By signing this authorization, the applicant grants permission to the (your agency name) and any other public or private entity to conduct a background check for the express purpose of determining whether the applicant is eligible to access Criminal Justice Information Systems. The background search will include, but is not limited to, arrests, criminal charges, criminal convictions and information regarding criminal justice contacts.

I affirm that I have read and fully understand the above paragraphs and I consent to the aforementioned background check.

Signature _____

Date _____

Requested By			Date
Candidate for		Position	
Agency	<input type="checkbox"/> Temporary Employee	<input type="checkbox"/> Permanent Employee	<input type="checkbox"/> Contractor
Name of Candidate – Last	First	Middle	
Address		Apartment Number	
City	State	Zip Code	
Social Security Number		Date of Birth	
Driver License Number		Sex	<input type="checkbox"/> Female
<input type="checkbox"/> White	<input type="checkbox"/> Black (African American)	<input type="checkbox"/> American Indian/Alaskan Native	
<input type="checkbox"/> Hispanic	<input type="checkbox"/> Asian/Pacific Islander	<input type="checkbox"/> Other	

THIS INFORMATION IS CONFIDENTIAL. DISCLOSURE OF CONFIDENTIAL INFORMATION IS PROTECTED BY THE FEDERAL PRIVACY ACT.